



Academic Standing and Student Promotion -DO

Policy Information			
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Responsible University Administrator:	VP Academic Affairs/Provost	President Council Approved Date:	9/29/2022; 11/21/24;5/21/25

1. Purpose

- 1.1. To set the academic standards for student promotion for Baptist Health Sciences University (BHSU) College of Osteopathic Medicine (COM) students across the curricular timeline based on course completion, overall GPA, national exam scores, and other qualitative requirements.
- 1.2. To establish classifications and guidelines for students who do not meet minimum academic standards.
- 1.3. To identify eligibility for participation in academic and extracurricular activities.

2. Policy

- 2.1. Minimum academic standards (aka Good Academic Standing) for student promotion to the subsequent year of the curriculum and requirements for graduation are set by the College.
- 2.2. No student may be promoted to the next year of the curriculum or certified for graduation without meeting all of the minimum academic standards.
 - 2.2.1. Minimum standards - First Year
 - 2.2.1.1. Obtain a passing grade in each course (“C” or higher).
 - 2.2.1.2. Achieve a grade point average (GPA) of 2.0 on a 4.0 scale.
 - 2.2.2. Minimum standards - Second Year
 - 2.2.2.1. Obtain a passing grade in each course (“C” or higher).
 - 2.2.2.2. Achieve a grade point average (GPA) of 2.0 on a 4.0 scale.
 - 2.2.2.3. Take and pass the COMLEX-USA Level 1 at the national standard to be officially allowed to schedule clinical rotations.
 - 2.2.3. Minimum standards - Third Year
 - 2.2.3.1. Obtain a passing grade in each core clerkship (“C” or higher).
 - 2.2.3.2. Obtain a passing standard on COMAT subject exams, as applicable to the specific rotation.
 - 2.2.4. Minimum standards - Fourth Year
 - 2.2.4.1. Obtain a passing grade (“C” or higher) in each rotation, including any selective or elective.
 - 2.2.4.2. Achieve a passing score at the national standard on the COMLEX-USA Level 2 exam.
- 2.3. Students who do not meet the minimum academic standards are classified into the following categories:
 - 2.3.1. Academic Warning: the student has earned a grade of “NR” in a single course/clerkship exam and has been granted the opportunity to remediate the course/retake the exam.



- 2.3.2. Academic Probation: the student has earned a final grade of “F” in one or more courses/clerkships and is required to repeat a semester or entire academic year.
- 2.3.3. Academic Suspension: the student has continued poor academic performance or violation of academic regulations (e.g. violation of the University Honor Code) and may be placed on a mandatory, temporary leave from the University which is determined by the decision of the SPC.
- 2.3.4. Academic Dismissal: the student has earned a grade of “F” in multiple courses/clerkships or fails to meet the requirements of an academic suspension may be dismissed which is determined by the decision of the SPC.
- 2.4. Students who do not meet minimum academic standards will lose eligibility to hold a leadership or committee position in any student organization or BUCOM committee, attend conferences and/or local, regional, or national meetings of organizations, or participate in non-curricular research.
- 2.5. All single degree Doctorate of Osteopathic Medicine students must complete all elements of the Doctorate of Osteopathic Medicine curriculum within 150% of the standard allotted time (six years from the date of matriculation). Students failing to meet this requirement are dismissed from the College of Osteopathic Medicine.
 - 2.5.1. The Student Progress Committee (SPC) will consider exceptions to this policy in cases where: 1) The National Board of Osteopathic Medical Examiners (NBOME) is unable to administer COMLEX-USA Level 1 and Level 2CE within the required timeframe; 2) The COM is unable to deliver the curriculum within the required timeframe; or 3) The student is granted a leave of absence which prevents them from completing the curriculum within the specified timeframe.
- 2.6. Students must maintain satisfactory academic progress to receive federal financial aid.
- 2.7. The Student Progress Committee (SPC) is charged by the Dean of BUCOM with the responsibility of reviewing the totality of students’ academic and professional performance. The SPC will review student academic performance and make decisions aligned with the parameters set forth in this policy. The SPC policy, ACA.6074 provides the details on the scope of the committee’s responsibility and potential decisions.

3. Definitions

- 3.1. Good Academic Standing – student maintains a minimum grade of “C” (cumulative GPA \geq 2.0) in all courses, clerkships, and end of rotation exams, satisfies any other requirements specified in the curriculum, and a passing grade on COMLEX exams at any given point in time.

4. Procedure

- 4.1. For students who do not meet minimum standards – First Year
 - 4.1.1. For any student not meeting these criteria, the Student Progress Committee (SPC) will consider all available information regarding student academic performance to date for course(s) failure and make a decision regarding the appropriate action.
- 4.2. For students who do not meet minimum standards – Second Year
 - 4.2.1. For any student not meeting the established criteria, the SPC will consider all available information regarding student academic performance to date for course(s) failure and make a decision regarding the appropriate action.
 - 4.2.2. Any student failing to submit a passing score on their first COMLEX-USA Level 1 will not be scheduled for third year rotations until a passing score is obtained.



- 4.2.3. Students who receive a non-passing score will follow the process delineated in COMBOD.1006 COMLEX-USA, COMSAE and COMAT Testing.
- 4.3. For students who do not meet minimum standards – Third Year
 - 4.3.1. Any student who fails the COMAT subject exam on a clerkship will receive a “NR” on the transcript until the exam is retaken and passed.
 - 4.3.2. Failure of the retaken exam or not taking the exam by the designated deadline will result in a grade of “F” for that rotation.
 - 4.3.3. Any student who earns “NR’s” in two or more rotations, or an “F” in any clerkship, will be referred to the SPC, who, after consideration of all available information including academic performance makes decision regarding the appropriate action.
 - 4.3.4. Students who receive a non-passing score will follow the process delineated in COMBOD.1006 COMLEX-USA, COMSAE and COMAT Testing.
- 4.4. For students who do not meeting minimum standards – Fourth Year
 - 4.4.1. Any student who earns an “F” in any clerkship will be referred to the SPC, who, after consideration of all available information including academic performance makes decision regarding the appropriate action.
 - 4.4.2. Students who receive a non-passing score will follow the process delineated in COMBOD.1006 COMLEX-USA, COMSAE and COMAT Testing.
- 4.5. Process for Academic Warning
 - 4.5.1. Academic Warning is tracked through the Student Progress Committee documents and the appropriate Senior Dean’s office.
 - 4.5.2. The student must complete the process to remove the “NR” grade no later than the end of the subsequent academic year.
- 4.6. Process for Academic Probation
 - 4.6.1. Academic Probation is noted on the official transcript.
 - 4.6.2. The student must successfully complete the failed course(s) no later than the end of the subsequent academic year. Students placed on Academic Probation will continue to have their status monitored by the SPC and must attend all classes/course assignments (required and optional), unless an excused absence is approved.
- 4.7. Process for Academic Suspension
 - 4.7.1. Academic Suspension is noted on the official transcript.
 - 4.7.2. Potential reinstatement may be allowed only if the student achieves all criteria set forth in the official Academic Suspension letter.
 - 4.7.3. Students who are reinstated following Academic Suspension will be on Academic probation for the entire year following reinstatement and are subject to all restrictions that apply to Academic Probation status.
 - 4.7.3.1. Students who do not meet the criteria set form in the official Academic Suspension letter will be Academically Dismissed.
- 4.8. Process for Academic Dismissal
 - 4.8.1. The student’s record is reviewed by SPC and a decision is made and shared with the appropriate senior associate dean for management of the dismissal process.



5. Related Information

- 5.1. ACA.6044 COMLEX-USA, COMSAE and COMAT Testing
- 5.2. ACA.6046 Maximum Time for Completion of the Doctorate of Osteopathic Medicine Curriculum
- 5.3. ACA.6022 Student Progress Committee-DO
- 5.4. COCA Standard 9.2: Academic Standards

6. Publications

Yes	Publication	Yes	Publication
x	University Academic Catalog	x	University Website
x	University Student Handbook		MyCampus
	University Faculty and Staff Handbook		Other University Publication: