



SECURITY & SAFETY

CAMPUS SECURITY AND SAFETY

Your safety is our top priority. Our faculty, staff and security team work diligently to encourage safety awareness and safe practices for people and property.

Baptist University Security is on-site 24 hours each day, 365 days a year.

Student Safety To-Do List

- Wear your student badge at all times on campus.
Refer to your Student Handbook for specific guidelines.
- Add the Security number to your cellphone contacts:
Campus Security/Emergency – 901-572-2468
- Visit <https://bhsu.omnilert.net/subscriber.php> to sign up for Omnilert Emergency Notification. This convenient, easy tool can send you emails or texts in case of a campus emergency or school closings due to inclement weather.
- Look for campus Code Blue phones/call boxes for phone access if you don't have a cellphone.
- Review your Student Handbook, which contains detailed information about security scenarios, policies and helpful safety practices to follow during natural disasters, power outages or emergencies.
- Access annual crime statistics and safety reports, policies and more information about campus safety and the Clery Act at <https://www.baptistu.edu/campus-life/campus-safety-security>

Within the annual safety and security report you will find information on:

- Crime statistics
- Procedures for reporting crimes
- Precaution and awareness programs
- Sexual Assault
- Emergency Response
- Timely Warning notice
- Missing Person procedures

Title IX/VAWA

In all instances in which Prohibited Sexual Conduct is found to have occurred under our policy, contact the Title IX Coordinator, Adonna Caldwell, 1003 Monroe Ave., Memphis TN 38104, Collaboration Building Room 201A. Where applicable, the University will take appropriate steps to end such conduct, prevent its recurrence, and redress its effects. For more information regarding our policy, visit <https://www.baptistu.edu/campus-life/campus-safety-security/title-ix>.

HOW TO REPORT

- Call Campus Security at 901-572-2468 to report any emergency, crime, abduction, violence, sexual assault or an active shooter incident.
- Note as much information as possible during an incident, like the description of individuals, cars, clothing or other details that may be helpful to law enforcement.

SUGGESTIONS FOR SAFE CAMPUS LIVING

We encourage you to follow key prevention practices to increase your potential for remaining safe. These practices can help keep you safe in any situation.

- Be observant of your surroundings. It's helpful to familiarize yourself with campus buildings and key locations.
- Always have the campus security number in your phone.
- When dark, walk in well-lit areas and travel in groups or with a friend.
- Keep your property with you and avoid leaving it unattended at any time.
- Keep doors locked and keys in your possession.
- When going out, let a friend or roommate know of your whereabouts and an approximate return time.
- When at parties or socializing, politely decline any drinks from others. And do not leave your drink unattended.
- If carrying a bag or purse, keep it under your arm and close to your body.
- If a stranger on the street tries to engage you in conversation, keep walking, continually being aware of their location.

SAFETY PARKING TIPS

- Always lock your vehicle after entering or leaving.
- Hold your keys in your hand when approaching your car (or room).
- Park your vehicle in well-lit, designated parking areas only.
- If someone is loitering near your unoccupied car as you approach it, keep walking or go to a safe place until the person leaves. If you are still not comfortable contact Security.
- Do not keep valuables in your car. If you must, place them in the trunk where they will be out of sight or take them with you for safeguarding. Stow it. Don't show it.

CAMPUS PARKING RULES

- Your campus parking permit decal must be placed in the front windshield in the lower left hand corner for visibility.
- Park in the proper lot based on your parking access. Students are to park in spaces marked "S" when designated. "E" is for Employees ONLY.
- Do not park in visitor parking spaces or fire lanes. DO NOT back in or pull through parking spaces. This is a violation.
- Any discrepancies concerning parking tickets, please notify Security Captain at 901-572-2778.
- Replacement or additional decals will cost \$10 and must be purchased in the Admissions office. Security will then issue a new decal with your receipt.
- There is a \$25 fee for all traffic violations
- No tailgating, no piggybacking, or following the vehicle in front of you into the lot without swiping your badge. You must swipe your badge whenever you enter the parking lot, whether or not the gate is open.
- Do not swipe your badge to let someone else into the parking lot. Your badge will be confiscated and you will need to report to the security captain.
- Do not let others use your badge. You are solely responsible for the use of your badge.
- If you leave your badge at home or misplace it, you must notify the Information Center at 901-572-2468, immediately.
- Any other assistance needed, please contact Security at the Information Center at 901-572-2468

BAPTIST UNIVERSITY SECURITY TEAM

The Baptist University Security team prides itself on keeping our campus safe in a professional, courteous manner. Campus Security Officers respond to any security needs during the day or night. We are dedicated to being a positive presence on campus while enforcing all the University's rules and regulations.

Baptist University Security Officers:

- Are licensed with the state of Tennessee as security officers.
- Are re-certified with the state of Tennessee every two years.
- Are trained and certified in the use of a baton and chemical agents.
- Are a member of Memphis Medical District Collaborative Safety & Security Task Force.
- Has a close working relationship with Memphis Police Department.
- Are trained in CPR.
- Perform routine patrols of all dorm living areas, classrooms, and office areas on campus.
- Check for hazards and safety issues during routine patrols.
- Monitor multi-camera system campus wide.
- Maintain constant radio contact with all security personnel in addition to our front desk staff.
- Provide security for all Baptist University graduations and other special events.
- Provide security to Baptist University students, faculty and staff year-round (365 days/year).
- Provide escort services as needed or requested.
- Participate in regular fire drills and evacuation notification procedures.



- Campus Evacuation Assembly Locations
- Campus Hub - 1003 Monroe Avenue
- Parking - All Students & Faculty/Staff
- Restricted Parking - Residents & Faculty/Staff Only
- Restricted Parking - Faculty/Staff Only

CAMPUS EVACUATION ASSEMBLY LOCATIONS

If you have to evacuate one of the following Baptist Health Sciences University buildings, please report to the location indicated below.

Campus Hub – Northwest corner of the Monroe Parking Lot at the Turnstile

Annex – Same as for the Campus Hub

Health Sciences Building – From the rear of the building, assemble at the rear of the Camilla Parking Lot. From the street entrance, assemble at the parking lot by Landau Uniform Co.

Nursing Building – Parking lot at the northwest end of the building

Collaboration Building – Southeast corner of the parking lot

Dudley Building – Corner of Dudley and Monroe.



AN = Annex Building
CB = Collaboration Building
CH = Campus Hub
HS = Health Sciences Building
NB = Nursing Building
CL = Clinical (Off campus)
DUD = Dudley Building

EMERGENCY CALL CENTER 572-2911

SEVERE WEATHER/TORNADO

IF INDOORS:

- Move quickly to a safe interior area without windows (e.g., hallways, basements, restrooms.)
- Move to the lowest levels using stairways, NOT elevators.
- If possible, close all doors as you leave an area.
- Stay away from windows, doors, and exterior walls.
- Do NOT go outdoors.

IF OUTDOORS:

- Get inside if possible.
- Stay away from trees, power lines, utility poles, and other hazards.
- Curl up in a ditch or low-lying area; stay low to the ground; use your arms to protect your head and neck.

SUSPICIOUS PERSON

- Do not physically confront the person.
- Do not let anyone into a locked building/office.
- Do not block the person's access to an exit.
- Call 901-572-2911.
- Provide as much information as possible about the person and his/her direction of travel.
- The Blue Light Emergency phones located outside may be used to report an emergency or suspicious person.

SUSPICIOUS OBJECT

- Do not touch or disturb the object.
- Do NOT use a cellphone!
- Report to Information Center or nearest reception area.
- Notify your instructor or supervisor.
- Be prepared to evacuate.

EARTHQUAKE

- “Drop, Cover and Hold” under a table or desk or against an inside wall, not in a doorway, until the shaking stops.
- After the shaking stops, check yourself and others for injuries and move toward the nearest exit or alternate exit.
- Evacuate the building.
- Do not leave the area/campus without reporting your status to your instructor or supervisor.

HAZARDOUS MATERIALS RELEASE

- If an emergency exists or if anyone is in danger, move away from the site of the hazard to a safe location.
- Follow the instructions of emergency personnel.
- Alert others to stay clear of the area.
- Notify emergency personnel if you have been exposed or have information about the release.

ACTIVE SHOOTER RUN

- Have an escape route and plan in mind.
- Leave your belongings behind.
- Keep your hands visible.

HIDE

- Hide in an area out of the shooter’s view.
- Block entry to your hiding place and lock the doors.
- Silence your cell phone and/or pager.

FIGHT

- Fight as a last resort and only when your life is in imminent danger.
- Attempt to incapacitate the shooter.
- Act with physical aggression and throw items at the shooter.

POWER OUTAGE

- Remain calm; provide assistance to others if necessary.
- Move cautiously to a lighted area.
- Exits may be indicated by lighted signs if the emergency power is operating.
- Turn off and unplug computers and other voltage-sensitive equipment.
- For more information about a prolonged outage, call Maintenance at 901-572-2468.

EVACUATION

- Remain calm.
- Evacuate using the nearest safe stairs and safe exit.
- Do NOT use elevators!
- Follow directions given by emergency personnel.
- Go to a Campus Evacuation Assembly Location.
(Please see page 7 for a list of locations.)
- Assist persons with disabilities or injuries without jeopardizing your safety.
- If you are unable to evacuate due to a physical disability, go to a safe location (e.g., stairwell) and wait for assistance. Ask others to inform emergency personnel of your location.
- Do not stop to gather belongings or turn off equipment.
EVACUATE IMMEDIATELY.

FIRE

- Remain calm.
- Activate the nearest fire alarm pull station.
- Evacuate the building.
- Do NOT use elevators!
- Do NOT re-enter the building until authorized by emergency personnel.

CAMPUS SAFETY, HEALTH AND ENVIRONMENT

SAFETY REPORTING

- Report any safety concerns or suggestions to your instructor or email safety@baptistu.edu.

HAZARDOUS COMMUNICATION

Any questions regarding chemicals on campus:

- Ask your instructor or email the campus Safety Officer at safety@baptistu.edu
- Access electronic Safety Data Sheets at SDS Online.

LABORATORY SAFETY

- Laboratory Coordinators can answer any questions regarding lab safety
- Each campus laboratory has its own Laboratory Safety Manual. Manuals include:
 - University Chemical Hygiene Plan
 - Laboratory Chemical Inventory List
 - Laboratory Risk Assessment Certificate

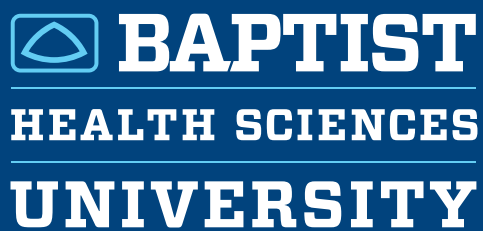
HAZARDOUS WASTE MANAGEMENT

Hazardous Materials and Waste fall into four main categories, which include:

- Infectious Medical Waste
- Pharmaceutical Waste
- Radioactive Waste
- Toxic, Corrosive and other Chemicals

ENVIRONMENTAL AWARENESS

- If you have any questions or would like any information regarding our Environmental Management System program and the campus environmental footprint, please email safety@baptistu.edu.



1003 Monroe Avenue | Memphis, TN 38104 | 1-866-575-2247 | 901-575-2247

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