

BUCOM Clinical Supervision of Students

Policy Information			
Policy# :	COMBOD.1017	Reviewed Date(s):	9/28/2022
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Responsible College Administrator:	Provost / Vice President of Academic Affairs	President Council Approved Date:	9/29/2022

1. Purpose

- 1.1. To establish standards for supervision of students during patient care activities to ensure patient safety; compliance with all local, state and federal laws; and provide appropriate learning opportunities and environment.

2. Policy

- 2.1. Students involved in patient care activities must be supervised at all times by a licensed health care provider holding active privileges applicable to the scope of care being provided. The student's faculty supervisor is ultimately responsible for all patient care activities in which the student participates, but may designate a qualified health care professional holding similar privileges to supervise specified student activities (PA, DNP, Pharmacist, fellow, resident, etc...). The faculty supervisor for each clinical rotation is credentialed by Baptist Health Sciences University College of Osteopathic Medicine (BUCOM) to ensure appropriate training, licensure and active privileges. The performance of any patient care activity by a student without supervision is considered practicing without a license. Any student who practices without a license is subject to possible disciplinary action up to and including dismissal from BUCOM.
 - 2.1.1. Charting and notes:
 - 2.1.1.1. Students may write patient notes, as allowed at the clinical rotation site and as directed by their faculty supervisor, either in the patient chart, in an electronic training platform, or on paper. All student notes must be reviewed and countersigned by their faculty supervisor or their qualified designee in a timely fashion but no later than the same day they are written. Any notes written on paper or in an unsecure electronic platform must be immediately destroyed after review.
 - 2.1.1.2. Students may write prescriptions for educational purposes only. As such, it may not contain any patient personally identifiable information (PII) and may not be given to a patient for dispensing purposes. Once written the prescriptions should be immediately reviewed and either secured or destroyed in a HIPAA compliant shredding bin.
 - 2.1.1.3. Students may write orders in the patient chart only under the direct supervision of their faculty supervisor or their designee. Orders must be immediately reviewed and signed by the appropriate supervisor.
 - 2.1.2. Histories and physical exams:

- 2.1.2.1. Students may perform histories and limited physical examinations under indirect supervision once they have demonstrated competence to the satisfaction of their faculty supervisor. A qualified chaperone must be present, as directed by the faculty supervisor, for all examinations where the patient is disrobed. All histories and physical examinations must be reviewed and signed by the faculty supervisor or their qualified designee. All patient physical examination procedures performed by students must also be repeated by the faculty supervisor or their qualified designee.
- 2.1.2.2. All breast, pelvic, rectal and genitourinary examinations must be performed under the direct supervision of the faculty supervisor or their qualified designee and in the presence of an appropriate chaperone.
- 2.1.3. Procedures:
 - 2.1.3.1. All medical procedures performed by the student must be done under the direct supervision of the faculty supervisor or their qualified designee. Student competence must be demonstrated to the satisfaction of the faculty supervisor prior to performing any procedure. The faculty supervisor or their designee must be physically present and directly observe all phases of the procedure.
 - 2.1.3.2. Students may not obtain informed consent for any procedures. Informed consent for any procedures in which students will participate must explain the student's level of training, their role in the procedure, the supervision provided, and the ultimate responsibility of the supervising faculty or their qualified designee.

3. Definitions

- 3.1. PII: personally identifiable information
- 3.2. Faculty supervisor: Preceptor; Credentialed BUCOM Clinical Faculty responsible for all patient care provided during a clinical rotation.
- 3.3. Qualified designee: An appropriately trained, licensed and credentialed health care professional designated by the faculty supervisor to supervise students during specific patient care activities.
- 3.4. Direct supervision: Responsible health care professional is physically present and directly observes all phases of patient care activities.
- 3.5. Indirect supervision: Responsible health care professional is immediately available in the same facility where patient care activities occur.

4. Procedure

- 4.1. None.

5. Related Information

- 5.1. Commission on Osteopathic College Accreditations (COCA) pre-accreditation/continuing accreditation standard 5.4.1