

Confidentiality: Students in Health Care Settings

Policy Information			
Policy#:	ACA.6007	Reviewed Date(s):	5/06; 3/22
Date Created:	September 12, 2000	Revised Date(s):	11/03; 6/12; 4/15; 12/16
Policy Owner:	Deans	Council/Committee Recommendation:	Provost Council
Responsible University Administrator:	VP Academic Affairs/Provost	President Council Approved Date:	11/8/2022

1. Purpose

- 1.1. To ensure all Baptist University of Health Sciences students are aware of issues of confidentiality related to a health care setting as well as the consequences of violating confidentiality.
- 1.2. To insure confidentiality of information in the health care setting.

2. Policy

- 2.1. All Baptist University of Health Sciences students in clinical courses will complete the Tennessee Clinical Placement System (TCPS) general orientation which delineates patient confidentiality, the Baptist Confidentiality Statement, and/or other facility-specific requirements delineating confidentiality before entering the health care setting, and on a yearly basis thereafter as applicable.
- 2.2. All students participating in non-clinical shadowing or internship experiences will complete agency-specific requirements delineating patient confidentiality, including the Baptist Confidentiality Statement, before entering the health care setting, and on a yearly basis thereafter as applicable.
- 2.3. Students must maintain confidentiality of clinical agency and client information, including but not limited to clinical and classroom settings, as well as refrain from posting or communicating any type of identifiable patient information on social networks or other forms of electronic media.

3. Definitions

- 3.1. Social network: A dedicated website or other application that enables users to communicate with each other by posting information, comments, messages, or images.

4. Procedure

- 4.1. Instructor - Reviews appropriate confidentiality information specific to the division, department, and/or facility.
- 4.2. Student - Signs the Baptist Confidentiality Statement, and completes the TCPS module, and/or any additional confidentiality documents specific to the clinical site.
- 4.3. Dean of Division - Delegates placement of confidentiality documentation in student file.

5. Related Information

- 5.1. Policy Adopted by BUCOM 9.29.2022

6. Publications

Yes	Publication	Yes	Publication
	University Academic Catalog		University Website
	University Student Handbook		MyCampus
	University Faculty and Staff Handbook		Other University Publication: