

## Information Technology Code of Ethics

Policy Information			
Policy#:	INT.1002	Reviewed Date(s):	10/03; 5/06; 2/09; 12/12; 7/16; 10/22; 2/23
Date Created:	October 31, 1997	Revised Date(s):	2/23
Policy Owner:	System Director of Technology	Council/Committee Recommendation:	Technology/Data Governance Committee
Responsible University Administrator:	VP Information Technology	President Council Approved Date:	3/2/2023

### 1. Purpose

- 1.1. To give general statements of the principles of ethical conduct, regarding information technology, to University students, faculty and staff.

### 2. Policy

- 2.1. Information technology resources support the mission of Baptist Health Sciences University in achievement of its instructional, administrative, research and public service activities. These resources include equipment, software and networks. The privilege of access, granted to University students, faculty and staff and authorized guests, is subject to University policies as well as local, state and federal laws.
- 2.2. Users must act responsibly and ethically in:
  - 2.2.1. Respecting the rights of others, including the right of privacy and ownership.
  - 2.2.2. Abiding by the policies and procedures established to manage the systems.
  - 2.2.3. Being considerate in the use of shared resources.
  - 2.2.4. Using resources for authorized purposes, including accession of files and data.
  - 2.2.5. Protecting user identification numbers.
- 2.3. Violations of these guidelines may result in revocation of access privileges, disciplinary or legal action.

### 3. Definitions

- 3.1. None.

### 4. Procedure

- 4.1. None.

### 5. Related Information

- 5.1. None.

### 6. Publications

Yes	Publication	Yes	Publication
	University Academic Catalog		University Website
	University Student Handbook		MyCampus
	University Faculty and Staff Handbook		Other University Publication: