

UNDERGRADUATE CATALOG

2018-2019 EDITION



Baptist Memorial College of Health Sciences
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The Baptist Memorial College of Health Sciences at 1003 Monroe Avenue, Memphis, TN 38104 maintains an academic environment free of discrimination, including harassment. Discrimination, harassment and retaliation on the basis of race, color, national or ethnic origin, sex, disability, or age are prohibited in the College's programs and activities. The Vice President of Administrative Services, Dr. Adonna Caldwell, is the designated College official responsible for handling any complaints related to discrimination, harassment and/or retaliation. She may be contacted at 901-572-2592 or at Adonna.caldwell@bchs.edu. Dr. Caldwell's office is located in 1115 Union Avenue, Memphis TN 38104, Room 201A

Baptist Memorial College of Health Sciences is an equal opportunity educational institution.

Baptist Memorial College of Health Sciences is accredited by the Southern Association of Colleges and Schools Commission on Colleges to award the Doctor of Nursing Practice, Bachelor of Science in Nursing, the Bachelor of Health Sciences, and the Associate of Science. Contact the Southern Association of Colleges and Schools Commission on Colleges, 1866 Southern Lane, Decatur, GA 30033-4097, telephone 404-679-4500, at <http://www.sacscoc.org> for questions about the accreditation of Baptist Memorial College of Health Sciences. Normal inquiries about the institution, such as admission requirements, financial aid, educational programs, etc., should be addressed directly to the institution and not to the Commission's office.

Disclaimer: Baptist Memorial College of Health Sciences reserves the right to change, remove, or supplement any material contained in this Catalog as necessary and at any time. Any changes, removals, or supplementation to the Catalog shall apply to both current and new students. Once a student withdraws or is dismissed from Baptist College, the student has one trimester from the date of withdrawal or dismissal to exercise any rights granted by this Catalog.

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ACADEMIC CALENDARS

Fall Trimester 2018

Date	Event
September 3, 2018	Labor Day
September 4, 2018	Tuition and Fee Payment Deadline to avoid \$100 Late Registration Fee
September 4, 2018	Graduation Application and Fees Due for December 2018 Graduates
September 5, 2018	Late Registration
September 6, 2018	Classes and 1st Mini-Session Begin
September 10, 2018	Convocation
September 13, 2018	Last Day to Add/Drop a Course
October 8, 2018	Last Day to Drop a Course With a "W"
October 12, 2018	Degree Audits Due to Deans for Spring 2019 Prospective Graduates
October 24, 2018	Midterm/1st Mini-Session Ends
October 25, 2018	2nd Mini-Session Begins
November 12 - 16, 2018	Priority Registration for Spring 2019 Trimester
November 19, 2018	Last Day to Drop a Course with WP (if passing); All Courses Dropped After this Date Receive WF
November 19, 2018	Deadline to File "Intent to Graduate" in Summer 2019 due to Registrar
November 22-25, 2018	Thanksgiving Holidays
December 8, 2018	Graduating Senior Grades Due to Registrar
December 10-16, 2018	Final Exams
December 13, 2018	Commencement
December 18, 2018	Grades Due to Registrar
December 19, 2018 - January 1, 2019	Christmas and New Year's Holidays

Spring Trimester 2019

Date	Event
January 3, 2019	Tuition and Fee Payment Deadline to avoid \$100 Late Registration Fee
January 3, 2019	Graduation Application and Fees Due for April 2019 Graduates
January 4, 2019	Late Registration
January 7, 2019	Classes and 1st Mini-Session Begin
January 14, 2019	Last Day to Add/Drop a Course
January 21, 2019	Martin Luther King Holiday (No classes)
February 11, 2019	Last Day to Drop a Course With a "W"
February 20, 2019	Degree Audits Due to Deans for August 2019 Graduates
February 25, 2019	Midterm/1st Mini-Session End
February 26, 2019	2nd Mini-Session Begins
March 1, 2019	Application Deadline for Student Scholarships 2019-2020
March 4, 2019	Faculty & Staff Honors Convocation
March 18 - 22, 2019	Priority Registration
March 25, 2019	Last Day to Drop a Course with WP (if passing); All Courses Dropped After this Date Receive WF
March 28, 2019	Deadline to File "Intent to Graduate" in December 2019
April 6, 2019	Graduating Senior Grades Due to Registrar
April 9 - 15, 2019	Final Exams
April 11, 2019	Commencement
April 17, 2019	Grades Due to Registrar
April 18 - 26, 2019	Faculty Spring Break

Summer Trimester 2019

Date	Event
April 30, 2019	Tuition and Fee Payment Deadline to avoid \$100 Late Registration Fee
April 30, 2019	Graduation Application and Fees Due for August 2019 Graduates
May 1, 2019	Late Registration
May 2, 2019	Classes and 1st Mini-Session Begin
May 9, 2019	Last Day to Change/Add a Course
May 27, 2019	Memorial Day (Classes in Session)
June 3, 2019	Last Day to Drop a Course Without Receiving a Grade
June 7, 2019	Degree Audits Due to Deans for Fall 2019 Prospective Graduates
June 19, 2019	Midterm/1st Mini-Session Begins
June 20, 2019	2nd Mini-Session Begins
July 1 - 6, 2019	Summer Break/July 4th Holidays (No classes)
July 22 - 26, 2019	Priority Registration for Fall 2019 Trimester
July 23, 2019	Last Day to Drop a Course With WP (if passing); All Courses Dropped After This Date Receive a WF
August 8 - 14, 2019	Final Exams
August 9, 2019	Graduating Senior Grades Due to Registrar
August 15, 2019	Commencement
August 16, 2019	Grades Due to Registrar

GENERAL INFORMATION

Rose Temple Distinguished Faculty 2018



Distinguished Faculty 2018
Angel Boling
Assistant Professor of Nursing

Angel serves as a faculty resource for the College. She incorporates prayer requests and prayer in her classes and makes it a priority to pray for students throughout the trimester. She attends the Chapel Services and lives out the Christian values of service, love and giving in her daily life. She served as Vice President of Sigma Theta Tau International Nurses Honor Society, Beta Theta-at Large in 2013-2015. She has presented nationally at several conferences on Inter-professional Education. She works with her community to coordinate a Santa's Heroes. Angel serves as a faculty preceptor for graduate nursing students. She excels in teaching, demonstrates collaboration and teamwork across campus and the Baptist system.

Rose Temple Distinguished Staff 2018



Distinguished Staff 2018

Nichelle Mack

Library Supervisor

Nichelle demonstrates creativity and innovation in completing job responsibilities. She led a team of faculty and staff in the development of a school library for a charter school. She has written grants for library resources. She models servant leadership in all aspects of learning including coming to faculty classes to discuss databases offered at the College and to reiterate to students how to search for a resource.

Rose Temple Distinguished Adjunct Faculty 2018



Distinguished Adjunct Faculty 2018
Dr. Robert Irwin
Adjunct Faculty, Nuclear Medicine Technology

Dr. Irwin personifies the Christian mission of the College. He is a pharmacist specializing in nuclear medicine. Dr. Irwin contributes to student education at Baptist College through not only teaching but donating instrumentation to the Nuclear Medicine Program as well as donations for scholarships. The students give very positive comments about his teaching and help he provides for their learning. His commitment to higher education is evident in the various roles he has been asked to fulfill.

Spirit Award 2018



Spirit Award 2018
Ben Roberts
Instructor of Medical Radiography

Ben demonstrates a selfless spirit as demonstrated by praying with anyone and going above and beyond to celebrate his students. He is engaged in the College community as well as he also works with the Department of Children's Services as a resource parent. Mr. Roberts is a team player with his co-workers. He advocates for his student while challenging them to achieve excellence. He spends countless hours serving his students not only in the classroom but also as a mentor. He truly embodies the spirit of Baptist College.

MISSION

Baptist Memorial College of Health Sciences prepares graduates for careers of service and leadership by providing a comprehensive health sciences education within an integrated environment of learning and Christian principles.

Building on the legacy of education since 1912, Baptist College is a private institution which seeks to attract a diverse student population who shares commitments to Christian values and ethics, academic excellence, and lifelong professional development. In response to the trust expected of institutions preparing future health care professionals, the academically rigorous environment requires students' active engagement in learning through a variety of instructional modes.

In partnership with Baptist Memorial Health Care, Baptist College extends the learning environment beyond the classroom to include experiences found in health care settings throughout the Mid-South.

To fulfill its mission, Baptist Memorial College of Health Sciences is committed to:

- Educating individuals to value competence, caring and collaboration in their roles as members of the interprofessional health care team.
- Developing students to become engaged learners, scholars and leaders in their chosen professions.
- Creating a collaborative and supportive learning environment in which students are encouraged to develop intellectually, socially, and spiritually.
- Providing a curriculum that reflects a strong general education and scientific foundation.
- Promoting and rewarding excellence in teaching, professional practice and scholarly activity.
- Contributing positively to the health status of the community.
- Fostering an atmosphere of respect for cultural diversity and the dignity of all persons.

VISION

To be distinguished regionally for innovation and excellence in health sciences education which prepares graduates to transform health care.

VALUES

The shared values of our learning community are:

- **Integrity**
Aspiration Statement: Baptist College of Health Sciences models high ethical standards in all aspects of learning, teaching, service, and business.
- **Professionalism**
Aspiration Statement: Baptist College of Health Sciences provides an environment that promotes the competence, character, and commitment of faculty, staff and students to their careers and vocations.
- **Service as an expression of Christian values**
Aspiration Statement: Baptist College of Health Sciences fosters a Christian environment where servant leadership is modeled in all aspects of learning, teaching, service, and business.
- **Continuous Improvement**
Aspiration Statement: Baptist College of Health Sciences strives to be innovative and promotes ongoing assessment as a means to achieve organizational and personal excellence.

NON-DISCRIMINATION POLICY

It is the policy of Baptist College to maintain an academic environment free of discrimination, including harassment. Discrimination, harassment and retaliation on the basis of, race, color, national or ethnic origin, sex, disability, or age are prohibited in Baptist College's programs and activities. The Vice President of Administrative Services, Dr. Adonna Caldwell, is the designated College official responsible for handling any complaints related to discrimination, harassment and/or retaliation.

If you believe you are a victim of discrimination, harassment and/or retaliation you may contact Dr. Adonna Caldwell, Vice President of Administrative Services, at 901-572-2592, 1115 Union Avenue, Memphis TN 38104, Room 201A or by e-mail at Adonna.Caldwell@bchs.edu, and/or file a complaint using Baptist College's grievance procedures. Information on the grievance procedures can be found in the Student Handbook, Faculty & Staff Handbook, and Baptist College's intranet and website.

FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT OF 1974

Baptist College complies with the Family Educational Rights and Privacy Act (FERPA) of 1974. Student rights covered by this Act include the right to:

- Inspect and review information contained in educational records. Request amendment of educational records.
- Consent to disclosure, with certain exceptions specified in the Act.
- Secure a copy of the College policy.
- File complaints with the Department of Education concerning alleged failure to comply with this Act.

The policy statement and procedure for accessing records is included in the Student Handbook.

CONSUMER PROTECTION

Complaints related to state consumer protection laws (e.g., laws related to fraud or false advertising) shall be referred to the Tennessee Division of Consumer Affairs and shall be reviewed and handled by that Unit (<https://www.tn.gov/commerce/consumer-affairs>). For out-of-state students using distance learning programs, complaints related to consumer protection laws shall be filed using the Tennessee NC-SARA Portal form: <http://tn.gov/assets/entities/thec/attachments/ComplaintForm.pdf>

ADMISSIONS

Admissions Staff

Name	Title
Marilissa Morgan	Director of Admissions
Paula Bingham	Admissions Officer
Christopher Cotton	Admissions Officer
Zac Cox	Admissions Officer
Dominique Crutchfield	Admissions Officer
Jennifer Fisackerly	Admissions Officer
Melodi Nathan	Secretary
Mary Ann Hand	Secretary

UNDERGRADUATE ADMISSION TO THE COLLEGE

Baptist College seeks academically well prepared, highly motivated students who are interested in careers in health sciences. **Admission is based on a variety of criteria including grade point averages and standardized test scores.** Special attention is given to academic performance in prior science and math courses, standardized test scores, and, if applicable, academic performance in any professional program curriculum.

Admission to the College: The number of applicants admitted to Baptist College during any academic term may be limited. Thus, the admission/selection process is competitive. Minimum criteria for admission to Baptist College are specified; however, meeting the criteria in no way guarantees admission. Students who do not meet the minimum criteria by the published deadlines will not be considered for admission. Applicants with a GED will complete the admission process as a transfer student with 30 or more hours of college level credit. Home school applicants will be considered on an individual basis.

Selection to the Program: Students must be admitted to Baptist College in order to be considered for selection to a professional program. Admission to the College does not guarantee selection to a professional program. Selection criteria for entry into a professional program are determined by each program. For selection criteria required for each professional program, please refer to that program in this catalog, or log onto www.bchs.edu to review the criteria for each academic program.

DEADLINES

Fall Deadlines

March 1: Priority Admissions Deadline.

May 1: Final Admissions Deadline. Applicants who meet the admission criteria by May 1 will be considered for admission based on available openings.

Spring Deadlines

September 1: Priority Admissions Deadline.

October 1: Final Admissions Deadline. Applicants who meet the admission criteria by October 1 will be considered for admission based on available openings.

Summer Deadlines

March 15: Final Admissions Deadline. Applicants who meet the admission criteria by March 15 will be considered for admission based on available openings.

Freshmen Applicants (0-29 Hours)

The freshman applicant with 0-29 hours of college level credit must:

1. Graduate from an accredited high school.
2. Submit the high school transcript.
3. Complete the following high school courses with a grade of "C" or above in each course:
 - English: 4 credits required
 - College Preparatory Math (algebra, geometry, calculus, or trigonometry): 2 credits required
 - Laboratory Science (from biology, chemistry, or anatomy & physiology): 2 credits required
4. Submit an application for admission with a \$25.00 non-refundable application fee.
5. Submit ACT and/or SAT scores. The Baptist College ACT code is 3949 and SAT code is 6548.
6. Earn a high school GPA and an ACT composite score or SAT total that meets the academic criteria for admission. This will be determined by a combination of test scores and high school GPA.

Sliding Scale for ACT/SAT and High School GPA:

ACT/SAT	High School GPA
18/870	2.85
19/910	2.80
20/950	2.75
21/990	2.70
22/1030	2.65

7. Submit transcripts from all colleges attended.
8. Earn a cumulative grade point average of 2.70 (4.0 grade-point scale) on all college work (not just transfer hours accepted) from a regionally-accredited college or university. Special attention is given to academic performance in prior science and math courses and, if applicable, academic performance in any professional program curriculum. Applicants must be in good standing and eligible to return to any institution previously attended. Additionally, if applying to a like program, students transferring from another nursing or allied health program must submit a letter of good standing from the dean or director of that professional program.
9. Submit final official transcripts. The final high school transcript must verify date of high school graduation and the final grade point average. The final college transcript must verify final grades from the semester currently attending. Admission is contingent upon receipt of final transcripts and grades.
10. Comply with the citizenship/residency requirement for all applicants. (Refer to the section Citizenship/Residency Requirement below).
11. Upon acceptance to Baptist College:
 - Submit a \$100.00 non-refundable enrollment fee.
 - Submit a background check prior to registration for classes. For more information, see the section on Criminal Background Checks.
 - Attend orientation. Dates for orientation will be sent upon acceptance to the College.
 - Submit the student health form provided by Baptist College upon acceptance to the College. This form includes all required immunizations.

Transfer Applicants (30+ Hours)

The transfer applicant with 30+ hours of college level credit must:

1. Submit transcripts from all colleges attended.
2. Earn a cumulative grade point average of 2.70 (4.0 grade-point scale) on all college work (not just transfer hours accepted) from a regionally-accredited college or university. Special attention is given to academic performance in prior science and math courses and, if applicable, academic performance in any professional program curriculum. Applicants must be in good standing and eligible to return to any institution previously attended. Additionally, if applying to a like program, students transferring from another nursing or allied health program must submit a letter of good standing from the dean or director of that professional program.
3. Submit an application for admission with a \$25.00 non-refundable application fee.
4. Submit final college transcripts verifying final grades if currently attending another institution at the time of application to Baptist College. Admission is contingent upon receipt of final transcripts and grades.
5. Comply with the citizenship/residency requirement for all applicants. (Refer to the section Citizenship/Residency Requirement).

6. Upon acceptance to Baptist College:
- Submit a \$100.00 non-refundable enrollment fee.
 - Submit a background check prior to registration for classes. For more information, see the section on Criminal Background Checks.
 - Attend orientation. Dates for orientation will be sent upon acceptance to the College.
 - Submit the student health form provided by Baptist College upon acceptance to the College. This form includes all required immunizations.

CITIZENSHIP/RESIDENCY REQUIREMENT

Applicants to Baptist College must either be a United States citizen or a Permanent Resident. All Baptist College applicants whose native tongue is not English will be required to submit, as part of their admission requirement, a TOEFL score of 550 or above. For applicants whose native tongue is not English and who have graduated from a U.S. high school, the TOEFL will not be required.

To confirm the countries whose native tongue is English, the following website will be used by Baptist College admissions officers to determine native tongue. Click on the link; select the appropriate country; then select people and society.

<https://www.cia.gov/library/publications/the-world-factbook/index.html>

If an applicant has extenuating circumstances regarding this requirement, a request for review must be submitted to the Admissions Office.

The Test of English as a Foreign Language (TOEFL) measures the ability of students whose native tongue is not English as it is spoken, written, and heard in college/university settings. Students who have TOEFL scores over two years old will be required to submit new scores. The TOEFL is provided by the Educational Testing Service (ETS).

EARLY ADMISSION

Students may apply for Early Admission to Baptist College during the junior year in high school and be accepted to begin classes after completion of the junior year.

If accepted, the applicant may be allowed to take courses during the summer only, and then return to high school as a senior, or he/she may take courses at Baptist College concurrent with the high school senior year.

The requirements for admission are:

- Completion of the junior year of high school (Dual Enrollment students may be considered before their senior year on an individual basis and must be approved by both Baptist College and the student's high school.)
- Meet the ACT/SAT score as stated in the admissions criteria for freshmen with 0-29 college hours.
- Meet the high school GPA as stated in the admissions criteria for freshmen with 0-29 college hours. Must include 3 English, 3 math, and 2 laboratory science courses with a grade of "B" (3.0) or better.
- A letter of request from the prospective student outlining the reason for requesting Early Admission.
- Letters of support from parent/guardian and high school principal or counselor.

In order to complete the formal application process for admission to Baptist College, upon graduation, all admission criteria and other enrollment requirements must be met. Early Admission students will be eligible for academic scholarships designated for "new" freshmen once all freshman admissions criteria have been met.

Selection to the Program: Admission to the College does not guarantee selection to a professional program. Selection criteria for entry into a professional program are determined by each program. For selection criteria required for each professional program, please refer to that program in this catalog, or visit www.bchs.edu to review the criteria for each academic program.

HEALTH ADMINISTRATION COMPLETION PROGRAM

The Health Administration Completion Program applicant must meet the following admission requirements:

1. Submit transcripts from all colleges attended.
2. Complete 60 hours of college level credit from a regionally accredited college/university. Of the 60 hours, 24 hours must transfer toward the general education core curriculum.
3. Earn a minimum grade point average 2.50 (4.0 grade-point scale) on all college credit earned.
4. Submit an application for admission with a \$25.00 non-refundable application fee.
5. Submit a final official transcript verifying final grades from the semester currently attending. Admission is contingent upon receipt of final transcripts and grades.
6. Participate in an admissions interview.
7. Complete English Composition I prior to acceptance into the program.
8. Comply with the citizenship/residency requirement for all applicants. (Refer to the section Citizenship/Residency Requirement).
9. Upon acceptance to Baptist College:
 - Submit a \$100.00 non-refundable enrollment deposit.
 - Submit a background check prior to registration for classes. For more information, see the section on Criminal Background Checks.
 - Attend orientation. Dates for orientation will be sent upon acceptance to the College.
 - Submit the student health form provided by Baptist College upon acceptance to the College. This form includes all required immunizations.

MEDICAL LABORATORY TECHNICIAN – BACHELOR OF HEALTH SCIENCES (MLT-BHS) MEDICAL LABORATORY SCIENCE COMPLETION PROGRAM

The Medical Laboratory Science (MLS) applicant must:

1. Graduate from an accredited MLT program with a cumulative grade point average of 2.50 (4.0 grade-point scale).
2. Submit transcripts from all colleges attended.
3. Earn a cumulative grade point average of 2.50 (4.0 grade-point scale) on all college work (not just transfer hours accepted) from a regionally-accredited college or university. MLT-BHS applicants must be in good standing and eligible to return to any institution previously attended.
4. Submit an application for admission with a \$25.00 non-refundable application fee.
5. Submit final college transcripts verifying final grades. Admission is contingent upon receipt of final transcripts and grades.
6. Successful completion of the MLT national certification.
7. Comply with the citizenship/residency requirement for all applicants. (Refer to the section Citizenship/Residency Requirement).
8. Upon acceptance to Baptist College:
 - Submit a \$100.00 non-refundable enrollment deposit.
 - Submit a background check prior to registration for classes. Licensed professionals currently employed in their field will not be required to have an additional background check at the time of enrollment. For more information, see the section on Criminal Background Checks.
 - Attend orientation. Dates for orientation will be sent upon acceptance to the College.
 - Submit the student health form provided by Baptist College upon acceptance to the College. This form includes all required immunizations.

REGISTERED RESPIRATORY THERAPIST – BACHELOR OF HEALTH SCIENCES (RRT-BHS) RESPIRATORY CARE COMPLETION PROGRAM

Students may apply to begin the RRT-BHS completion program in either fall, spring or summer trimester The RRT-BHS applicant must:

1. Submit an application for admission with a \$25.00 non-refundable application fee.
2. Graduate from a CoARC accredited respiratory care program with a cumulative grade point average of 2.50 on a 4.0 scale.

3. Submit transcripts from all colleges attended.
4. Earn a cumulative grade point average of 2.50 on a 4.0 scale on all college work (not just transfer hours accepted) from regionally accredited colleges or universities. RRT-BHS applicants must be in good standing and eligible to return to institutions previously attended.
5. Submit a final official transcript verifying final grades from the semester currently attending.
6. Hold an active RRT credential and be currently licensed to practice respiratory care.
7. Comply with the citizenship/residency requirement for all applicants. (Refer to the section Citizenship/Residency Requirement).
8. Upon acceptance to Baptist College:
 - Submit a \$100.00 non-refundable enrollment deposit.
 - Attend orientation. Dates for orientation will be sent upon acceptance to the College.
 - Submit a background check prior to registration for classes. Licensed professionals currently employed in their field will not be required to have an additional background check at the time of enrollment. For more information, see the section on Criminal Background Checks.
 - Submit the student health form provided by Baptist College upon acceptance to the College. This form includes all required immunizations.

REGISTERED NURSE – BACHELOR OF SCIENCE IN NURSING (RN-BSN) COMPLETION PROGRAM

The RN-BSN applicant must:

1. Graduate from an accredited nursing program with a cumulative grade point average of 2.50 (4.0 grade-point scale).
2. Submit transcripts from all colleges attended.
3. Earn a cumulative grade point average of 2.50 (4.0 grade-point scale) on all college work (not just transfer hours accepted) from regionally accredited colleges or universities. RN-BSN applicants must be in good standing and eligible to return to institutions previously attended.
4. Submit an application for admission with a \$25.00 non-refundable application fee.
5. Hold an active, unencumbered RN license or be eligible to apply for licensure as a registered nurse.
6. Submit a final official transcript verifying final grades from the semester currently attending. Admission is contingent upon receipt of final transcripts and grades.
7. Comply with the citizenship/residency requirement for all applicants. (Refer to the section Citizenship/Residency Requirement).
8. Upon acceptance to Baptist College:
 - Submit a \$100.00 non-refundable enrollment deposit.
 - Submit a background check prior to registration for classes. Licensed professionals currently employed in their field will not be required to have an additional background check at the time of enrollment. For more information, see the section on Criminal Background Checks.
 - Attend orientation. Dates for orientation will be sent upon acceptance to the College.
 - Submit the student health form provided by Baptist College upon acceptance to the College. This form includes all required immunizations.

CREDIT FOR PRIOR LEARNING/EXPERIENTIAL LEARNING

Credit for Prior Learning (CPL) is the process of earning college credit for college-level learning acquired from other sources, such as work experience, professional training, military training, and/or knowledge/skills associated with professional licensure/certification processes. CPL options include *Credit for Training Credit by Exam*, *Competency-Based Behavioral Assessment*, *Block Credits*, and *Credits by Portfolio*.

- The awarding of CPL at Baptist College requires that students demonstrate their knowledge and/or skills specific to course outcomes.
- Course(s) for which may be granted CPL as well as the specific CPL option(s) affiliated with such courses are designated in the College catalog.
- The maximum number of credit hours that a student may earn through the CPL option is determined by the individual degree program requirements identified by the Program Chair, and approved by the respective division Dean.

- Approval of CPL by certification and licensure must be through either a state-recognized professional license or nationally-recognized certification or registration.
- Regardless of the CPL option, proper documentation and verification or prior learning are required. Necessary precautions will be taken to ensure that all documents received are authentic and any program accreditation standards are met.
- Students **may not** petition for CPL for courses which they have already received Baptist College transfer credits.
- For more information, visit: www.bchs.edu/CPL

TRANSFER CREDIT

Baptist College reserves the right to accept or decline transfer credit on any courses submitted. However, the following criteria and processes are followed when reviewing previous course work for consideration:

- Only transcripts that are submitted as part of the admissions process will be officially evaluated. Credit for transfer will be considered with an official transcript from a regionally accredited college. Additional material such as the course description, syllabus, outline and/or textbook(s) may be requested in order to assure similar curriculum objectives.
- Credit received from regionally accredited colleges for specific required courses in General Education and Health Studies must satisfactorily parallel with courses offered by Baptist College. Equivalent courses (excluding specific required science courses) with grades of "C" or above may be accepted from other regionally accredited colleges regardless of the year completed. If an equivalent course was repeated at one of the regionally accredited colleges, only the most recent grade will be considered for transfer credit.
- Earned credit for courses equivalent to specific required science courses completed at a regionally accredited college with a grade of "C" or above will be subject to review according to specific program timeframes. If an equivalent course was repeated at one of the regionally accredited colleges, only the most recent grade will be considered for transfer credit.
- Earned credit for specific required science courses five years old or less will be reviewed for applicants to all College programs.
- Earned credit for specific required science courses over five years old will be reviewed for applicants to General Education and Health Studies (GEHS) and Allied Health (AH) programs by the GEHS Dean and AH Dean/Program Chair.
- Earned credit for specific required science courses, regardless of year completed, will be reviewed for currently licensed health care professionals or Health Administration majors.
- Applicants with earned credit for specific courses taken at a two year regionally accredited college as part of the Tennessee Transfer Pathways will receive block credit for a designated series of courses required at Baptist
- College. Time/age limits for acceptance of earned credit for specific required science courses will vary per program. A grade of "C" or better must be earned in each course taken at the two year college.
- Earned credit received for Advanced Placement courses will be considered for transfer based on verification and achievement of acceptable pre-determined examination scores.
- Program-specific courses completed at regionally accredited colleges will be reviewed by the dean/chair of that program for consideration of transfer credit.
- Credit toward program-specific courses earned via other means, including but not limited to work experience, professional training, military training, may be considered on a case-by-case basis by the specific academic dean or designee according to the Credit for Prior Learning Policy.
- Transfer credit for courses from non-regionally accredited colleges and universities may be considered by the appropriate dean after he/she reviews all materials submitted.
- Students have a right to appeal transfer credit during their first year of attendance.
- Transfer of course/degree credit from Baptist College to another college is determined by the receiving institution.

Procedure:

1. Official transcripts are evaluated by the Registrar's Office when applicants meet admissions criteria.
2. The Registrar's Office approves courses with established transfer credit guidelines from nearby colleges.
3. The Dean of General Education & Health Studies reviews and approves courses when there are no transfer guidelines available for use by the Registrar's Office.
4. Academic Deans will use the ACE Manual in determining transfer credit for military courses on a case-by-case basis.
5. Applicants are notified of transfer credit decisions. Results of transfer credit evaluations are provided to applicants electronically (personal email).

6. As final transcripts are received, transfer credit evaluations are updated and posted in the student information system by the Registrar's Office. Students and advisors are notified to review the degree plan for additional transfer credits accepted into their program.
7. Students may submit an appeal for transfer credit within a specific timeframe.
8. Applicants/students who wish to appeal transfer credit have 1 year (12 months) from the date of enrollment into Baptist College to complete the "transfer credit appeal" form on the web and provide necessary documentation for review of course content.
9. The General Education and Health Studies Dean in consultation with the appropriate Academic Dean (or designated Chair) will consider and act on the appeal of the original decision.
10. The Registrar's Office will notify applicants/students of the transfer credit appeal decision, including explanation for denied appeals, via email (academic advisor, if assigned, is copied on email communication).

READMISSION

Once admitted to Baptist College, students are expected to enroll for classes each academic term according to individual progression plans. Students who are not enrolled for two consecutive trimesters must apply for readmission to Baptist College, unless granted a leave of absence.

Readmission to Baptist College is based on space availability and may require participation in a competitive admissions process. Former students may apply for readmission to Baptist College, including students who were academically dismissed or withdrawn for not progressing satisfactorily.

Readmission may be granted based on the following criteria:

- The former student has left Baptist College in good standing and is in good standing at any other colleges attended, if applicable, or
- The former student, after leaving Baptist College, has earned a credential (diploma, certificate, associate degree, or bachelor degree) from an accredited clinical program or regionally accredited college or university, and
- The former student meets the applicable admission criteria.

Student must contact the Registrar's Office to determine academic standing at Baptist College.

Once the status of the student is determined, the Registrar's Office notifies Admissions' Office who will communicate with the student.

Readmission application process:

1. Submit a Baptist College admissions application with a \$25.00 non-refundable fee.
2. Clear any previous academic and/or financial obligations.
3. Submit official transcripts from colleges attended since last enrollment at Baptist College.
4. Meet all current admissions criteria. Refer to specific criteria for admission.
5. Complete a personal interview if requested by Baptist College.
6. Submit a \$100.00 enrollment fee upon readmission to Baptist College.
7. Submit a background check prior to registration for classes. For more information see the section on Criminal Background Checks.

Students granted readmission will enroll under the policies, procedures, and curriculum in place at the time of readmission. **Students who are administratively dismissed are not eligible for readmission to the College.**

ADVANCED PLACEMENT AND CREDIT BY EXAMINATION

Baptist College may accept up to a maximum of 28 semester hours of advanced placement credit. Each course or examination must meet program requirements in order to be accepted. The Registrar's Office will provide information on courses which can be accepted as credit.

The two types of special advanced placement that can be reviewed for credit are as follows:

1. College Entrance Examination Board (CEEB). Credit may be given for advanced placement courses taken in high school with a score of 3 or above. Credit will be given with a grade of "P" (pass), but no quality points will be awarded, nor will the credit be included in calculation of the student's cumulative GPA. A recording fee per course will be assessed.
2. College Level Examination Program (CLEP). Credit will be given for specific subjects taken through the College Level Examination Program (CLEP) if a score above the 50th percentile is obtained on each specific subject test. Credit earned through CLEP examinations is not included in calculating the student's cumulative GPA. The student will receive a grade of "P" (pass) for the equivalent course when the credit is awarded, but no quality points will be awarded. A recording fee per course will be assessed.

Credit by Examination

1. Credit may be earned by passing approved in-house examinations. Fees for this type of exam may be charged based upon the type of exam taken.

AUDITING

Regularly, enrolled Baptist College students may audit courses. No academic credit will be awarded to students enrolled on this basis. Students must have the approval of the appropriate Academic Dean to audit a course.

Students auditing a course are not required to prepare assignments or papers or take examinations and do not participate in laboratory sessions.

Fees for auditing will be assessed at the rate of \$220 per credit hour for all courses. A student may not change from a credit basis to audit or from audit to credit basis after the last day of registration.

SPECIAL (NON-DEGREE) STUDENTS

Students who desire to take one or more courses at Baptist College will be allowed to enroll for such courses on a "space-available" basis and upon approval from the appropriate academic dean. Once enrolled, the special student will be assigned to an academic advisor. Interested students should contact the Admissions Office for a Baptist College admissions application and pertinent information regarding the admissions process.

Special students who intend to enroll as degree-seeking students in a future trimester must complete the admissions process and meet all admission criteria by the stated deadline for that trimester. Once special students have met all admissions criteria and have been admitted into a degree program, credit earned as a special student will be applied toward a degree at Baptist College. Special students are not eligible for student financial aid or veterans benefits.

Admissions Process for Special Students

1. Submit a Baptist College admissions application with a \$25.00 non-refundable fee.
2. Submit a high school transcript and evidence of good standing from any college previously attended (transcript or official letter from institution).

CRIMINAL BACKGROUND CHECK

Students in all degree programs must submit to and demonstrate satisfactory completion of a criminal background check as an enrollment requirement to Baptist College. A mandatory update must be completed prior to initial placement in a clinical course or internship. Students applying to completion programs who are practicing in the field in which they are applying and hold an unencumbered license are required to complete a full background check prior to entering clinicals. A private company approved by Baptist College will conduct the initial and pre-clinical background checks. The cost of the background check will be the responsibility of the student.

The criminal background check will include but is not limited to: Social Security Fraud, National Criminal Database Search, Criminal Background, National Sex Offender Search, Tennessee Abuse Registry, I-MED Level 3, County Criminal Records Search, Licensure, Certification and Designation.

Each student signs a statement of disclosure acknowledging that the College may be requested to disclose the outcomes of background checks to clinical agencies during the course of the student's enrollment at Baptist College. Any convictions that occur after a background screen has been submitted must be reported to the Dean of Student Services. Students who refuse to submit to a background check or refuse to allow Baptist College access to the report will be dismissed from Baptist College and will be ineligible for readmission.

In the event of an adverse action prior to initial enrollment, Baptist College will notify the applicant to make an appointment with the Dean of Student Services to review the results of the background screening. Situations in which a person does not have a satisfactory background check will be reviewed on a case-by-case basis.

Convictions involving the following crimes, but not limited to these crimes, may serve to disqualify a person from being enrolled to the College, and if applicable, from participating in required clinical learning experiences:

- Any felony, whether listed below or not;
- Crimes involving drugs, including but not limited to unlawful possession or distribution;
- Crimes of physical violence to include any type of abuse (child, spousal, or of the elderly), abduction, such as kidnapping, manslaughter, murder, robbery, sexual crimes, possession of a restricted fire armor any related weapons offenses, assault and battery;
- Crimes against property, including but not limited to arson, theft of property and merchandise, vandalism, criminal trespass, larceny and burglary;
- Crimes showing dishonesty, including but not limited to fraud, forgery, deception or financial exploitation of any person or employer.

Enrolled Students

In the event of an adverse action that is disclosed at any time during enrollment, Baptist College will notify the student to schedule an appointment with the Provost or designee. The Provost or designee will review the adverse action on a case-by-case basis, with the potential outcome of being dismissed from the College. In addition, if the student enrolled in a professional program is ineligible for clinical placement due to this adverse action, he/she will be dismissed from the professional program.

FINANCIAL AND BUSINESS SERVICES - FINANCIAL INFORMATION

Financial and Business Services Staff

Name	Title
Leanne Smith	Vice President, Financial and Business Services
Jane Smothers	Administrative Secretary, Financial and Business Services
April Tyson	Director, Financial and Business Services
Jessica Oliver	Accountant
Ashley Bolden	Coordinator, Student Accounts & Business Affairs
Joanna Darden	Director, Financial Aid
Carly Schumann	Financial Aid Officer
Tanesha Nash	Financial Aid Officer
Theresy Williams	Financial Aid Officer

FEES & EXPENSES 2018-2019	
Tuition - All Courses (per credit hour)	\$440.00
Application Fee (all programs)	\$25.00
Assessment Fees (additional learning resources needed for student success in the course):	
Allied Health	
DMS 310	\$45.00
DMS 381	\$45.00
DMS 392	\$53.50
DMS 474	\$108.33
DMS 495	\$36.50
MLS 420	\$35.00
NMT 436	\$150.00
NMT 473	\$25.00
NMT 395, MLS 340, RAD 200, RTT 389	\$17.00
RAD 200, RAD 341, RTT 389	\$35.00
RAD 472	\$155.00
RCP 303	\$78.50
RCP 307	\$232.00
RCP 312	\$50.00
RCP 416	\$120.00
RCP 421	36.50
RTT 423	\$34.29
DMS 392, RCP 303, RCP 421 (RRT-BHS students only), MLS 340, RAD 200, NMT 395, RTT 389	\$150.00
General Education and Health Studies	
HSC 104, HSC 105	115.00
Nursing	
NSG 301	\$189.70
NSG 303	\$285.00
NSG 304 (Traditional Program Only)	\$134.50
NSG 305	\$436.70
NSG 306 (Traditional Program Only)	\$99.70
NSG 321, NSG 331,	\$284.50
NSG 335 (Traditional Program Only)	\$224.50
NSG 335 (RN-BSN Program Only)	\$90.00

NSG 340	\$149.50
NSG 360	\$239.50
NSG 410, NSG 420	\$104.70
NSG 415	\$224.70
NSG 442	\$194.50
NSG 445	\$399.50
NSG 453	\$105.00
NSG 463	\$195.00
Auditing Fee - All Courses (per credit hour)	\$220.00
CEEB or CLEP (Recording Fee, per course), plus fee charged by testing organization	\$25.00
Challenge Exams (NSG 304,306) \$60 exam fee, \$15 recording fee	\$75.00
CPR Fees:	
RCP 303, DMS 392, NMT 395, NSG 305, RAD 200, RTT 389	\$55.00
Credit for Prior Learning Examination (25% of current per credit hour rate)	
Credit for Prior Learning Workshop	\$275.00
Credit for Prior Learning Reassessment Fee	\$50.00
Credit for Prior Learning Transcript fee per credit hour	\$25.00
Enrollment Fee or Deposit	\$100.00
E-Portfolio	\$115.00
Graduation Fee - payable when registering for final Trimester	\$75.00
Health Services Fee (per Trimester) required for all students enrolled in Clinical courses	\$105.00
Health Services Fee (per Trimester) required for all students not enrolled in Clinical courses	\$70.00
ID Card or Parking Decal - Replacement (original - no charge)	\$10.00
Laboratory-based courses, per course	
General Education and Health Studies Labs	\$40.00
All Other Labs	\$50.00
Late Installment Payment Fee	\$25.00
Late Registration Fee*	\$100.00
Parking Fees (per Trimester):	
Lot A (College Lot, 1003 Monroe)	\$75.00
Lot A (College Lot, 1003 Monroe) - residence hall students	\$25.00
Lots B,C,& D (Union Ave) (Madison/Pauline) (Science Bldg), unrestricted parking	\$25.00
Parking Violations (per incident)	\$25.00
Preclinical Drug Testing (NMT 395, NSG 305, NSG 453,DMS 392, MLS 301, RAD 390, ,RCP 303, RTT 389)	\$40.00
Printing (250 additional pages)	\$12.50
Professional Liability Insurance (per term when enrolled in clinical courses)	\$7.00
Repeat ATI	\$60.00
Registration Change Fee (drop/add) per course dropped or added	\$5.00
Returned Check Fee (or Credit Card Chargeback Fee)	\$25.00
Special Examination Fee	\$20.00
Student Activity Fee (per credit hour, all courses)	\$10.00
Technology Fee (per credit hour, all courses)	\$40.00
Transcript Fee, per official transcript	\$8.75
HOUSING FEES **	
Housing, double occupancy, <u>if available</u> , per trimester	\$1,450.00
Housing, single occupancy, <u>if available</u> , per trimester	\$2,400.00
Food Services (per Trimester)	\$300.00
Housing Application Fee (non-refundable)	\$100.00
Housing Deposit (refundable)	\$250.00
Housing charge will cover Lot A additional parking fee and access to laundry facilities.	

* The late registration fee is charged if registration and payment are not completed on or before the tuition and fee payment dates specified in the academic calendar.

** Details regarding housing assignments are in the Residence Hall Handbook.

OTHER COSTS

PROFESSIONAL LIABILITY INSURANCE

Students in the health professions are required to participate in various clinical learning experiences as a prerequisite to successful completion of programs of study. The clinical facilities where these learning experiences take place will only accept students who are covered by professional liability insurance. Accordingly, Baptist College of Health Sciences has arranged to provide coverage meeting the required coverage standards to all students who are enrolled in clinical courses through Healthcare Providers Service Organization (HPSO). All Baptist College of Health Sciences students enrolled in clinical courses must obtain coverage through HPSO, other personal liability insurance coverage notwithstanding.

The annual premium for this coverage will be \$20 and will be charged with student billing for tuition and fees.

MISCELLANEOUS COSTS

In addition to the expenses noted, the student is also responsible for the cost of books, supplies, uniforms, transportation and meals, as well as health screenings and immunization expenses, assessment fees, criminal background checks, and licensing/certification fees.

PAYMENT AND REFUND POLICIES

Baptist College reserves the right to make changes in costs at the beginning of any trimester by publication of the new rates for tuition, fees, and room rent three months in advance of the effective date. Changes in other fees, charges, or policies may be made by an announcement one month in advance of the effective date of the change.

PAYMENT OF TUITION AND FEES

All tuition and other fees must be paid in full during the designated registration days for each trimester before a student will be officially enrolled in classes. Payments may be made in cash, check, or debit or credit cards. Payments may be made through installment payments offered to qualified students to help satisfy payment requirements by the appropriate fee payment deadline. A fee will be charged for each late installment payment. Late installment payment(s) are defined as payment(s) not received by the specified due date(s) indicated in the payment plan agreement and promissory note. Registration is not complete for financial aid recipients until aid has been awarded and applied to all fees and all debt has been paid in full. Students with delinquent accounts will be denied registration. Students must complete a financial responsibility agreement prior to registering each term.

Registration is subject to deletion and/or a late registration fee if all tuition, fees, and/or fee payment requirements for enrollment are not satisfied by the appropriate fee payment deadline. The installment payment plan is available to qualified students to help satisfy payment requirements by the appropriate fee payment deadline.

The installment payment plan is reserved for students based on the following:

- Good financial standing (Business Office)
- Good academic standing (Registrar's Office)
- No federal financial aid funds available (Direct Loans included)
- No eligibility for Parent PLUS Loan
- \$250.00 minimum balance

REFUND OF TUITION AND FEES

This policy applies to dropping a course or withdrawing from school:

- A student who withdraws from a course on or before the published tuition and fee payment date for the term in which they are enrolled will receive 100% tuition and course fee refund.

- A student who withdraws from a course after the published tuition and fee payment date for the term in which the student is enrolled through the change/add period specified for the course in which the student is enrolled will receive a **100% tuition refund only**.
- No tuition or fee refund will be processed after the change/add period specified for each course. Course fees are non-refundable after the published registration date for the term.
- A schedule of specific refund dates for each term will be published on the Baptist College website, distributed to all students via email each trimester and via course syllabi.
- All fees not related to a course are non-refundable.
- **All refunds will be processed electronically or mailed.**
- **All other fees are non-refundable.**

Return of Title IV (Federal Financial Aid Funds):

The Higher Education Amendments of 1998 specifies that financial aid must be earned through class attendance. A student has not earned 100% of his/her financial aid until he/she has attended more than 60% of the term. If a financial aid recipient totally withdraws from school or drops all remaining courses, on or before the 60% point of the term, there is a portion of the financial aid that has not been earned. This unearned portion is repaid by both the student and the school based on a federal formula. The amount each student owes must be calculated based on the date of withdrawal or drop and the amount of financial aid received. Any unearned amounts are to be returned to Title IV financial aid programs in the appropriate order. Any amount remaining after the applicable programs have been fully repaid is returned to the student. Additionally, students who earn all failing grades must have "earned" the grades through attendance and poor performance. The Financial Aid office will reach out to all instructors to determine if the failing grades were earned or if the student stopped attending. If the failing grades were earned, there will not be a Return of Title IV Aid. If the failing grades were the result of attendance, the confirmed last date of attendance or the 50% date of the term will be used in the Return of Title IV calculation.

FINANCIAL AID

Financial Aid is designed to assist qualified students with the cost of their education. Scholarships, grants, work study, and loans are awarded to recipients who meet specific criteria. It is the responsibility of the applicant to comply with all policies regulating any financial aid for which he or she may qualify. Contact the Financial Aid Office for specific guidelines on each financial aid source. **All applicants must complete a Free Application for Federal Student Aid (FAFSA) online at www.fafsa.gov.**

Federal Aid Programs

These programs are administered through the U.S. Department of Education.

Pell Grant

A non-repayable award for undergraduate students pursuing a first Bachelor's degree. Awards vary in amount each year and are based on financial need and hours of enrollment. Pell Grant is awarded based on full-time status but will be adjusted and disbursed based on actual hours enrolled.

Supplemental Educational Opportunity Grant (FSEOG)

A non-repayable campus-based award for undergraduate students pursuing a first Bachelor's degree. Awards are made to early applicants who demonstrate the most financial need and have the lowest Expected Family Contribution (EFC).

Direct Subsidized Loan

A fixed interest loan available to degree seeking students enrolled at least half-time, based on financial need. The interest rate for new loans changes every July 1st and is paid by the government while the students are attending school. Repayment of principal and interest begins 6 months after graduation or enrollment ceases to be at least half-time.

Direct Unsubsidized Loan

A fixed interest loan available to degree seeking students enrolled at least half-time, not based on financial need. The interest rate for new loans changes every July 1st and will be charged from the time the loan is disbursed until it is paid in full. The interest can be paid while the student is still in school. Repayment of principal and interest begins 6 months after graduation or enrollment ceases to be at least half-time.

Direct Parent Loan for Undergraduate Students (PLUS)

A credit based loan option for the parent of a dependent undergraduate student enrolled at least half-time. The yearly limit is limited to the student's cost of attendance minus any other financial assistance expected or received. The interest rate is fixed for the life of the loan but the rate changes every July 1st for new loans. There is no grace period for these loans, but payments may be deferred until the student graduates or ceases to enroll at least half-time. Interest begins to accumulate at the time the first disbursement is made. For PLUS borrowers who do not choose to defer, repayment of both principal and interest will begin 60 days after the full loan amount has been disbursed.

More details for these programs are available through the Baptist College Financial Aid Office or online at www.bchs.edu.

Veterans' Benefits

Most programs are approved for Veterans' Benefits. Amounts of benefits vary with eligibility and enrollment status. More information is available through the Registrar's Office.

State Aid Programs

These programs are administered through the Tennessee Student Assistance Corporation (TSAC).

Tennessee Student Assistance Award

A non-repayable fund for financially needy undergraduate students who are residents of Tennessee. Applicants must be enrolled at least half time, at a public or an eligible non-public postsecondary institution in Tennessee. Funds are awarded based on guidelines provided by TSAC.

Tennessee Educational Lottery Scholarship Programs (TELS)**Hope Lottery Scholarship**

Awarded to a student in pursuit of an associate or baccalaureate degree at an eligible postsecondary institution that is funded from the net proceeds of the state lottery. The amount of the award is based on full-time status but will be adjusted and disbursed based on actual hours enrolled.

Hope Aspire

Awarded to a student in pursuit of an associate or baccalaureate degree at an eligible postsecondary institution who qualifies for a Tennessee Hope Scholarship and whose adjusted gross income does not exceed \$36,000. The amount of the award is based on full-time status but will be adjusted and disbursed based on actual hours enrolled.

Hope General Assembly Merit

Awarded to a student in pursuit of an associate or baccalaureate degree at an eligible postsecondary institution who qualifies for a Tennessee Hope Scholarship and demonstrates academic excellence. The amount of the award is based on full-time status but will be adjusted and disbursed based on actual hours enrolled.

Hope Access Grant

Awarded to a student in pursuit of an associate or baccalaureate degree at an eligible postsecondary institution whose adjusted gross income does not exceed \$36,000 per year. In addition to the adjusted gross income limit, a student must be an entering freshman and have at least an unweighted high school GPA of at least 2.75 and at least 18ACT/860SAT score. This grant is non-renewable. If a student meets the HOPE Scholarship renewal criteria, they will be eligible for the Hope Lottery Scholarship during subsequent years of enrollment. The amount of the award is based on full-time status but will be adjusted and disbursed based on actual hours enrolled.

Hope Non-Traditional

Awarded to a student who is 25 years or older and enrolled in an eligible postsecondary institution as an entering freshman or have not been enrolled for at least two (2) years after last attending any postsecondary institution. Students cannot have earned a baccalaureate degree and their adjusted gross income cannot exceed \$36,000 per year. The student must have a minimum cumulative GPA of 2.75 after attempting 12 trimester hours.

Tennessee Promise and Tennessee Reconnect

Both of these awards are for Tennessee residents who are pursuing an associate's degree only. Eligible recipients will receive a "last-dollar" award not to exceed the average tuition and fees at Tennessee public community colleges. Meaning, these awards will not cover all tuition and fees for Baptist College students pursuing an associate's degree. Students must apply online at www.tnpromise.gov for eligibility requirements and deadlines.

More details for these programs are available through the Baptist College Financial Aid Office or online at www.bchs.edu/tuition-financial-aid

Student Employment

Federal Work Study

A need based, federally funded, campus based financial aid program that provides part-time employment to students who are enrolled at least half-time. Federal Work Study funds cannot be applied directly towards tuition or fees. Instead, students are paid on a bi-weekly basis for hours worked. The application process is handled through the Financial Aid Office.

Institutional Work Study

A Baptist College program that provides funding to employ students in various positions on campus. Students must maintain a 2.75 cumulative GPA, remain enrolled at least half-time, and be in good academic standing. The application process is handled through the Financial Aid Office.

Grants and Scholarships

Information regarding specific award amounts for all grants and scholarships are available in the Financial Aid Office or online at www.bchs.edu/tuition-financial-aid. All applicants must complete the Free Application for Federal Student Aid (FAFSA) online at www.fafsa.gov and continuing students will also need to complete the online scholarship application through MyCampus.

TUITION DEFERRAL PROGRAM

Students of Baptist College enrolled in a professional program may be eligible to apply for participation in the Tuition Deferral Program depending on the workforce needs of the Baptist Corporation. In addition to workforce needs, selection criteria for participation will include such things as the student's academic record and the entrance interview. Students must interview and be selected to participate in this program.

For those students selected, Baptist College will defer clinical tuition only. Students will be responsible for paying all mandatory fees. Following graduation and licensure, Baptist Memorial Health Care (BMHC) will hire program participants as full-time employees of a BMHC hospital upon successful completion of the employment process. The agreement specifies that each participant will agree to work for Baptist while earning forgiveness each month of work during this work period. The tuition to be deferred and the corresponding work period may vary by major.

OTHER FINANCIAL ASSISTANCE

Other sources of financial assistance include scholarships awarded by various civic groups and religious organizations. Students should investigate these and other sources in the community for additional financial support.

BAPTIST EMPLOYEE TUITION DISCOUNT

Full time Baptist Memorial Health Care employees in good standing are eligible to receive a 10% discount on tuition only for courses taken at Baptist College.

ACADEMIC INFORMATION & POLICIES

Academic Affairs Staff

Name	Title
Loredana C. Haeger	Provost/Vice-President of Academic Affairs and Professor
Patricia (Trish) Moss	Administrative Secretary, Provost/Vice President's Office
Carol L. Warren	Dean and Associate Professor, Division of Allied Health
Anne Plumb	Dean and Professor, Division of Nursing
Barry Schultz	Dean and Professor, Division of General Education and Health Studies
Jaime Moore	Instructional Designer

Enrollment Management Staff

Name	Title
Vacant	Vice President, Enrollment Management and Student Affairs
John Berger	Director of Records/Registrar
Vacant	Academic Records Specialist
Keneshia Seals	Academic Records Evaluator
Mary Margaret Freeman	Retention Coordinator
Mellody Selph	Academic/Career Advisor

Center for Academic Excellence Staff

Name	Title
Kimberly Cunningham	Director, Center for Academic Excellence
Mary Akin-Deko	Supervisor CAE Learning Center/Section 504 Academic Coordinator
Michelle Berry	Library Resource Specialist
Rachel Cooper	Secretary
Nichelle Mack	Library Supervisor
Mary Anne McCraw	Testing Center Coordinator

Student Affairs Staff

Name	Title
Nancy Reed	Dean, Student Services
Jeremy Wilkes	Director, Student Services and Housing
Sarah Biggs	Student Activities Coordinator
Kevin Morgan	Residence Life Specialist
Caryn Schmitz	College Counselor
Sheri Whitlow	Academic Operations Coordinator, Student Services

DEGREES OFFERED

Baptist College offers programs of study that lead to the following degrees:

- Associate of Science (AS) with a major in Pre-Health Studies
- Bachelor of Science in Nursing (BSN)
- Bachelor of Health Sciences (BHS) with a major in Biomedical Sciences, Diagnostic Medical Sonography, Health Administration, Medical Imaging Sciences, Medical Laboratory Science, Medical Radiography, Nuclear Medicine Technology, Population Health, Radiation Therapy, and Respiratory Care

A student may earn one Associate of Science degree, one Bachelor of Science in Nursing degree and one Bachelor of Health Sciences degree. Students seeking more than one major under the Bachelor of Health Sciences degree must meet all requirements for the second and each subsequent major. A minimum of 30 additional semester hours of credit beyond the requirements of the first degree must be completed at Baptist College for the second Bachelor's degree.

Students who receive a second major within a single degree will not be issued an additional diploma; however, the second major will be posted on the academic transcript.

Admission to a second degree or major is based on individual program selection criteria and space availability.

DIRECTED STUDY COURSES

A directed study course is defined as a course that involves a learning contract between a faculty or program and a student for outcome achievement.

Approval of any directed study course will be based upon whether the intended learning outcomes can only be achieved through directed study and the availability of College resources to offer the course to an individual student. A directed study course may be initiated by program faculty as a part of a revised progression plan, according to the Academic Progression, Probation, and Dismissal policy and must be approved by the appropriate dean(s). Up to six (6) hours in directed study may be counted toward graduation. The directed study must be done during a regularly scheduled academic term.

EXPERIMENTAL COURSES

An experimental course is defined as an elective course designed by a faculty member and offered for one trimester on a trial basis. Goals and learning outcomes are clearly defined and delineated in course syllabi.

UNIT OF CREDIT

Baptist College operates on a trimester calendar. The semester hour is the unit of credit. All credit hours assigned to courses by Baptist College comply with the federally described definitions of credit hours in terms of appropriate time spent per credit hour. One semester hour for credit is earned for various types of learning activities, according to the following table:

Learning Activity	Clock Hours per Trimester
Classroom (Graduate and Undergraduate)	1:1
General Education and Health Studies Lab Lower Division (Undergraduate)	2:1
General Education and Health Studies Lab Upper Division (Undergraduate)	3:1
Undergraduate Nursing Lab	3.6:1
Undergraduate Nursing Clinical	3.6:1
Graduate Nursing Lab	4.6:1
Graduate Nursing Clinical	4.6:1
Undergraduate Allied Health Lab	3:1
Allied Health Clinical (non-Respiratory Care)	6:1
Respiratory Care Clinical	4:1
Undergraduate Internships	3.2:1

GRADING

A 4.0 quality-point system is employed at Baptist College. Grades are translated into quality points at the end of each trimester and used to determine the level of proficiency and rate of academic growth which characterizes each student's progress.

The following are the grades with their corresponding quality points:

Grade	Title	Quality Points
A	Excellent Achievement	4.0 pts
B	Good Achievement	3.0 pts
C	Satisfactory Achievement	2.0 pts
D	Unsatisfactory	1.0 pts
F	Failure	0.0 pts
W*	Withdrew	
WP*	Withdrew Passing	
WF	Withdrew Failing	0.0 pts
I*	Incomplete	
WIP*	Work In Progress	
AU*	Audit	
P*	Pass	
S*	Satisfactory	
U*	Unsatisfactory	
NR*	Not Recorded	
CX	Credit by Examination	
CP	Credit by Portfolio	

*No quality points awarded. Does not impact GPA.

WF For courses offered during a full trimester, this symbol indicates that a student was making below a "C" when he or she withdrew from a course dropped after the 28th day of the trimester. A "WF" is failure of the course. Any student who withdraws from a course after the 64th day of the term will automatically receive a "WF" for the course. Check Baptist College's Academic Calendar for specific dates. For all other courses offered during academic terms of varying lengths, please refer to the course syllabus for withdrawal information.

D, F This grade indicates unsatisfactory completion of the course and must be repeated at Baptist College.

The following symbols are approved for use in the cases indicated, but will not be included in determination of the grade point average:

I This symbol indicates that the student, for nonacademic reasons beyond his/her control, was unable to meet the full requirements of the course. All "I" grades must be removed within four weeks from the start of classes in the next trimester. Students with several "I" grades may be required to carry a reduced class load for the following trimester. "I" grades will be changed to "F" if they are not removed on schedule. Courses must then be repeated in order to earn credit.

WIP If a student takes a course extending over more than one term and evaluation of performance is deferred until the end of the final term, provisional grades of WIP (Work In Progress) are assigned in the intervening term(s). The provisional grades are replaced by one final grade when the full sequence is completed. Can only be used for course HSC 460.

W For courses offered during a full trimester, this symbol indicates that a student withdrew from a course after the sixth day of the trimester and prior to the 28th day of the trimester. For all other courses offered during academic terms of varying lengths, please refer to the course syllabus for withdrawal information.

WP For courses offered during a full trimester, this symbol indicates that a student was passing with a “C” or better when he or she withdrew from a course dropped after the 28th day of the trimester and up to and including the 64th day of the trimester. Check Baptist College’s Academic Calendar for specific dates.

AU This symbol indicates that a student was given permission to audit this course. After the last day of registration, students may not transfer from audit to credit or vice versa.

NR This symbol indicates that the grade has not been recorded.

P This symbol indicates that a student was awarded credit by CEEB, CLEP, correspondence course or approved challenge exam with a "P" (pass) determination. In addition, this symbol is used to indicate that block credit has been awarded for completion degrees once a student has successfully completed the requirements indicated in the individual program policies. No quality points are awarded nor is the "P" credit included in GPA calculations.

S This symbol indicates that credit has been given for completion of degree requirements for a clinical course or other designated course.

U This symbol indicates unsatisfactory performance in an attempt to complete degree requirements for a clinical course or other designated course.

CX This symbol indicates Credit by Examination option whereby students may earn course credit by successfully completing a comprehensive exam.

CP This symbol indicates Credit by Portfolio option whereby students may earn course credit by submitting a portfolio which demonstrates through narratives and artifacts a student’s knowledge, competencies, and skills related to specific course learning outcomes.

Each attempt of a course is reflected on the student’s transcript.

CUMULATIVE GRADE POINT AVERAGE (GPA)

A student’s cumulative grade point average, based only on the courses attempted at Baptist College, is determined by dividing the quality points by the hours for which the student has registered, excluding courses taken for no credit (AU), repeated courses, those from which the student has officially withdrawn while passing (WP), and those that were completed with the grades of P, S, U, or I. The most recent grade assigned in a course is the grade used in the calculation of grade point average.

GRADE REPORTS

Official grade reports are available via a secure student web portal at the end of every trimester and grades are posted on the student’s permanent record approximately one week after the final examination period. Grades will not be available to students who have a non-approved financial indebtedness to Baptist College.

TRANSCRIPTS

A transcript is a copy of the academic record of all courses for which a student has registered. All transcript requests must be made through the National Student Clearinghouse at www.nationalstudentclearinghouse.com. There is a fee for each official transcript. Official transcripts bearing the Baptist College seal and signature of the Registrar can be sent to an employing agency or another educational institution. Unofficial copies of transcripts are only available to current students through the student web portal. Students may receive official copies of transcripts if requested, however, not all educational institutions will consider receipt of these transcripts as official. The Registrar’s Office cannot issue transcripts from other colleges or institutions. No transcript will be issued for a student who has not met his/her financial obligation to Baptist College.

CLASSIFICATION OF STUDENTS

Full-Time/Part-Time

In order to be classified as full-time, a student must carry at least a 12 credit hour load during an academic term. Students registering for 6-11 credit hours in an academic term are considered part-time.

Class Standing

The following hours are used to determine class standing:

Classification	Credit Hours
Freshman	0-29 credit hours
Sophomore	30-59 credit hours
Junior	60-89 credit hours
Senior	90 or > credit hours

APPLICATION FOR CONSIDERATION OF CHANGE OF MAJOR

Once enrolled at Baptist College, a student may request a change of major through his or her faculty advisor and/or Academic and Career Advisor by submission of the Change of Major Request Form.

To be considered for a change of major, a student must meet the selection requirements of the new major and participate in the next selection process available for all applicants to the degree program.

Students granted a change of major must meet all the requirements of the new program and will be required to adhere to all academic policies and professional standards of the program. Once approved for a change of major, students may not return to the original major without a formal request through the academic advisor. If a change of major is not granted, the student may remain enrolled in the major of record at the time of the request.

The Registrar's Office will notify the student regarding the outcome of any change of major request. If the change is approved, the student will be notified of his or her new advisor and any additional transfer credit awarded due to the major change.

UNDECLARED MAJOR

For entering students or students who are unsuccessful in a professional program or decide they are no longer interested in their current professional program, this major would allow students to enter the college or to continue enrollment at Baptist College while exploring other programs/majors at the College. Students are limited to two trimesters in the Undeclared Major Status. Students are limited to taking the General Education and Health Studies courses and may not enroll in professional/major level courses. Students are responsible for contacting Financial Aid Services to determine impact on their aid.

ACADEMIC ADVISEMENT

The purpose of academic advisement is to provide academic guidance and support throughout the college experience. Once admitted to Baptist College, each student will be assigned to a faculty advisor. An advisor will guide the student in his/her academic progress until graduation. Students may request a change in advisor by contacting the Registrar's Office. Students must schedule appointments with their advisors to discuss courses before registration. Office hours for advisement are posted by each individual advisor.

The Academic and Career Advisor seeks to complement the academic mission of the College by educating and empowering students to take ownership of their professional development as lifelong learners and to function successfully in an evolving healthcare market. The Academic and Career Advisor, provides services in success coaching, career planning, resume critiquing, and mock interviewing. Melody Selph office is located in the Main Campus building, Admissions Suite, office A11. Student may contact the Academic and Career advisor to schedule an appointment at 901-572-2530.

TRIMESTER LOAD

In order to be classified as a full-time undergraduate student at Baptist College, a student must be enrolled in a minimum of 12 semester hours. Those undergraduate students wishing to register for 18 credit hours or more in any given trimester must obtain permission from the appropriate academic dean.

WEB RELATED INSTRUCTION

Online and blended courses are considered distance education courses at Baptist College. Online and blended courses are offered through the web-based learning management system where the faculty member and the students are geographically separated. In a blended course, a majority of the interaction between students and instructors and among students occurs when students and instructors are not in the same place. Instruction and assessments may occur online, on campus, or in the clinical setting.

Course syllabi of online and blended courses will be consistent with current College guidelines. In addition, course syllabi will include expectations for when and how often faculty will communicate with students, as well as expectations for when and how often students will communicate online with classmates and faculty. Students enrolled in online or blended courses are subject to the same guidelines, regulations, and disciplinary procedures as any other course, and are governed by the same standards of student conduct and honor code.

Technical assistance will be available for faculty, staff, and students. Faculty members will evaluate course performance using appropriate measurements, which may include, but not limited to, group assignments, papers, proctored examinations, and quizzes. Evaluation of student learning is outlined in the individual course syllabus.

Faculty will use Baptist College standard format with all web-based learning management system course graphics and materials to promote continuity and standardization among College courses. All web-based learning management system courses must conform to College standards for design and appearance. Registration requirements, deadlines, and grades for online and blended courses will be shared with students through the same channels and under the same regulations as other courses offered by the College.

The web based learning management system grade book is the official grade book; the official grade book is maintained by the course instructor and contains the grades of record. The course grade that is posted on MyCampus on the last day that grades are due, is considered the student's final grade. Archiving and retrieval of online, modified online, and blended courses will be the sole responsibility of the learning management system administrators. Backup copies of courses will be maintained by Information Technology.

WITHDRAWAL FROM A COURSE

Students wishing to drop a class must formally withdraw from the class by following the procedure outlined by the Registrar's Office. A student discontinuing class attendance does not constitute a formal withdrawal. Without completing the process for dropping the course, the student will receive an "F" in the course.

REGISTRATION

An open registration period is scheduled before the beginning of each trimester. A student will be authorized to register only if he or she has met with his or her academic advisor. Registration for all mini term courses, regardless of session, must be completed by the last day to "change or add a course" as noted on the college calendar. Fees must be collected according to policy before the student may attend classes. A late fee of \$100.00 is assessed for students not completing registration during open registration.

Changes in Registration. All changes in registration after the end of drop/add must have the advisor's signature, a Financial Aid Officer's signature, the Student Accounts Coordinator's signature, and be processed through the Registrar's Office. Students should consult the College's Academic Calendar for dates for adding or dropping classes.

Students wishing to drop a class must formally withdraw from the class by following the procedure outlined by the Registrar's office. Ceasing to attend class does not constitute formal withdrawal. A student discontinuing class attendance without completing the process for withdrawing from the course will receive an "F" in the course.

REQUEST FOR CONSIDERATION OF TAKING COURSE AT ANOTHER COLLEGE/UNIVERSITY

Once students have enrolled at Baptist College, they are required to complete all remaining degree requirements at Baptist College. In special circumstances, students may request that a course requirement be completed elsewhere. In order for those credits to be accepted by Baptist College, permission from the appropriate academic dean must be received prior to enrolling in the course. A form is available in the Registrar's office for requesting such permission. Upon approval, a minimum grade of "C" must be earned and an official transcript received by Baptist College from the approved college by the end of the next academic term for transfer credit to be awarded and recorded on the official transcript.

Approval to take a course off-campus applies only to the academic term requested. If the student decides not to take a course as approved, the approval will become void and cannot be used for subsequent attempts without prior approval. All courses that must be repeated due to earning an unsatisfactory grade must be taken at Baptist College.

ATTENDANCE

Students are expected to be punctual and attend all planned learning experiences, both classroom and clinical. The student has professional accountability for meeting this expectation. Financial Aid eligibility may be affected by nonattendance in all scheduled courses.

Course-specific standards related to attendance are explained in each course syllabus in keeping with the standards and policies of Baptist College. Attendance may be included as a factor in calculating a student's final grade.

Regardless of the reason(s) for absence, the student is responsible for all work covered by the instructor during the absence, including timely submission of assignments. The instructor has the discretion to allow students to make up missed work in circumstances of reasonable absence.

Faculty are expected to participate in student attendance verification for financial aid purposes.

PRESIDENT'S LIST

To be eligible for the President's List, a student must:

- Earn 12 or more credits in one trimester. 9 or more earned credits in one trimester for students in Completion Degree programs.
- Have a trimester Grade Point Average of 4.0
- Have no incomplete grades

DEAN'S LIST

To be eligible for the Dean's List, a student must:

- Earn 12 or more credits in one trimester; 9 or more earned credit hours in one trimester for students in Completion Degree programs.
- Have a trimester Grade Point Average between 3.50 to 3.99
- Have no incomplete grades

BAPTIST COLLEGE HONORS PROGRAM

The Baptist College Honors Program lays the foundation for a higher learning path, driven by intense collaboration between a student and our faculty. It's a path built together and designed specifically for those students who seek distinctive learning opportunities and an experience that enriches every part of their tenure at Baptist College. An Honors student at Baptist College will experience enriched academic, social, and community service opportunities that will help them develop into outstanding leaders.

Admissions Criteria:

- Freshmen – A score of 24 or higher on the ACT or the equivalent on other standardized tests and a minimum 3.75 High School GPA.
- Transfers – 3.2 Cumulative GPA

Requirements to be met before Graduation:

New Freshmen	New Transfer
1 Hour – Honors B	1 Hour – Honors BCE
9 Hours – General Education	6 Hours – General Education
6 Hours – In The Major	6 Hours – In The Major
Total = 16 Hours	Total: 13 Hours
Senior Thesis	Senior Thesis

Minimum GPA Requirements To Remain In The Honors Program:

- An honors student with a GPA between 2.5 and 2.9 will be placed on probation and will be granted a maximum of two trimesters to raise their GPA to 3.0. Students dismissed from the Honors Program can reapply if they raise their GPA to 3.0 within two trimesters after dismissal.

ACADEMIC INTEGRITY

Academic integrity is a commitment, even in the face of adversity, to the five basic principles: Honesty, Trust, Fairness, Respect, and Responsibility. Academic integrity is defined as implicit and explicit behaviors that exemplify honesty and truthfulness when presenting one's academic work. Academic integrity is further defined as constructive and ethical behaviors that are reflected in one's academic work. A student is expected to demonstrate academic integrity, respect for others and civility to remain in good standing with the College. Baptist College recognizes that lack of academic integrity may include, but is not limited to, cheating, plagiarism, collusion, falsifying data, personation, and ghosting.

The faculty member is responsible for maintaining an environment that is conducive to learning. When academic integrity is not upheld, the learning environment is disrupted. Faculty members have the authority to determine grading penalties for lack of academic integrity in their own courses; penalties and consequences pertaining to the final course grade will be outlined in the course section of the syllabus. Faculty members are responsible for reporting all incidents associated with academic integrity to the Academic Dean of their Division.

Students witnessing a lack of academic integrity are responsible for reporting all incidents to the appropriate faculty member in adherence with the College Honor Code. Students demonstrating a lack of academic integrity in any classroom, clinical work, or program progression requirements are subject to disciplinary action up to and including dismissal from the College. All students are expected to uphold the Honor Code of Baptist College.

HONOR CODE

"In support of the Christian mission of Baptist College, I commit myself to honesty and integrity. I will not cheat, lie or commit plagiarism, and I will hold others accountable to these standards."

All students are expected to uphold the Honor Code of Baptist College and will be required to electronically accept the Honor Code Pledge during the online registration process.

ACADEMIC STANDARDS OF SATISFACTORY ACADEMIC PROGRESS

1. **Good Academic Standing**

A student is considered in good academic standing at Baptist College when the following criteria are met:

- A cumulative grade point average (GPA) of the courses taken while at Baptist College is 2.0 or better.
- Successfully completed all professional courses with an A, B, C, or P.

2. **Academic Progression in General Education**

Satisfactory academic progression is achieved as long as any individual General Education course has been successfully attempted no more than two (2) times with a letter of at least a "C".

3. **Academic Progression in a Professional Program**

Satisfactory academic progression in a professional program is achieved as long as the following standards are met:

- All professional courses must be completed with a letter grade of at least a "C" before progressing to subsequent professional courses in the degree plan. Each degree program will determine the courses that are considered a part of the professional curriculum. Satisfactory performance in nursing courses with a clinical component is defined as both a grade of "C" or better for the theory portion and an "S" for the clinical portion or practicum. Satisfactory performance in Allied Health courses is defined as a grade of "C" or better for both theory and clinical courses.
- Course withdrawal during the professional curriculum phase of the degree plan will delay progression to subsequent professional courses. Delayed progression plans must be approved by the program chair and/or academic dean for satisfactory academic progression.

4. **Academic Probation**

A student will be placed on academic probation for any of the following circumstances:

- A student's cumulative GPA of courses taken while at Baptist College is below 2.0
 - A student placed on academic probation for failure to achieve a cumulative GPA of 2.0 will be limited to not more than 13 hours for the following trimester.
- A student fails a professional course in an Allied Health, Nursing, or Health Administration Program..
 - In the case of academic probation in a program, the program chair and/or academic dean may develop individual delayed progression plans for the student. These plans will be designed on a case-by-case basis to address identified learning deficiencies specific to that student and provide the best opportunity for successful acquisition of expected graduate competencies. Delayed progression plans may include repeating a course the next time it is regularly scheduled at Baptist College. All revised progression plans will be developed, based upon the individual student's learning needs, professional competencies to be addressed, and the division's available resources to implement the plan.
 - A student placed on academic probation for failure of a professional course may be restricted in total credit hours attempted the following academic term in the student's delayed progression plan.
- A student who receives a grade of "D", "F", "W", or "WF" on the second attempt in a General Education course. Students will be advised of their probationary status by letter with the copy distributed to their assigned academic advisor.

5. **Removal of Academic Probation Status**

Removal of academic probation status occurs when:

- A student placed on academic probation for failure to achieve a cumulative GPA of 2.0 for courses taken at Baptist College must achieve a cumulative GPA of 2.0 or better within the next 12 credit hours to remove the academic probation.
- A student placed on academic probation for failure of a professional course in Allied Health, Nursing, or Health Administration program must retake and earn a passing grade in the repeated course to remove the academic probation.
- A student placed on academic probation for unsuccessfully attempting a single course two (2) times must successfully complete the course by the third attempt to remove the academic probation.

6. **Academic Dismissal**

Dismissal from Baptist College occurs when:

- A student who does not achieve a cumulative GPA of the courses taken while at Baptist College of 2.0 in the twelve (12) credit hours taken while on academic probation
- A student who is on academic probation and receives a grade of "D", "F", "W", or "WF" in a single General Education course three (3) times.

7. **Program Dismissal**

Dismissal from a Professional Program occurs when:

- A student who fails to perform satisfactorily in two (2) professional-courses. Each degree program will determine the courses that are considered part of the professional curriculum.
- Students who are unsuccessful and dismissed from a professional program does not mean that the student is dismissed from Baptist College, unless the criteria for academic dismissal also apply.

8. Student Appeal Process

- Academic dismissal from Baptist College as a result of not achieving a cumulative GPA or 2.0 of the courses taken while at Baptist College:
 - A student may submit an appeal to the Provost. The decision of the Provost is final. If the appeal is upheld, the student will be on continued probation for one (1) additional trimester in an effort to raise his/her cumulative GPA.
- Academic dismissal from Baptist College as a result of not successfully completing a General Education course after three (3) attempts:
 - A student may submit an appeal to the Provost. The decision of the Provost is final. If the appeal is upheld, the student will be on continued probation for one (1) additional trimester in an effort to successfully complete the failed General Education course.
- Academic dismissal from the Professional Program as a result of failing to perform satisfactorily in two (2) Professional courses:
 - A student may submit an appeal to the Provost. The decision of the Provost is final. If the appeal is upheld, the student may continue in the professional program, however, progression may be delayed.

PROGRESSION INTERRUPTION DUE TO MILITARY SERVICE

Students who are absent from Baptist Memorial College of Health Sciences (Baptist College) due to required military service may be required to withdraw from enrollment. Such withdrawal will be in good standing, and a refund for that trimester will be made. Any refunds under this policy will adhere to Federal Financial Aid (Title IV) guidelines.

Students who are absent from Baptist College for a limited period of time due to required military service may be allowed to make up any work missed with the approval of the appropriate academic dean. The decision of the dean regarding make up work or withdrawal will be final.

Any student who withdraws under these guidelines will be allowed to reenroll in the program under the same academic status as when the student left. The program will readmit the student into the next class or classes in the student's program beginning after the student provides notice of his or her intent to reenroll, unless the student requests a later date of readmission, or unusual circumstances require the institution to admit the student at a later date. Reenrollment must be within three years of the completion of service. Students will meet with the appropriate academic dean or program chair to develop a new progression plan toward their degree.

If the student is not prepared to resume where he or she left off, the College will make reasonable efforts to help him or her become prepared including, but not limited to, providing refresher courses or allowing the student to take a retest. The College is not required to readmit a student if it determines, after reasonable efforts, that the student is not prepared to resume the program at the point where he or she left off.

Students seeking reenrollment under this policy must submit notification of intent to reenroll to the Registrar prior to the term of planned attendance. Notification of intent to reenroll must be submitted to the College no later than three years after completion of the period of service. The cumulative length of all absences from the College for military service may not exceed five years.

Any student seeking reenrollment under this policy will be required to submit a copy of the official military orders requiring military service, or a letter from the military unit's commanding officer delineating the dates of activation and release if the official orders are unavailable at the time of the student's request. This documentation will be made a part of the student's permanent record in the Registrar's Office. The service member must be honorably discharged to qualify for veterans' educational benefits.

WITHDRAWAL FROM COLLEGE

Students withdrawing from Baptist College for a time exceeding one trimester should obtain a "Complete Withdrawal Form" from the Registrar's Office. Withdrawing students must confer with their academic advisor, the appropriate dean, the financial aid officer, and other identified college personnel to assure that all necessary procedures and paperwork are completed to meet institutional, state, and federal requirements.

Students in good academic standing who withdraw for a time period exceeding one trimester must apply for readmission. For more information see readmission procedures, see the readmissions section.

LEAVE OF ABSENCE

A leave of absence is an interruption in progression, beyond the term limits for readmission that allows the student to remain enrolled at Baptist College. The student submitting leave of absence request must be currently enrolled in classes or enrolled during the previous trimester and must be in good academic standing. Students should contact the Registrar regarding policies and procedures to apply for a Leave of Absence.

RESIDENCY REQUIREMENTS

Residency requirements refer to the required number of credit hours taken while enrolled at Baptist College to qualify for a degree. The minimum number of credit hours required to be taken in residence is defined as:

- **Baccalaureate Degree Program**
For undergraduate degrees, sixty semester (60) hours in residence must be obtained at Baptist College for graduation. The last twelve hours (12) immediately preceding graduation must be taken at Baptist College.
- **Associate Degree Program**
Thirty semester hours in residence must be obtained at Baptist College for graduation. The twelve hours immediately preceding graduation must be taken at Baptist College.
- **Completion Degree Programs**
For undergraduate completion degrees, twenty-five (25%) of the degree credits must be obtained at Baptist College for graduation. The last twelve hours (12) immediately preceding graduation must be taken at Baptist College.

GRADUATION REQUIREMENTS

The following requirements must be met for a student to be eligible for graduation:

1. Completion of all required course work with a minimum grade of "C" or "S" in each course.
2. Completion of all residency requirements.
3. Completion and submission of a final degree audit in the trimester preceding the anticipated graduation.
4. Completion and submission of a Graduation Application Form and payment of the graduation fee at registration for the trimester of anticipated graduation.
5. Satisfy all financial obligations to Baptist College. Financial arrangements for students on loans must be completed.
6. Completion of Service and Worship requirements.

Graduation Participation Guideline:

Candidates who receive an incomplete grade in NSG445 or RCP416 or who do not complete the Service and Worship requirement will be permitted to participate in graduation; however, the degree is not conferred until the term in which all requirements are met.

Since graduation is an important milestone for students, participation in the graduation ceremony is expected unless written approval is received from the appropriate academic dean.

GRADUATION WITH HONORS

Graduation with Honors is based on the final cumulative grade point average on courses earned at Baptist College and indicates a consistently high level of scholastic achievement. Honors status is awarded according to the following established cumulative grade point averages:

- 3.50 - 3.66 Cum Laude
- 3.67 - 3.83 Magna Cum Laude
- 3.84 - 4.00 Summa Cum Laude

SERVICE AND WORSHIP

Service and Worship (formerly known as Student Life and College Service/SLCS) provides a structured co- curricular program to facilitate participation in the Mission and Christian heritage of Baptist College. It is a shared experience that encourages the development of well-rounded, spiritually sensitive students. All students will be required to participate in events selected by the student whose total points required is determined by the student's major listed below:

Program	Points
Pre-Health Studies (Associate)	50
Completion Programs	30
Medical Laboratory Science (students enrolled prior to Fall 2016)	30
All Other Students	100

Event	Points
College Sponsored Mission Trip	45
College Sponsored Student Retreat	35
Trimester Long Mission Project (tutoring, etc.)	35
Short Term Local Mission Projects (2 hour project)	20
Convocations	15
Spiritual Renewal Week Events	15
Chapels	10
Concerts	10

REQUEST FOR CHANGE IN FINAL EXAM TIME

Final examinations are expected of students in all courses. Students who have three (3) exams in one day or other extenuating circumstances may request that a final examination time be changed. The form to request a change in an examination time can be obtained in the Registrar's Office. The completed form must be submitted to the appropriate academic dean at least one week prior to the beginning date of final examinations. If approved, a special exam fee may be assessed.

CENTER FOR ACADEMIC EXCELLENCE (CAE)

The CAE strives to create a culture of learning where student engagement, quality instruction, assessment, and the effective use of appropriate technology to enhance student competencies are supported. The CAE provides the following support service areas: Learning Center, Health Sciences Library, Testing Center, and Disability Services.

THE LEARNING CENTER

The Learning Center (LC) provides students with resources and assistance in course content and activities necessary for academic success. The LC assists students to become self-directed learners, emphasizing best practices for learning, with the assistance of computers, software programs, textbooks, models, 24/7 online tutoring access (Smarthinking) and a student tutoring program that offers face-to-face tutoring in math, science, writing, and supplemental instruction for select courses.

The Learning Center is available by ID badge access during regular Science Building hours. Please call 572-2570 for more information, or visit the Learning Center located in the Science Building, 22 N. Pauline, Room 102.

THE HEALTH SCIENCES LIBRARY

The Health Sciences Library (Library), located on the first floor in the Main building of the College, supports general education and professional studies. Library resources, accessible through MyCampus, offer access to thousands of full-text articles, citations, abstracts, eBooks, and streaming videos.

Books, copies of articles, and additional resources may be requested from local public, college, and university libraries. Under our reciprocal borrowing agreement, Baptist College faculty, staff, and students are able to visit local college campuses and check out library materials at no additional cost. Borrowing privileges will vary at each college. See a librarian for additional information on reciprocal borrowing. For more information, contact the library at 901.572.2677 or email bchs.library@bchs.edu.

Library staff are also available to assist students and faculty with research questions, effective database searches, and tutorials on how to successfully navigate learning resources. For more information, contact the library at 901.572.2677 or email bchs.library@bchs.edu.

TESTING CENTER

The Testing Center, located on the first floor of the Science Building in room 103, provides a centralized location for online standardized testing, class and makeup exams. The facility also offers a reduced-distraction, reduced-noise environment for disability accommodations testing. It features 38 computers with retractable monitors, four private testing rooms, plus a proctoring station. Email testingcenter@bchs.edu for more information or to make reservations.

DISABILITY SERVICES

In compliance with Section 504 of the Rehabilitation act of 1973 and the Americans with Disability Act [ADA, 1990], Baptist College of Health Sciences will in no way discriminate against anyone based on their disability. The College is committed to provide equal opportunity for qualified individuals with disabilities. Specific questions concerning academic accommodation requests may be directed to the Section 504 Academic Coordinator by:

- Email: disability.accommodations@bchs.edu.
- In person: at Science Bldg., 22 North Pauline, Room 101.
- Telephone: 901-572- 2570.

DIVISION OF GENERAL EDUCATION & HEALTH STUDIES

Administration

Name	Title
Barry Schultz	Dean and Professor
Brian Alexander	Associate Dean and Associate Professor
Lilian Ogari	Chair and Associate Professor, Biomedical Sciences
Michelle McDonald	Acting Chair and Assistant Professor, Population Health
David Rosenthal	Chair and Professor, Health Administration
Dallas Pitts	Chair and Assistant Professor, General Education
Christina Herring	Science Laboratories Supervisor
Natassah Chipman	Academic Operations Coordinator

Faculty

Name	Title
Michelle Alexander	Assistant Professor, Biology
Charity Brannen	Associate Professor, Chemistry
Christopher Church	Professor, Philosophy & Religion
Kimberly Cotter	Assistant Professor, Sociology
Lee Danley	Assistant Professor, Health Administration
Richard Ewool	Assistant Professor, Mathematics
Janet Heath	Professor, Mathematics
Lisa Hight	Professor, Biology
Abby Johnston	Instructor, Sociology
Sumedhe Karunaratne	Assistant Professor, Physics
Mary Gwynne Millione	Professor, English
Hurley Shepherd	Lab Instructor, Biology
Robert Strausser	Assistant Professor, Psychology
Patricia Ann Waggener	Associate Professor, English

GENERAL EDUCATION & HEALTH STUDIES MISSION

The General Education mission is to provide students with a strong foundation in the arts and sciences to prepare them with the intellectual, social, and spiritual values needed to succeed in the health care profession. General Education courses focus on students developing skills in critical thinking, scientific inquiry, communication, and ethics.

OUTCOMES

Upon completion of their course of study, students will be able to:

- Communicate effectively in writing.
- Communicate effectively orally.
- Critically think.
- Conduct quantitative reasoning.
- Reason about right and wrong human conduct.
- Reason about spiritual dimensions of life in relation to Christian values.
- Comprehend and analyze issues as they are shaped and influenced by cultural diversity.
- Demonstrate effective teamwork skills

GENERAL EDUCATION CORE COURSES (31 HOURS)

The purpose of the General Education Core of Baptist College is to create a common curriculum for baccalaureate programs that supports the mission of the College and educates well-rounded students capable of intellectual discourse. The courses that meet these criteria are selected by the faculty of the College.

- **Humanities/Fine Arts (18 hours)**
 - English Composition I – ENG 101 3
 - English Composition II – ENG 102 3
 - Literature – ENG 201, 202, 203, or 204 3
 - Philosophy* - PHI 201, 202, or 301 3
 - Religion – REL 201, 210, 220, 301, or 302 3
 - Communication – COM 211 or 220 3
- **Social/Behavior Sciences (6 hours)**
 - General Psychology – PSY 201 3
 - Medical Sociology* - SOC 201 3
- **Natural Sciences/Mathematics (7 hours)**
 - Natural Sciences* BIO 110, BIO 201, CHE 115, or PHY 305 4
 - Mathematics – MAT 110 or MAT 240 3

* Completion programs, which often accept a majority of the general education course work as transfer credit, may substitute with other courses from within that particular principal area of knowledge (Humanities/Fine Arts, Social/Behavior Sciences, or Natural Sciences/Mathematics).

BAPTIST COLLEGE REQUIRED COURSES (4 HOURS)

HSC 104 Baptist College Experience/HSC 105 Baptist College Online/Completion Experience (1 hour) and HSC 301 U.S. Health Care Systems are required by all associate and baccalaureate programs.

- **Baptist College Required Courses (4 hours)**
- Baptist Experience - HSC 104 or 105 1
- HSC 301 U.S. Health Care Systems 3

GENERAL EDUCATION & HEALTH STUDIES COURSE DESCRIPTIONS

ACC 101 Principles of Accounting (3)

This course provides an introduction to financial and managerial accounting in business, addressing accounting concepts and emphasizing the importance and impact of accounting transactions on financial statements and decision making.

BIO 110 General Biology I (4)

This is an introduction to general biological principles. Topics will include evolution, cell chemistry, cell structure and function, metabolism, cellular reproduction, and genetics. Three hours lecture, two hours lab per week.

BIO 120 General Biology II (4)

A study of biodiversity, plant and animal systems and ecology. Three hours lecture, two hours lab per week.

Prerequisite: BIO 110.

BIO 201 Anatomy and Physiology I (4)

The study of the structure and function of cells, tissues, organs, and systems of the human body including but not limited to the chemistry of living organisms, skeletal, muscular, nervous, and integumentary systems. Three hours lecture, two hours lab per week.

BIO 202 Anatomy and Physiology II (4)

The study of the structure and function of systems in the human body with emphasis on the digestive, respiratory, cardiovascular, urinary, endocrine, reproductive, and immune systems. Three hours lecture, two hours lab per week. *Prerequisite: BIO 201.*

BIO 205 Microbiology (4)

The study of the biology of micro-organisms and their significance to human health with emphasis on microbial structure and function, pathogenicity, control, and chemotherapeutic agents. Three hours lecture, two hours lab per week.

BIO 301 Pathophysiology (3)

The physiologic pathology of selected diseases and dysfunctions observed in humans. Development of a knowledge base of current concepts and common conditions observed in health care settings. *Prerequisites: BIO 201, BIO 202.*

BIO 310 Applied Pathophysiology (3)

A focus on the underlying principles common to disease processes. This course expands on how alterations of structure and function disrupt the human body as a whole. The course offers students the opportunity to observe various physiological changes of the body and how they manifest impact on various systems by incorporating simulation. *Prerequisites: BIO 201, BIO 202.*

BIO 315 Applied and Environmental Microbiology (3)

A study of the use of microbes in food production, cause and prevention of food spoilage, and foodborne illnesses. Microbes in their natural environment and how their activities affect the environment, soil and soil borne illnesses, water treatment and waterborne illnesses, and usage in biological warfare will be discussed. *Prerequisite: BIO 205.*

BIO 320 Cross Sectional Anatomy (2)

This course is designed to teach anatomy recognition via diagrams and human sections using imaging modalities such as CT, MR, PET and Sonography. The focus of the course will be the major systems of the body with an emphasis on anatomical relationships and pathological changes. The content serves as a foundation for further study within the imaging modalities. *Prerequisites: BIO201, BIO 202*

BIO 340 Histology (4)

A study that focuses on the branch of anatomy that deals with structure, composition, design, and function of body tissues as it relates to the principles of human physiology. Examination of microscopic cell structure as it correlates with tissue composition and organ function will be discussed. Three hours of lecture, three hours of lab per week. *Prerequisites: BIO 201, BIO 202.*

BIO 350 Genetics (3)

This is a study of the fundamental principles of heredity including the molecular mechanisms by which cellular processes impact eukaryotic cells. Topics include introduction to molecular genetic techniques and genomics, in depth study of structures and chromosomes, the regulation of gene expression, and abnormal regulatory processes that lead to disease. *Prerequisites: BIO 110, BIO 120 or BIO 201, 202.*

BIO 360 Applied Anatomy and Physiology (3)

This course builds on the concepts of Anatomy and Physiology I and II using Human Patient Simulators and case study analysis as the principal methodologies. Learning will focus on multi-system interactions which will apply how the body systems impact each other and how they perform when disease is present. The knowledge of the functions of each system will be applied to understanding how body processes occur. *Prerequisites: BIO 201, BIO 202.*

BIO 380 Physiological Psychology (3)

This course links anatomy and physiology of the brain with behavioral function. Neuroscience topics include regulatory physiology, pharmacology, endocrinology, and behaviors related to feeding/appetite, sleep, sex, fear, and anxiety. *Pre-Requisite: BIO 120 or BIO 202*

BIO 390 Immunology (3)

This course presents an overview of all major aspects of the field of immunology. This branch of science deals with the innate and adaptive mechanisms the body uses to fight infectious disease and prevent its recurrence. It also covers recognition of foreign or altered cells unrelated to microorganisms such as cells or organs received during transplantation. This course will cover the cells involved, their site production, how they proliferate and respond to foreign antigens. The proteins produced by cells in response to infection and the chemical signals that affect their production are also covered. Some other topic areas included are transplantation serology, hypersensitivity and allergies, hereditary and acquired autoimmune disorders, and vaccines. *Prerequisite: BIO 205 or permission of the instructor.*

BIO 401-404 Special Topics in Biology (1-4)

Study of selected topics or current issues in Biology. Provides student an opportunity to explore various topics in Biology with greater detail. Course may be repeated with permission from Chair. *Prerequisite: Faculty determine appropriate prerequisite-/co-requisite for each topic.*

BIO 410 Molecular Cell Biology (4)

To prepare students with advanced knowledge of molecular biology and its techniques as it pertains to human health, disease and treatment. Three hours lecture and two hours lab. *Prerequisite: BIO 205, CHE 220.*

BIO 420 Endocrinology (3)

Compares the normal and abnormal anatomy and physiology of the organs of internal secretion, with major emphasis on the roles of endocrine glands and their hormonal secretions in integration, control systems, metabolism and development. Other topics include tools and techniques for identifying endocrine diseases and monitoring its status. *Prerequisite: BIO 201 and BIO 202*

BIO 460 Cancer Biology (3)

Focuses on the cell physiology and genetics involved in the process of cell transformation. Other topics included the mechanics of cell growth and division when altered, and the interactions between tumors and their host. *Prerequisite: BIO 350; Co-requisite of BIO 350 with permission from the instructor.*

BUS 101 Introduction to Business

This course will focus on business systems, workforce demographics, social responsibility, business ethics, and various forms of business organizations. The course will also introduce students to a variety of concepts within the business environment such as management processes, human resource management, marketing, decision-making, and finance.

CHE 115 General Chemistry I (4)

A study of basic concepts in general chemistry with an emphasis on gas laws and nuclear processes. Other topics include composition and structure of matter, chemical reactions, bonding, solution chemistry, kinetics, thermodynamics, equilibrium, acids and bases, electrochemistry, and classification of organic compounds. Three hours of lecture, two hours of laboratory per week. *Prerequisite: MAT 110.*

CHE 125 General Chemistry II (4)

A study of kinetics, thermodynamics, equilibrium, free energy, electrochemistry, and transition elements. Intermolecular forces, molecular geometry, properties of mixtures and compounds, and organic compounds will be discussed. Three hours of lecture, two hours of laboratory per week. *Prerequisite: CHE 115.*

CHE 210 Organic Chemistry I (4)

A study of the fundamental types of organic compounds and the properties, reactions, mechanisms, and syntheses of those carbon compounds. Other topics include stereochemistry and theory behind analysis techniques. Three hours of lecture, three hours of laboratory per week. *Prerequisite: CHE 115 and CHE 125.*

CHE 220 Organic Chemistry II (4)

A study of common organic functional groups and their chemistry. Lipids, amino acids, proteins, and synthetic polymers along with classical organic laboratory techniques such as syntheses, separation, and purification of compounds will be discussed. Three hours of lecture, three hours of laboratory per week. *Prerequisites: CHE 115, CHE 125, and CHE 210.*

CHE 310 Biochemistry (4)

The study of the structure and function of the major classes of macromolecules including lipids, proteins and carbohydrates. Enzymatic mechanisms, cell signaling, immunology and the current biochemical techniques for isolating nucleic acids, cloning and protein studies will be covered. Three hours lecture, three hours laboratory per week. *Prerequisites: CHE 115, CHE 125, and CHE 210.*

CHE 330 Molecular Pharmacology (3)

A study of the cellular and molecular mechanisms of drug actions with emphasis on target receptors and signaling pathways. Other topics will include pharmacodynamics, pharmacokinetics, drug metabolism, drug delivery, and drug discovery and design. *Prerequisite: CHE 220 and BIO 301, suggested after CHE 310.*

COM 211 Speech Fundamentals (3)

A study of the theories and techniques of preparing and delivering speeches. Course covers speaker and audience variables, composition, style, and delivery. Students will deliver several types of speeches in class.

COM 220 Intercultural Communication (3)

Develops and enhances interpersonal communication skills and the abilities appropriate for a multicultural society. Emphasizes understanding diversity within and across cultures. Covers relevant concepts and practices concerning the self, perception, communication ethics, language, verbal/nonverbal communication, and presentation skills.

ECO 205 Health Economics (3)

Applies basic economic concepts to analyze health care markets and evaluate health policies; including distinctive economic characteristics of health, the health care industry, and health care professionals; the American system of health care; and current health care policy issues such as health care reform, managed care, and manpower planning.

ENG 101 English Composition I (3)

Principles of composition with emphasis on analysis of various expository rhetorical modes and production of essays which exhibit effective content, organization, and style. Development of editing and critical thinking skills.

ENG 102 English Composition II (3)

Principles of composition with emphasis on analysis and argumentation, including development of library skills, research methodology, synthesis of ideas, and appropriate documentation of source material as applied to the formal research paper. *Prerequisite: ENG 101.*

ENG 103 Writing for the Health Care Profession (1)

This course introduces students to writing for the health care profession, the organization of scientific papers, and the basics of American Psychological Association (APA) documentation. *Prerequisite: ENG 102.*

ENG 104 Medical Writing (1)

This course provides an introduction to medical writing, its various genres, and forms of medical research. *Prerequisite: ENG 102*

ENG 201 Perspectives in World Literature (3)

Selected readings providing a survey of major authors and literary works which have greatly influenced the development of Western civilization. Explores the relationship between literary works and their historical context. *Prerequisite: ENG 101.*

ENG 202 Perspectives in American Literature (3)

Selected readings provide a survey of major authors and literary works that have greatly influenced the development of American civilization. Explores the relationship between literary works and their historical context. *Prerequisite: ENG 101.*

ENG 203 Literature and Medicine (3)

An interdisciplinary course which uses fiction, drama, poetry, film, essays, and non-fictional works to explore medical issues dealing with illness and health. It offers a forum to explore human needs, across times and cultures, related to illness, death, and the human condition in general. Students are expected to gain greater understanding of the patient experience and gain greater self-knowledge of the role they play in it. *Prerequisite: ENG 101*

ENG 204 Multi-cultural American Literature (3)

Studies commonalities and differences across social, cultural, and ethnic American communities as portrayed through late 20th century American literature. Examines t w o understanding various communities' cultural and social characteristics may help health care members provide more competent care. *Prerequisite: ENG 101.*

HCM 305 Principles of Health Care Management & Leadership (3)

Examines foundational management principles, including assessment, planning, organizational design & structure, and market assessment. Health Care as an industry is explored in addition to classical and current views of leadership. Provides a foundation in theories and models of leadership. Allows students to assess their own leadership style.

HCM 325 Health Care Marketing (3)

Examines approaches, strategies, and tactics of marketing and their application to the health care industry. Key areas of marketing include strategic market planning, the external marketing environment, buyer behavior, market segmentation, product/service development, pricing, and brand management and communication. Special emphasis is placed on the role of marketing in value creation as well as the importance of socially responsible marketing practices in an organization.

HCM 330 Human Resource Management (3)

Examines job analysis, design, description, and evaluation; wage and salary administration; recruitment and selection; personnel testing; assessing employee performance; training and development; and employee discipline.

HCM 345 Organizational Communication and Media Relations for Health Care Management (3)

Provides a foundation for understanding and appreciating the complexities and dynamics associated with planning and operationalizing internal and external health care organizational communications in both public and private institutions; examines the role(s) that media relations plays in organizational crises management in the health care arena; and provides an appreciation of the need for responsible leadership in crisis communication situations.

HCM 350 Organizational Behavior and Development (3)

Provides an interdisciplinary analysis of the relationship of groups and individuals within organizations utilizing theoretical concepts from psychology, sociology, philosophy, and communication. Introduces the concepts of organizational development (OD) and process of change management through techniques such as process consultation, conflict resolution, and feedback.

HCM 355 Information Systems Project Management (3)

Students will examine the significant role that project management plays in the successful completion of health care information technology projects. The skills, tools, and best practices used to effectively manage a project from its inception to successful closure will be discussed. Students will learn how to control the scope, time, cost, and quality of projects.

HCM 359 Health Care Data Analysis (3)

This course will teach students how to complete a basic data set analysis and explain the results. The course will introduce students to the process of defining and organizing data, and will explore how to define a question (hypothesis) for a data set, how to answer questions with data analysis by applying appropriate statistical summaries and tests, and how to explain and present the results of a basic data analysis.

HCM 360 Quality Improvement in Health Care (3)

Provides the health care manager with tools needed to develop and implement quality measures and outcomes in the health care organization. Emphasis on basic quality improvement techniques.

HCM 365 The Ethics of Health Informatics (3)

This course will enable the student to describe the ethical issues associated with health care informatics and information systems within the health care industry. The student will examine the classical normative ethical theories based on notions of duties, rights, consequences and virtue-based ethics as well as the contemporary codes of conduct established by the health care industry, within the context of health care informatics and information systems. The students will explore, analyze, and critique case studies in order to develop skills in ethical thought and written communications.

HCM 369 Health Informatics and Information Management (3)

This course introduces students to the foundations of the field of Health Information Management (HIM) and the health care IT applications utilized therein, with emphasis on electronic health record (EHR) technology. Topics also include an introduction to the various types, definitions, relationships, uses, and interpretations of data derived from healthcare functions and processes. Students will also explore information standards and representations of health data that are commonly used for patient care, reporting, reimbursement, and quality improvement programs.

HCM 370 Health Care Finance (3)

Legal forms of American business policy, methods, and organization involved in financing business with emphasis on health care. Principle concepts include corporation, cash flow, securities, expansion, time value, and acquisitions.

HCM 395 Internship (3)

Supervised fieldwork experience concluding with the development of a portfolio documenting the effective use of qualitative and quantitative methods to evaluate their fieldwork experiences. *Must have consent of chair before registering for the course.*

HCM 400 Health Care Information Systems and Health Policy (3)

Students will explore the legislative processes related to the generation of healthcare policies, the downstream effect that those policies have on health care informatics and information systems, and the impact of those policies on the delivery of quality, patient-centered care. Topics will include a historical overview of health care policy initiatives which have been instrumental in changing the way health care settings utilize information systems, such as HIPAA and the HITECH Act.

HCM 405 Health Care Data Mining (3)

This course will teach students how to discover interesting and unexpected business insights through the application of data mining techniques. Data mining combines in-depth statistical analysis, visualization, and other approaches to explore large amounts of data allowing discovery of relationships and patterns that can shed light on issues. The course explores data mining tools and techniques, as well as database theory and structures. Special emphasis will be on learning about data extraction and reports from VHS data warehouses and cubes.

HCM 425 Health Administration Information Systems (3)

Understanding of information needs of management and information technology used by variety of businesses, including the health care environment. Topics include strategies and methodologies, decision support systems, and total quality management.

HCM 440 Legal Environment of Health Care (3)

Introduction to legal and health policy making systems for healthcare. Examines ethical dilemmas that commonly appear in contemporary healthcare situations. Explains issues around governance, organizational structure, contracts and reimbursement. Introduces regulatory, accreditation and professional association's oversight. Explores the role of diversity in organizations and need for cultural competence throughout organizations.

HCM 442 Managerial Epidemiology, Population Health, and Health Policy (3)

Analyze the potential impact of diseases at the community level. Utilize epidemiological methods for extracting clinical information and interpret when such outcomes should lead to management decisions and/or health policy changes that support reallocation of resources for improved efficiency and effectiveness of a unit, an organization, or society as a whole.

HCM 445 Quantitative Methods for Health Care Management (3)

Introduces the statistical efficacy of MS Excel for use in the construction of common operational and financial models found in today's healthcare settings. Data sets specific to practical health care operations scenarios, such as DRG codes, lengths of stay, monthly visits, Medicare/Medicaid charges, etc., will be analyzed and manipulated using MS Excel as an opportunity for students to synthesize the quantitative concepts and methods covered. *Prerequisites:* MAT 211 or HSC 320

HCM 450 Strategic Management (3)

Provides the student with the knowledge and skills necessary to develop, implement, and evaluate an organizational strategic plan, including business/corporate unit strategies.

HCM 475 Operations Management in Health Care (3)

Introduction to operations function within manufacturing and health care services. Emphasis on continuous improvement of systems for producing goods and services, including demand forecasting, managing capacity, and queuing systems.

HCM 495 Capstone Directed Study Intensive (3)

Capstone completion allows students to demonstrate competencies learned throughout the curriculum. Students perform a project plan to organize, coordinate, and present a project that addresses a contemporary issue that affects managers in health services. The course has experiential, research, quality, and synthesis components. Students may opt to analyze solutions to issues based on experiences encountered through work, internship, simulated cases, or described in directed readings. *Prerequisite: HCM 445*

HIS 101 World Civilization (3)

A study of social, economic, political, cultural, and technological development within major world civilizations.

HIS 102 American History (3)

A study of the political, cultural, social, and economic development of the United States.

HPE 101 Health and Wellness (1)

Overview of theory and application of principles related to developing an individualized approach to prevention of disease through wellness lifestyle choices. Areas of wellness include social, psychological, physical, spiritual, and emotional aspects of life.

*HPE 104 Aerobics (1)**HPE 105 Swimming (1)**HPE 108 Basic Strength Fitness (1)*

Course is designed for men and women. Instruction in correct use of weight training equipment for warm-up exercises, circuit training, and individualized training. The course will include exercises/programs for strengthening, toning, and firming up muscles. The emphasis of this class will be on overall physical fitness through an individualized daily exercise program focusing on strength, endurance, and flexibility. This is *not* a power lifting or body building course.

HPE 109 Physical Activities (1)

Students will engage in a variety of physical activities to promote and encourage fitness and health. Activities will involve both group and individual participation.

HSC 104 Baptist College Experience (1)

Assist students in the transition to academic life at Baptist College. Focuses on their personal and academic growth and development, Ensures they have knowledge of College resources and are introduced to roles and responsibilities of the Baptist College Healthcare Team.

HSC 105 Baptist College Online/Completion Experience (1)

Assists students in online/completion programs in the transition to academic life at Baptist College of Health Sciences. Focuses on their personal, academic, and professional growth and development. Ensures they have knowledge and training for use of College resources, and understand the roles and responsibilities of the Baptist College Healthcare Team.

HSC 210 Career Planning in Health Sciences (1)

An overview of careers in the health care field. Introduces necessary knowledge for beginning career planning in health sciences. *Prerequisite: Must be a sophomore level student.*

HSC 301 U.S. Health Care Systems (3)

The study of economic and financial issues arising from the unique nature of health care. Topics include the role of government in health care, legal and regulatory issues unique to health care, reimbursement and reform issues, quality improvement initiatives, and the impact of a dynamic health care system on patients, payers and providers including nursing and allied health professionals. Health care costs and outcomes in the United States are contrasted with those of other industrialized countries.

HSC 310 Adverse Childhood Experiences Across the Life Course (3)

Focuses on adverse childhood experiences (ACEs) across the life course to include physiological, sociological, and psychological health outcomes. Emphasis is placed on students' ability to understand the relationship between adverse childhood experiences and their impact on health behaviors and health outcomes across the life course. Development of an educational tool that reflects this understanding will be accomplished through the lab component of the course.

Pre-requisites: BIO120 or BIO202, and PSY 301 (may be taken as a co-requisite)

HSC 320 Research for Health Professionals (3)

Prepares the student to evaluate components of the research process utilizing statistical analysis. Includes introduction to computer applications using statistical packages, basic research methodology, and literature reviews.

HSC 350 Perspectives in Epidemiology (3)

An introduction to the basic concepts, principles and methods of epidemiologic research and analysis, including outbreak investigations and the role of epidemiology in public health. The course will include a focus on how social interactions, past and present, yield differences in health outcomes between persons within a population.

Prerequisites: ENG 101, MAT 211, SOC 201

HSC 360 Interdisciplinary Seminar (1)

Students will explore in greater depth and breadth a "topic of interest" which relates to their selected courses within the Interdisciplinary Minor. Working with a faculty mentor, students will learn the fundamentals of scientific writing and research as they prepare a "publication ready" research paper. A required course for the Interdisciplinary Studies Minor. *Prerequisite: completion of at least 9 hours in the minor.*

HSC 410 Professional Healthcare Roles (3)

Exposes students to field experiences in their chosen biomedical or healthcare setting. Guided/supervised work experiences that will enable students to link practical application with previously or concurrently studied theory. Students will explore how multiple professionals collaborate to meet the healthcare needs of a patient. *Prerequisite: Must be a senior level student.*

HSC 460 Independent Research (1)

This course enhances student-directed learning by providing independent research opportunities. Students will initiate and complete an independent project in consultation with a faculty mentor. Course may be repeated with permission of the Chair. *Prerequisite: Permission of the Chair.*

MAT 110 College Algebra (3)

The study of basic algebraic skills, principles, and applications. Includes equations in two variables, relations/functions with graphing techniques, and theory of polynomial equations.

MAT 211 Statistics (3)

A study of descriptive statistics with an introduction to inferential statistics. Topics include data organization, measures of central tendency and dispersion, probability, normal distributions, hypothesis testing, correlations, and analysis of variance.

MAT 230 Advanced Statistics (3)

A study of descriptive statistics with an introduction to advanced inferential statistics. Topics include data organization, measures of central tendency and variance, and advanced hypothesis testing. Advanced topics include: two way ANOVA, multiple linear regression, ANCOVA, advanced correlation for quantitative and categorical variables, two/three-sample cases for chi-square tests and other nonparametric tests. *Prerequisite: MAT 211*

MAT 240 Elements of Calculus (3)

Introductory study of selected topics of calculus, including limits, differential and integral calculus, and their applications.

Prerequisite: MAT 110 or ACT mathematics score of 22 or higher.

MAT 310 Biostatistics (3)

Explores the use of statistical methodology to analyze and interpret biological data. Topics will include probability, distributions, linear and multiple regression, ANOVA, hypothesis testing and nonparametric data analysis.

Prerequisite: MAT 211

NUT 101 Fundamentals of Nutrition (3)

A study of basic principles of human nutrition with emphasis on nutrients, food sources and their function in the body, and human nutrition requirements throughout various phases of the life cycle.

PHI 201 Classical Issues in Philosophy (3)

Introduction to philosophical thought focused on the emergence of philosophical inquiry and on philosophical problems in exploring the meaning of human life. Examines the relevance of classical philosophy to modern culture.

PHI 202 Critical Thinking (3)

This course involves the development of creative and critical thinking skills. Emphasis on the creative process and the skills and techniques involved in dealing analytically with what is read and observed.

PHI 301 Biomedical Ethics and Values (3)

Study of ethical issues and values related to contemporary medical practices, biological innovations, and the impact of scientific and technological advancements. Emphasis on the critical analysis of human values and basic ethical positions which guide people's lives.

PHY 305 Physics I (4)

The study of classical concepts in physics including measurements and mathematical concepts, laws of motion and kinematics, mechanical waves and sounds, thermodynamics and fluid mechanics. Three hours lecture, three hours laboratory. *Prerequisite: MAT 110.*

PHY 315 Physics II (4)

The socialization and education of various providers; the provider-patient relationship; and disparities in the study of electrical potential, current and resistance, magnetic forces and fields in addition to various aspects of optics. There will be a focus on modern physics that will include the atom, nuclear physics, radioactivity and forms of radiation.

Principles are tested and reinforced in the laboratory sessions. Three hours lecture, three hours weekly laboratory.

Prerequisite: PHY 305.

POH 301 Population Health Foundation (3)

Introduction to the principles and practice of public health in both local and global communities from an interdisciplinary perspective. History, and formation of public health are explored, followed by a review of methodology, and strategies used to identify, prioritize, and implement strategies to address public health issues. *Pre-requisites: ENG 102, BIO 120*

POH 315 Social and Behavioral Determinants of Health (3)

An overview of the social determinants of health and illness behaviors and health outcomes using multiple theoretical frameworks. Emphasis is on examining the root causes of health disparities by exploring the intersectionality of social determinants such as race, ethnicity, education levels, income, social class, and gender and socio-structural determinants such as access to social services like medical care and education, employment, the physical environment, and social capital.

Pre-requisite: POH 301

POH 320 Global Health Perspectives (3)

Explores past and current issues of public health in a global context. Focuses on historic origin of global health, unequal distribution of health and disease in the world, rationale for improving global health, modes of intervention, global actors, social and cultural factors affecting global health, impact of globalization on public health, and future challenges. *Pre-requisite: POH 315*

POH 330 Aspects of Environmental Health (3)

Examines environmental factors that affect human health. Topics include health hazards associated with contaminated water, food and air, vectors of disease, exposure to toxic chemicals, environmental regulations and safety in the work place.

Pre-requisite: POH 315

POH 340 Promoting Positive Youth Development (3)

An overview of youth development concepts, principles, theoretical frameworks and practices to help advance adolescent health and promote positive youth development. Emphasis is placed on methods for promotion of positive youth development, and the relevance of adolescent health for the public, medical science, and public health. *Pre-requisite: POH 315*

POH 370 Global Chronic Diseases (3)

Focuses on emerging chronic diseases that affect local, national and international populations. Students will evaluate the epidemiology data, major risk factors and approaches to reducing the impact of chronic disease in the population. *Pre-requisite: POH 315*

POH 375 Global Infectious Diseases (3)

A broad introduction to the principles of infectious diseases important for local, national, and global health. Focusing on bacterial, viral, fungal, and parasitic pathogens; mechanisms of disease; host immune response to pathogens, and epidemiology. With emphasis on developing an understanding of the concept of neglected diseases and their association with poverty and health inequalities, the critical factors for emergence/re-emergence of infectious diseases, and the challenges and implications for disease control, eradication, and response. *Pre-requisite: BIO 201 or BIO 110*

POH 401 Population Health Education and Promotion (3)

An introduction to the principles and strategies for health education in public health practice settings focusing on best practices for intervention and education development. *Pre-requisite: POH 315*

POH 410 Population Health Program Planning (4)

Examine key principles of community health promotion, education, and community based participatory research (CBPR). Emphasis is placed on identifying challenges in working with diverse populations. An experiential lab component will engage students in the processes of education and intervention development. *Pre-requisite: POH 401*

POH 415 Global Ethics and Justice (3)

Explores the ethical and philosophical basis of population health research, practice, and policy. Ethical theories are explored and critically examined, with a focus on their application to public health. Emphasis is placed on health disparities, health equity, and social justice, particularly as these concepts relate to the global community. *Pre-requisite: PHI 301*

POH 425 Children and Families: Issues in Health, Poverty, and Policies (3)

An interdisciplinary approach providing foundational knowledge about current issues in health and society, both globally and domestically, that impact maternal and children's health, which includes women of reproductive age, infants, children and families. A special emphasis is placed on the role of poverty in health issues and processes for women and children. *Pre-requisite: POH 401*

POH 430 Population Health Profession (3)

An analysis of the multiple determinants of health including medical care, socioeconomics, the interactions of the physical environment and individual behavior, and ethical and managerial issues in population health improvement. Focus on the use and collection of quantitative and qualitative data to inform their public health/population health work. This course will provide a practical approach to analyzing and using existing data sources. Successful completion of this course is required for enrollment in POH 450 Population Health Capstone. *Pre/Co-requisite: Course is taught concurrently with or as a prerequisite to HCM 442: Managerial Epidemiology, Population Health.*

POH 450 Population Health Capstone (7)

Students test theoretical knowledge against real life practical experiences, and to integrate basic and advanced concepts acquired during their education. The capstone will include Internships based in local public health departments and public health community organizations. Culminating in a project that demonstrates understanding of the application of public health theory, principles, and methods in real-life settings. *Pre-requisite: POH 430*

POH 470 Special Topics in Population Health (1-4)

Study of selected topics or current issues in Population Health. Provides students opportunities to engage in and explore various topics pertinent to the field of public health. Course may be repeated with permission from the Chair.

PSY 201 General Psychology (3)

An introduction to general psychological theories and methods as applied to an understanding of humans interacting with the environment. Topics include personality, emotion, sensation, perception, learning, conditioning, and psychological evaluation.

PSY 301 Human Growth and Development (3)

Examination of the biopsychosocial aspects of development of the individual across the life span. Growth and development of the physical body, motor skills, intellectual skills along with emotional and social behavior.

PSY 311 Marriage and Family (3)

Focus on the American family, including mate selection, male-female relationships, parent-child communication, and current issues of family life.

PSY 320 Abnormal Psychology (3)

A study of the basic concepts of the development and definition of psychopathology with an emphasis on the causes and types of abnormal phenomena, mental hygiene, and therapeutic methods. *Prerequisite: PSY 201.*

REL 201 World Religions (3)

A study of the origins, evolution, and current status of the major religions of the world, along with their impact on humankind and the environment today.

REL 210 Old Testament Survey (3)

A survey of the Old Testament from Genesis to Malachi.

REL 220 New Testament Survey (3)

A survey of New Testament literature with reference to the writings' historical backgrounds, their distinctive points of view, the literary devices employed, and their central theological messages.

REL 301 Literature of the Bible (3)

A study of the various types of literature employed in the Judeo-Christian scriptures, with reference to historical background, the points of view of various authors and their purposes, and analysis of various literary structures employed.

REL 302 Spiritual Aspects of Care (3)

Emphasizes the importance of the health care worker's role in spiritual care of clients. Includes spiritual needs from the perspective of major denominations and various cultural groups.

SOC 110 Introduction to Sociology (3)

This course introduces students to the discipline of sociology and the sociological perspective. The sociological perspective is applied to explain how society is organized; how society functions; and the relationship between the individual and society. Topics include examining the social structure and social institutions, social interactions and social change, and variables like race, ethnicity, age, gender, sexuality, religion, globalization, health, education, crime and the media.

SOC 201 Medical Sociology (3)

An examination of the diverse social, cultural, political, and economic context of medicine and health and illness processes. Topics include defining medical care and health care; social and cultural determinants of; health processes, outcomes, and the distribution of disease; health and illness behaviors; the organization of medical care delivery; distribution of health and medical resources. *Prerequisite: ENG 102*

SOC 310 Sociology of Aging (3)

An examination of aging as a social process rather than simply a biological one. Topics include understanding the diversity of the aging population; examining beliefs, norms, and values regarding aging and how these impact the aging experience; and exploring aging and ageism as they relate to areas of social stratification including family, employment, income, housing, and health and illness. *Prerequisite: ENG 102*

SPA 201 Spanish I (3)

Basic grammar and practice in conversation, reading, and composition. For beginning student.

SPA 202 Spanish II (3)

Grammar review, conversation, and reading in Spanish literature. *Prerequisite: SPA 201.*

SPA 210 Spanish for Healthcare (3)

An introduction to the basics of understanding and speaking Spanish in health care settings; with a focus on the cultural and social factors that influence the practitioner.

BIOMEDICAL SCIENCES

MISSION

The mission of the Biomedical Sciences Program is to prepare students in their pursuit for admission into graduate and professional schools and/or careers in the health sciences field.

At the completion of the Biomedical Sciences program, the graduate is able to:

- Explain fundamental concepts in the major areas of biomedical sciences.
- Demonstrate the ability to communicate scientifically and apply it to current and future health care issues.
- Demonstrate a commitment to medical ethics and service to a diverse population.
- Successfully compete for enrollment in graduate and professional schools and/or careers in the health care field.

PROGRAM LEARNING OUTCOMES

At the completion of the Biomedical Sciences program, the graduate will:

- Apply concepts in the biological sciences, chemistry, physics, and mathematics. Integrate concepts in the biological sciences, chemistry, physics, and mathematics.
- Demonstrate scientific literacy.
- Use analytical skills.
- Evaluate ethical dimensions in scientific research.
- Examine differences within diverse populations and how they integrate individuals within the community as a whole.

DEGREE REQUIREMENTS FOR A BACHELOR OF HEALTH SCIENCES IN BIOMEDICAL SCIENCES

General Education/Pre-Professional Courses		
Course #	Course Title	Credit Hours
AHS 202	Medical Terminology	2
BIO 110	General Biology I	4
BIO 120	General Biology II	4
BIO 201	Anatomy & Physiology I	4
BIO 202	Anatomy & Physiology II	4
BIO 205	Microbiology	4
CHE 115	General Chemistry I	4
CHE 125	General Chemistry II	4
ENG 101	English Composition I	3
ENG 102	English Composition II	3
ENG 104	Medical Writing	1
ENG 201, 202, 203, 204	Literature Elective	3
HSC 104	Baptist College Experience	1
HSC 301	U.S. Health Care Systems	3
HSC 320	Research for Health Professionals	3
MAT 110	College Algebra	3
MAT 240	Elements of Calculus	3
MAT 211	Statistics	3
NUT 101	Nutrition	3
PHI 301	Biomedical Ethics	3
PSY 201	General Psychology	3
PSY 301	Human Growth and Development	3

General Education/Pre-Professional Courses		
Course #	Course Title	Credit Hours
REL 201, 210, 220, 301, 302	Religion Elective	3
SOC 201	Medical Sociology	3
COM 211/220	Speech Fundamentals/Intercultural Communication	3
	TOTAL	77 Hours

Major Courses		
Course #	Course Title	Credit Hours
BIO 301	Pathophysiology	3
BIO 350	Genetics	3
BIO 410	Molecular Cell Biology	4
CHE 210	Organic Chemistry I	4
CHE 220	Organic Chemistry II	4
CHE 310	Biochemistry	4
HSC 410	Professional Healthcare Roles	3
PHY 305	Physics I	4
PHY 315	Physics II	4
*Major Electives		14
	TOTAL	47 Hours
	TOTAL CREDIT HOURS FOR DEGREE REQUIREMENTS	124 Hours

*Major Elective Options		
Course #	Course Title	Credit Hours
BIO 310	Applied Pathophysiology	3
BIO 315	Applied & Environmental Microbiology	3
BIO 320	Cross-Sectional Anatomy	2
BIO 340	Histology	4
BIO 360	Applied Anatomy & Physiology	3
POH 375	Infectious Diseases	3
BIO 380	Physiological Psychology	3
BIO 390	Immunology	3
BIO 401, 404	Special Topics in Biology	1-4
BIO 420	Endocrinology	3
BIO 460	Cancer Biology	3
CHE 330	Molecular Pharmacology	3
HSC 310	Adverse Childhood Experiences Across the Life Course	3
HSC 350	Perspectives in Epidemiology	3
HSC 460	Independent Research	1
MAT 230	Advanced Statistics	3
MAT 310	Biostatistics	3
PSY 320	Abnormal Psychology	3

HEALTH ADMINISTRATION PROGRAMS

Baptist College offers two programs that lead to a Bachelor of Health Sciences Degree in Health Administration:

- **Health Administration Undergraduate (4 –year) Program**
- **Health Administration Completion (19 months) Program**

The **Health Administration Undergraduate Program** is intended to accommodate first-time college students as well as students who have completed 59 or fewer transferable credit hours at another accredited academic institution. The general education, elective, and professional courses are offered in blended, flex, online and face-to-face learning formats, providing greater flexibility and convenience for each student

The **Health Administration Completion Program** is intended to accommodate the needs of working adults seeking a degree in Health Administration. The professional curriculum is designed to be accomplished in 19 months by attending classes two evenings a week and completing self-directed off-campus assignments rendered in blended, online and face-to-face learning formats.

MISSION

The Health Administration program will provide entry level, early careerists, and advancing health care managers a career pathway into the dynamic health care market-place with a solid academic foundation for future success in a variety of health care settings, and fostering the continuing development of necessary leadership and managerial skills.

PROGRAM LEARNING OUTCOMES

Upon completion of their course of study, Health Administration graduates will:

- Communicate effectively within the business environment.
- Identify basic principles of good management practices.
- Differentiate key characteristics of health care industry from other industries.
- Utilize technology appropriately within the business environment.
- Evaluate business strategies at the departmental level within the health care environment.

HEALTH ADMINISTRATION UNDERGRADUATE (4 – Year) PROGRAM DEGREE REQUIREMENTS

General Education/Pre-professional Courses		
Course #	Course Title	Credit Hours
HSC 104	Baptist College Experience	1
ACC 101	Principles of Accounting	3
BUS 101	Intro to Business	3
AHS 202	Medical Terminology	2
BIO 110/120/201/202 CHE 115/125; PHY 303/315	Natural Sciences Elective	8
COM 211/COM 220	Speech/Communication Elective	3
ECO 205	Health Care Economics	3
ENG 101	English Composition I	3
ENG 102	English Composition II	3
ENG 201/202/203/204	Literature Elective	3
HIS 101/102	History Elective	3
HSC 301	U.S. Health Care Systems	3

HSC 320	Research for Health Professionals	3
HSC 350	Perspectives in Epidemiology	3
MAT 110/240	Math Elective	3
MAT 211	Statistics	3
PHI 202	Critical Thinking	3
PHI 301	Biomedical Ethics and Values	3
PHI/HIS/LIT/REL/SPA	Humanities/Foreign Language Electives	3
PSY 201	General Psychology	3
PSY 301/311/ 320/SOC 110/310	Social/Behavioral Sciences Electives	3
REL 201/210/220/ 301/302	Religion Elective	3
SOC 201	Medical Sociology	3
	General Electives	6
Total Health Administration General Education and Elective Hours		77
Health Administration Courses		
Course #	Course Title	Credit Hours
HCM 305	Principles of Health Care Management and Leadership	3
HCM 325	Health Care Marketing	3
HCM 330	Human Resource Management	3
HCM 345	Organizational Communications and Media Relations for Health Care Management	3
HCM 350	Organizational Behavior and Development	3
HCM 360	Quality Improvement in Health Care	3
HCM 370	Health Care Finance	3
HCM 425	Health Administration Information Systems	3
HCM 440	Legal Environment of Health Care	3
HCM 442	Managerial Epidemiology, Population Health, & Health Policy	3
HCM 445	Quantitative Methods for Health Care Management	3
HCM 450	Strategic Management	3
HCM 475	Operations Management in Health Care	3
HCM 395	Internship	3
HCM 495	Capstone Directed Study Intensive	3
Health Administration Courses Total		45 Hours
TOTAL		122

HEALTH ADMINISTRATION COMPLETION (19 – Month) PROGRAM DEGREE REQUIREMENTS

Academic Course Requirements	Credit Hours
General Education Courses	40
Elective Courses	36
Health Administration Courses	46
TOTAL	122 Hours

Additional regionally accredited college-level courses completed with a “C” or better will be accepted in this category.

General Education Pre-Requisites for Health Administration	
Category	Credit Hours
<u>Communications</u> English* English II** Speech Communications	9
<u>Humanities/Fine Arts</u> Literature* Philosophy Foreign Language Art Music Theater Women's Studies World/American History	9
<u>Social/Behavioral Sciences</u> Sociology General Psychology** Anthropology American Government Geography Political Science Economics	9
<u>Math</u> College Algebra** Statistics Introduction to Research	6
<u>Religion</u> Any Christian or comparative course	3
<u>Science</u> Any science course	4
TOTAL	40 Hours

***Must be taken before entering the program**

****Required**

Electives – 36 Hours

Additional regionally accredited college-level courses completed with a “C” or better will be accepted in the Electives category.

Health Administration Courses		
Course #	Course Title	Credit Hours
HSC 105	Baptist College Online/Completion Experience	1
HCM 305	Principles of Health Care Management and Leadership	3
HCM 325	Health Care Marketing	3
HCM 330	Human Resource Management	3
HCM 345	Organizational Communications and Media Relations for Health Care Management	3
HCM 350	Organizational Behavior and Development	3
HCM 360	Quality Improvement in Health Care	3
HCM 370	Health Care Finance	3
HCM 425	Health Administration Information Systems	3
HCM 440	Legal Environment of Health Care	3
HCM 442	Managerial Epidemiology, Population Health, & Health Policy	3
HCM 445	Quantitative Methods for Health Care Management	3
HCM 450	Strategic Management	3
HCM 475	Operations Management in Health Care	3
HCM 395	Internship *	3
HCM 495	Capstone Directed Study Intensive *	3
Health Administration Courses Total		45 Hours
TOTAL		122

* Must choose either HCM 395 or HCM 495

POPULATION HEALTH

Mission

In the context of the Baptist Memorial College of Health Sciences mission, the Population Health Program educates students through diverse, interprofessional and service experiences that are integral toward improving the health and well-being in the community.

Program Learning Outcomes

Upon completion of the Population Health program, graduates of the program will be able to:

- Formulate healthcare needs assessments based on epidemiological data.
- Propose prevention programs that address identified healthcare needs in communities of study.
- Advocate for public health needs in defined communities to mitigate health outcomes.

Degree Requirements for a Bachelor of Health Sciences in Population Health

Pre-Professional Curriculum		
BIO 110	General Biology I	4
BIO 120	General Biology II	4
COM	Communication Elective	3
ENG 101	English Composition I	3
ENG 102	English Composition II	3
ENG	Literature Elective	3
SPA 201 & 202	Spanish I & II (or other foreign language)	6
HIS	History Electives	6
HPE 101	Health and Wellness	1
HSC 104	Baptist College Experience	1
HSC 301	U.S. Health Care Systems	3
MAT 110	College Algebra (or MAT 240 Elements of Calculus)	3
MAT 211	Statistics	3
NUT 101	Nutrition	3
PHI 301	Biomedical Ethics	3
PSY 201	General Psychology	3
PSY 301	Human Growth and Development	3
REL	Religion Elective	3
SOC 201	Medical Sociology	3
Pre-Professional Total		61

Program Curriculum		
MAT 310	Biostatistics	3
BIO 350	Genetics	3
HSC 320	Research for Health Professionals	3
POH 301	Population Health Foundation	3
POH 315	Social and Behavioral Determinants of Health	3
POH 401	Population Health Education and Promotion	3
POH 410	Program Planning and Evaluation (w/lab)	4
HSC 350	Perspectives in Epidemiology	3
POH 320	Global Health Perspectives	3
HCM 442	Managerial Epidemiology, Population Health and Health Policy	3
HCM 425	Health Administration Information Systems	3

Program Curriculum		
POH 430	Population Health Professions and Practice	3
POH 450	Population Health Capstone (includes internship or experiential activity)	7
	Total Program Core	44

Elective Options - Select a total of 15 credit hours from a single concentration or any combination

Global Health Concentration		
POH 375	Global Infectious Diseases	3
POH 330	Aspects of Environmental Health	3
POH 415	Global Ethics and Justice	3
POH 370	Global Chronic Diseases	3

Sociobehavioral Health Concentration		
HSC 310	Adverse Childhood Experiences Across the Life Course	3
SOC 320	Sociology of Aging	3
POH 425	Children and Families: Issues in Health, Poverty, and Policies	3
POH 340	Promoting Positive Youth Development	3

General Population Health Concentration		
BIO 380	Physiological Psychology	3
HCM 360	Quality Improvement in Health Care	3
AHS 390	Aspects of Leadership for Health Science Professionals	3
POH 470	Special Topics (in either area of focus)	1-4
	Program total	59
	Total Credit Hours	120

PRE-HEALTH STUDIES

MISSION

Provide students with the opportunity to take general education and preparatory courses for a chosen field in health sciences. This program is designed to provide the students an opportunity to consider career alternatives.

PROGRAM LEARNING OUTCOMES

At the completion of the Pre-Health Studies program, the graduate is able to:

- Explain the roles and responsibilities of health care professions
- Demonstrate connections between general education and health care professions
- Communicate knowledge effectively in written, oral, and technology-related formats

DEGREE REQUIREMENTS FOR AN ASSOCIATE OF SCIENCE IN PRE-HEALTH STUDIES

Course #	Course Title	Credit Hours
AHS 202	Medical Terminology	2
BIO 201	Anatomy & Physiology I w/ Lab	4
BIO 202	Anatomy & Physiology II w/ Lab	4
BIO 110, 120, 205 & 340	Life Science w/Lab	4
CHE 115, PHY 305	Physical Science w/ Lab	4
ENG 101	English Composition I	3
ENG 102	English Composition II	3
ENG 201, 202, 203, 204	Literature Elective	3
HSC 104	Baptist College Experience	1
HSC 210	Career Planning in Health Sciences	1
HSC 301	U.S. Health Care Systems	3
MAT 110/240	College Algebra/Elements of Calculus	3
PHI 201, 202, 301	Philosophy Elective	3
PSY 201	General Psychology	3
REL 201, 210, 220, 301, 302	Religion Elective	3
SOC 201	Medical Sociology	3
COM 211/ 220	<u>Communications Elective</u>	3
*General Elective	<u>Humanities/Social Science/Foreign Language/Health Science/Science Electives</u>	13
	TOTAL	63 Hours

**Courses could include another Philosophy, Literature, Religion or History (transfer)*

MINORS IN HEALTH CARE ANALYTICS AND HEALTH INFORMATICS

Minors are available in the areas of Health Care Analytics and Health Informatics, each consisting of five courses totaling 15 credit hours per minor.

More than 50% of the credit hours required must be obtained from Baptist College. No more than six credit hours can be used for both a minor or and major course requirement.

Minor in Health Care Analytics	
Course #	Course Title
Required Courses – 15 Credit Hours	
HCM 355	Information Systems Project Management
HCM 359	Health Care Data Analysis
HCM 360	Quality Improvement in Health Care
HCM 405	Health Care Data Mining
HCM 425	Health Administration Information Systems

Minor in Health Informatics	
Course #	Course Title
Required Courses – 15 Credit Hours	
HCM 355	Information Systems Project Management
HCM 365	The Ethics of Health Informatics
HCM 369	Health Informatics and Information Management
HCM 400	Health Care Informatics and Health Policy
HCM 425	Health Administration Information Systems

HEALTH ADMINISTRATION MINOR

A Health Administration minor is offered as an elective to all students enrolled at Baptist College. This minor consists of five management courses totaling 15 credit hours (9 hours required; 6 hours electives). These courses may be taken concurrently with degree requirements and must be completed prior to graduating.

More than 50% of the credit hours required must be obtained from Baptist College. No more than six credit hours can be used for both a minor or and major course requirement.

Course #	Course Title
Required Courses – 9 Credit Hours	
HCM 305	Principles of Health Care Management & Leadership
HCM 330	Human Resource Management
HCM 425	Health Administration Information Systems
Elective Courses – 6 Credit Hours	
HCM 325	Health Care Marketing
HCM 345	Organizational Communication and Media Relations for Health Care Management
HCM 350	Organizational Behavior and Development
HCM 355	Information Systems Project Management
HCM 359	Health Care Data Analysis
HCM 360	Quality Improvement in Health Care
HCM 365	The Ethics of Health Informatics
HCM 369	Health Informatics and Information Management
HCM 370	Health Care Finance
HCM 400	Health Care Informatics and Health Policy
HCM 405	Health Care Data Mining
HCM 440	Legal Environment of Health Care
HCM 442	Managerial Epidemiology Population Health, and Health Policy
HCM 445	Quantitative Methods for Health Care Management
HCM 450	Strategic Management
HCM 475	Operations Management in Health Care

INTERDISCIPLINARY STUDIES MINOR

An Interdisciplinary Studies Minor offers students the opportunity to choose a combination of courses that are relevant to meeting their professional goals and enhancing learning beyond their chosen major. Students are encouraged to work with their academic advisor to select courses concentrated in their area of interest. More than 50% of the credit hours required must be obtained from Baptist College. No more than six credit hours can be used for both a minor or and major course requirement.

Requirements

1. Completion of the minor requires a minimum of 15 credit hours from the specified list of courses
 - Included in these 15 credit hours is HSC 360 Interdisciplinary Seminar (1 credit hour) which is required of all students
 - If a course is required in a student's declared major, it cannot also apply toward the minor
2. Courses may be taken concurrently with the degree requirements, assuming there is no scheduling conflict
 - All minor courses must be completed prior to graduation
 - The Interdisciplinary Studies Minor cannot be awarded without the completion of a Bachelor's Degree from Baptist College of Health Sciences

Specific Course Options in the Interdisciplinary Minor		
Course #	Course Title	Credit Hours
Required Course		
HSC 360	Interdisciplinary Seminar Course	1
Course options		
AHS 202	Medical Terminology	2
BIO 110	General Biology I	4
BIO 120	General Biology II	4
BIO 205	Microbiology	4
BIO 301	Pathophysiology	3
BIO 315	Applied and Environmental Microbiology	4
BIO 320	Cross Sectional Anatomy	2
BIO 340	Histology	4
BIO 350	Genetics	3
BIO 360	Applied Anatomy & Physiology	3
BIO 390	Immunology	3
BIO 460	Cancer Biology	3
CHE 115	General Chemistry I	4
CHE 125	General Chemistry II	4
CHE 210	Organic Chemistry I	4
CHE 220	Organic Chemistry II	4
CHE 310	Biochemistry	4
COM 220	Intercultural Communications	3
ENG 103	Writing for Health Care Professionals	1
ENG 104	Medical Writing	1
ENG 201	World Literature	3
ENG 202	American Literature	3
ENG 203	Literature and Medicine	3
ENG 204	Multi-cultural American Literature	3
HPE 101	Health and Wellness	1
HSC 310	Adverse Childhood Experiences Across the Life Course	3
HSC 320	Research for Health Professionals	3
HSC 350	Perspectives in Epidemiology	3
MAT 211	Statistics	3
MAT 230	Advanced Statistics	3

MAT 240	Elements of Calculus	3
NUT 101	Nutrition	3
PHI 201	Classical Issues in Philosophy	3
PHI 202	Critical Thinking	3
PHI 301	Biomedical Ethics	3
PHY 305	Physics I	4
PHY 315	Physics II	4
POH 375	Global Infectious Diseases	3
PSY 301	Human Growth and Development	3
PSY 320	Abnormal Psychology	3
REL 201	World Religions	3
REL 210	Old Testament Survey	3
REL 220	New Testament Survey	3
REL 301	Literature of the Bible	3
REL 302	Spiritual Aspects of Care	3
SOC 310	Sociology of Aging	3
SPA 201	Spanish I	3
SPA 202	Spanish II	3
SPA 210	Spanish for Healthcare	3

UNDECLARED MAJOR

For entering students or students who are unsuccessful in a professional program or decide they are no longer interested in their current professional program, this major would allow students to enter the college or to continue enrollment at Baptist College while exploring other programs/majors at the College. Students are limited to two trimesters in the Undeclared Major Status. Students are limited to taking the General Education and Health Studies courses and may not enroll in professional/major level courses. Students are responsible for contacting Financial Aid Services to determine impact on their aid.

Course #	Course Name	Credit hours
BIO 110	General Biology I	4
BIO 120	General Biology II	4
BIO 201	Anatomy and Physiology I	4
BIO 202	Anatomy and Physiology II	4
BIO 205	Microbiology	4
CHE 115	General Chemistry I	4
CHE 125	General Chemistry II	4
COM 211	Speech Fundamentals	3
ENG 101	English Composition I	3
ENG 102	English Composition II	3
ENG 201	Perspectives in World Literature	3
ENG 202	Perspectives in American Literature	3
ENG 203	Literature and Medicine	3
ENG 204	Contemporary American Literature: Cultural Diversity	3
HSC 104	Baptist College Experience	1
HSC 210	Career Planning in Health Sciences	1
HSC 301	U.S. Health Care Systems	3
HSC 320	Research for Health Professionals	3
MAT 110	College Algebra	3
MAT 211	Statistics	3
MAT 240	Elements of Calculus	3
NUT 101	Fundamentals of Nutrition	3
PHI 201	Classical Issues in Philosophy	3
PHI 202	Critical Thinking	3
PHI 301	Biomedical Ethics and Values	3
PHY 305	Physics I	4
PHY 315	Physics II	4
PSY 201	General Psychology	3
PSY 301	Human Growth and Development	3
REL 201	World Religions	3
REL 210	Old Testament Survey	3
REL 220	New Testament Survey	3
REL 301	Literature of the Bible	3
SOC 201	Medical Sociology	3

DIVISION OF NURSING

Administration

Name	Title
Anne Plumb	Dean and Professor
Cheryl Johnson-Joy	Associate Dean and Professor
Cathy Stepter	Acting Chair Graduate Program, Associate Professor
Angel Boling	Acting Chair Undergraduate Program, Assistant Professor
Brenda McMillen	Academic Operations Coordinator

Faculty

Name	Title
Ivy Anderson	Assistant Professor
Patricia Becker	Assistant Professor
Cindy Borgers	Professor
Cynthia Brooks	Assistant Professor
Rhonda Cavitt	Assistant Professor
Pam Cherry	Associate Professor
Felicia Cobbs	Nursing Lab Supervisor
Joyce Collier	Assistant Professor
Angie Crow	Assistant Professor
Julie Darby	Assistant Professor
Shannon Davenport	Assistant Professor
Jawanner Davis	Assistant Professor
Diana Kim Ennis	Associate Professor
Christina Hillhouse	Assistant Professor
Phyllis Jeans	Assistant Professor
Kim Kennel	Assistant Professor
Sharon Markham	Assistant Professor
Angela Merritt	Assistant Professor
Anita Mobraak	Associate Professor
Deborah Overton	Assistant Professor
Carla Renee Parker	Associate Professor
Robert Parker	Assistant Professor
Amanda Riley	Assistant Professor
David Smith	Assistant Professor
Deborah Sweeney	Associate Professor
Laritha Sweet	Associate Professor
Rita West	Assistant Professor

PROGRAM MISSION

Congruent with the mission, vision, and values of Baptist College, the nursing faculty are committed to preparing graduates for careers of service and leadership by providing a comprehensive professional nursing education within an integrated environment of learning and Christian principles.

To fulfill its mission, the nursing faculty share a commitment with the College to:

- Educate individuals to value competence, caring and collaboration in their roles as members of the interprofessional health care team.
- Develop students to become engaged learners, scholars, and leaders in the nursing profession.
- Provide a curriculum that reflects a strong general education and scientific foundation.

- Create a collaborative and supportive learning environment in which students are encouraged to develop intellectually, socially and spiritually.
- Contribute positively to the health status of the community.
- Foster an atmosphere of respect for cultural diversity and the dignity of all persons.
- Promote and reward excellence in teaching, professional practice and scholarly activity.

VISION

To be distinguished regionally for innovation and excellence in nursing education that prepares nursing graduates to transform health care.

GOALS

The goals of baccalaureate nursing education at Baptist College are to:

1. Prepare professional nurses as generalists who:
 - Provide comprehensive direct and indirect patient-centered care for diverse populations along the health-illness continuum, in a variety of health care settings.
 - Promote quality and safety as well as stewardship of health care resources.
 - Use research to guide evidence-based practice.
2. Prepare graduates to successfully pass the National Council of State Boards of Nursing Licensure Examination for Registered Nurses (NCLEX-RN).
3. Provide an avenue for students of Associate Degree in Nursing and Diploma programs to attain the knowledge and competencies of the professional nurse at the baccalaureate level.

CORE VALUES

The shared values of the learning community are:

- Integrity;
- Professionalism;
- Service as an expression of Christian Values;
- Continuous Improvement.

PROGRAM LEARNING OUTCOMES

Using previously learned concepts (i.e. liberal arts, sciences, and nursing) the graduate will:

- Apply critical thinking and clinical reasoning skills to address simple to complex situations.
- Translate research based evidence into practice for safe, high-quality, patient-centered care outcomes.
- Practice holistic care in a variety of health care settings for diverse populations across the lifespan and the health/illness continuum.
- Integrate cultural, economic, social, environmental, genetic, regulatory, and political factors in designing care for individuals, families, and communities.
- Use standardized terminology, information systems, and patient care technology effectively.
- Use effective communication and collaboration skills with members of the health care team, patients, and support networks.
- Synthesize principles of leadership and management, accountability, and lifelong learning while functioning in multiple roles of care (i.e., designer, provider, manager, and coordinator) to ensure a safe practice environment.
- Incorporate legal and ethical precepts, as well as standards of practice, in serving as advocates for the patient and the profession.
- Integrate principles of quality improvement and safety to ensure optimum care.

ACCREDITATION AND APPROVAL

The baccalaureate degree in nursing at Baptist College is accredited by the Commission on Collegiate Nursing Education, 655 K Street, NW, Suite 750, Washington, DC 20001, (202) 887-6791.

The baccalaureate nursing program is also approved by the Tennessee Board of Nursing (Health Related Boards, 665 Mainstream Drive, Nashville, TN 37243, 1-615-532-5166, www.tn.gov/health).

BACHELOR OF SCIENCE IN NURSING SELECTION/PROGRESSION FOR THE NURSING PROGRAM

1. Applying to the Nursing Program

- **High School Seniors:** High school seniors admitted as a freshman to Baptist College may at the time of admission to the College be admitted to the nursing program. High school seniors, once enrolled at the College, and admitted to the nursing program must meet and maintain the criteria listed under "Selection to the Nursing Program: Minimum Criteria" to maintain guaranteed progression to the nursing program. High school seniors who score a 24 or greater on the ACT may opt for the accelerated (3-year) nursing plan of study (beginning every fall trimester). All high school seniors must complete and submit an "Intent to Progress" form by posted deadlines (as a tracking measure for guaranteed placement and readiness to begin nursing courses).
- **Students in their first year of college (0-29 hours):** Applicants with 0-29 hours of college level credit who wish to be considered for selection to the nursing program must first meet all admission criteria and be accepted to the College. Once accepted and enrolled, students must then meet and maintain the criteria listed under "Selection to the Nursing Program". The student must complete and submit an "Intent to Progress" form by posted deadlines.
- **Transfer Students (30 or more hours):** Applicants with 30 or more hours of college level credit who wish to be considered for selection to the nursing program must first meet all admission criteria and be accepted to the College. Once accepted and enrolled, students must then meet and maintain the criteria listed under "Selection to the Nursing Program". The student must complete and submit an "Intent to Progress" form by posted deadlines. Transfer students, meeting the following priority placement criteria, may apply to Baptist College and nursing program simultaneously:
 1. Completion of 32 college credit hours which transfer toward the nursing degree (including a minimum 8 credit hours of science pre-requisites).
 2. Completion of prerequisite science courses within the last 5 years from date of entry into Baptist College.
 3. Earn a minimum 3.0/4.0 GPA in the prerequisite science courses.
 4. Earn a minimum 3.2/4.0 GPA in all college work (includes courses taken at Baptist College as well as courses transferred in).

All transfer students must complete 1 hour in residence at Baptist College, the Baptist College Experience (BCE) with a grade of "C" or better, in order to be considered for selection to the nursing program.

2. **Selection to the Nursing Program – Minimum Criteria** *(Note: Criteria will differ for high school seniors opting for the accelerated nursing plan of study. Refer to the Accelerated Plan of Study on the nursing website. <https://www.bchs.edu/academics/nursing/bachelor-science-nursing-bsn/applying-program>)
 - Meet all Baptist College admission requirements and be accepted to the College. Admission to Baptist College does not guarantee selection to the Nursing program as selection to the program is competitive.
 - Earn a minimum grade point average of 2.6/4.00 in prerequisite science courses. Number of science repeats will be reviewed in the selection process.
 - Complete all lower division pre-nursing courses listed below with a minimum 2.8 GPA and a grade of C or better in all prerequisite courses (prescribed 3 trimesters/43 credits of coursework) by the time that the Intent to Progress form is submitted. Show evidence that any remaining prerequisite courses, as outlined in the sample curriculum plan at <https://www.bchs.edu/academics/nursing/bachelor-science-nursing-bsn/curriculum> will be completed during the first trimester enrolled in professional nursing course(s). Nine (9) credit hours can be taken with the professional nursing curriculum: Religion, Literature, Philosophy, or General Elective (3 hours); Medical Sociology (3 hours), and US Health Care Systems (3 hours)
 - A & P I & II * (8 hours)
 - Baptist College Experience (1 hour)
 - College Algebra or Elements of Calculus (3 hours)
 - English Composition I & II (6 hours)

- General Psychology (3 hours)
- Religion, Literature, Philosophy, or General Elective ** (9 hours)
- Nutrition (3 hours)
- Pathophysiology (3 hours)
- Speech Fundamentals or Intercultural Communication (3 hours)
- Statistics (3 hours)
- Writing for the Health Care Professions (1)

*Prerequisite science courses must have been completed within five years of the date of entrance to the College. If additional time lapses between the time the credit was earned and the date of request for progression to the major, the student may be asked to audit the course to validate currency of knowledge.

**General Elective requirement can be met by completing any course in the following areas of knowledge: Humanities, Fine Arts, Social/Behavioral Sciences, History, or Foreign Language.

- Students who are transferring from any other accredited nursing program must submit a letter of good standing from the dean/director of the previous nursing program and a college transcript verifying passing grades of a "C" or better in the nursing courses. Before transfer credit is considered, a course syllabus must be provided for review by the academic dean. Applicants with less than a "C" received from another institution in a nursing course will not be eligible for consideration. This includes repeated courses in which a grade above a "C" was earned.
 - Students who transfer to Baptist College must complete 1 hour in residency at Baptist College, the Baptist College Experience (BCE) with a grade of "C" or better by the end of the trimester that the Intent to Progress form is submitted.
 - Earn a grade of "C" or better in any course required for the nursing major.
 - Earn a minimum cumulative 2.8 GPA, which includes grades earned in courses taken at Baptist College as well as grades earned in courses transferred to Baptist College.
 - Review/Understand the Technical Standards for Professional Nursing.
 - Participate in an interview, if required.
3. **Selection/Progression in the Nursing Program is competitive.** If the number of applicants exceeds the slots/positions available, some applicants may be placed on an alternate list. Placement on an alternate list does not guarantee admission to the nursing program. If openings do not become available, applicants on the alternate list may petition for the next deadline.

Deadlines for applicants to submit "Clinical Intent to Progress Forms":

- **September 15 for summer progression**
- **February 1 for fall progression**
- **May 15 for spring progression**

If a student is selected for progression but then fails to (a) successfully complete all required courses for the nursing major with a minimum grade of "C" or better, (b) maintain the GPA progression requirements, or (c) meet the residency requirement, the student will not automatically progress and must re-submit application for Intent to Progress to the nursing major.

TECHNICAL STANDARDS FOR NURSING

The following technical standards outline reasonable expectations of a student enrolled in the nursing program for the performance of common nursing functions.*

Communication

Ability to communicate with a wide variety of people, and the ability to be easily understood. Reading, writing, recording and documenting patient information required.

Analytical Skills/Critical Thinking

Analytical skills sufficient to process information, to transfer knowledge from one situation to another, and to prioritize tasks. Critical thinking ability sufficient for safe, clinical judgment.

Hearing

Auditory ability sufficient to monitor and assess patient needs, to detect and respond to alarms, emergency signals, and cries for help.

Vision

Visual ability sufficient for observation and assessment necessary for the care of patients and operation of equipment.

Tactile

Tactile ability sufficient for patient assessment and operation of equipment.

Mobility

Physical ability, flexibility, strength and stamina sufficient to provide safe and effective care.

Fine Motor Skills

Fine motor abilities sufficient to provide safe and effective care.

Behavioral

Emotional and mental health sufficient to establish therapeutic boundaries, to perform multiple tasks concurrently and to handle strong emotions.

*Students who have accessibility questions or who need accommodations should contact the Section 504/ADA Academic Coordinator, Room 101, Science Building, at 901-572-2570 or by sending an email to Disability.Accommodations@bchs.edu.

PROGRAM ACADEMIC GUIDELINES

CPR CERTIFICATION

All students must complete CPR training prior to beginning clinical experience. Students are required to participate in the class Baptist College offers to provide evidence of recent certification in Basic Cardiac Life Support for Healthcare Provider. Evidence of current certification must be provided to progress in clinical nursing courses.

CRIMINAL BACKGROUND CHECK AND DRUG SCREEN

All students must complete a criminal background check and drug screen prior to beginning their clinical experience. Evidence of background clearance and drug screen clearance must be provided to progress in clinical nursing courses. Criminal background check and drug screens are conducted through Baptist College Student Services.

HEALTH REQUIREMENTS

Upon admission to Baptist College, students must submit proof of immunizations. Prior to starting clinical courses, students must show proof of current TB skin test and evidence of completing the Hepatitis B series. TB skin tests are updated annually.

TRANSPORTATION

Reliable transportation to, from, and during all clinical and field experiences is the responsibility of the student.

DOSAGE CALCULATION COMPETENCY (does not apply to RN-BSN students)

Dosage calculation competency examinations will begin the trimester following completion of NSG 305 Basic Skills of Nursing Practice and will be given each trimester thereafter. It is imperative for safe practice that students are knowledgeable and prepared at all times for administering medications.

LICENSURE

Upon graduation or successful completion of degree requirements (eligibility for graduation), graduates can make application to become candidates for licensure by exam as a registered nurse (RN) as awarded by the State Boards of Nursing (Additional requirements for licensure may be required by the state in which students practice).

DEGREE REQUIREMENTS FOR THE BSN

General Education		
Course #	Course Title	Credit Hours
BIO 201	Anatomy & Physiology I	4
BIO 202	Anatomy & Physiology II	4
BIO 205	Microbiology	4
BIO 301	Pathophysiology	3
ENG 101	English Composition I	3
ENG 102	English Composition II	3
ENG 103	Writing for the Health Care Profession	1
ENG 201, 202, 203	World/American Literature/Literature & Medicine	3
HSC 104	Baptist College Experience	1
HSC 301	U.S. Health Care Systems	3
MAT 110/MAT 240	College Algebra/Elements of Calculus	3
MAT 211	Statistics	3
NUT 101	Fundamentals of Nutrition	3
PHI 201, 202 or 301	Philosophy Elective	3
PSY 201	General Psychology	3
PSY 301	Human Growth & Development	3
REL 201, 210, 220, 301, 302	Religion Elective	3
SOC 201	Medical Sociology	3
COM 211/COM 220	Speech Fundamentals/Intercultural Communication	3
ELE	General Humanities, Social/Behavior Sciences, History, Foreign Language, or Fine Arts Elective	3
Total General Education Hours		59 Hours

Professional Nursing Course		
Course #	Course Title	Credit Hours
NSG 301	Essentials of Professional Nursing	3
NSG 304	Pharmacology	3
NSG 305	Basic Skills of Nursing Practice	4
NSG 306	Health Assessment	3
NSG 321	Adult Health Concepts I	7
NSG 331	Adult Health Concepts II	7
NSG 335	Nursing Research in Evidence-Based Practice	3
NSG 340	Psychiatric/Mental Health Nursing	5
NSG 345	Perspectives of Healthy Aging	2
NSG 360	Population Health Nursing	5
NSG 410	Pediatric Nursing	5
NSG 415	Professional Nursing Role/Quality Care & Patient Safety	3
NSG 420	Maternal/Newborn Nursing	5
NSG 442	Senior Nursing Capstone	7
NSG 445	Senior Seminar	1
Total Nursing Hours		63 Hours
Overall Total		122 Hours

SELECTION/PROGRESSION FOR THE RN-BSN COMPLETION PROGRAM

A sequence of study for the diploma or associate degree nurse is available to qualified students who wish to pursue a Bachelor of Science in Nursing. Completion degree students are admitted to Baptist College and to the professional program simultaneously. Students may enroll in and complete General Education/Pre-Professional courses concurrently with professional nursing courses if desired.

DEGREE REQUIREMENTS FOR THE RN-BSN OPTION

General Education		
Course #	Course Title	Credit Hours
BIO 201	Anatomy & Physiology I	4
BIO 202	Anatomy & Physiology II	4
BIO 205	Microbiology	4
BIO 301	Pathophysiology	3
ENG 101	English Composition I	3
ENG 102	English Composition II	3
ENG 103	Writing for the Health Care Profession	1
ENG 201/ 202/203	World/American Literature /Literature & Medicine	3
HSC 105	Baptist College Online/Completion Experience	1
HSC 301	U.S. Health Care Systems	3
MAT 110/MAT 240	College Algebra/Elements of Calculus	3
MAT 211	Statistics	3
PHI ELECTIVE	Philosophy Elective	3
PSY 201	General Psychology	3
PSY 301	Human Growth & Development	3
REL 201,220,210	Religion Elective	3
SOC 201	Medical Sociology	3
COM 211/COM 220	Speech Fundamentals /Intercultural Communication	3
ELE	General Humanities, Social/Behavior Sciences, History, Foreign Language, or Fine Arts Elective	3
Total General Education Hours		56 Hours

Professional Nursing Courses		
Course #	Course Title	Credit Hours
NSG 303	Transitions to Professional Nursing	3
NSG 304	Pharmacology	3
NSG 306	Health Assessment	3
NSG 335	Nursing Research in Evidence-Based Practice	3
NSG 345	Perspectives of Healthy Aging	2
NSG 452	Population Health	3
NSG 453	Population Health Clinical Practicum	2
NSG 462	Professional Nursing Roles/Quality Care and Patient Safety	4
NSG 463	Professional Nursing Role/ Quality Care & Patient Safety Clinical Practicum	2
Subtotal Hours		25 Hours
Validation Credits		41 Hours
Total Nursing Hours		122 Hours

VALIDATION

Baptist College encourages educational mobility for the registered nurse holding an associate degree or diploma in nursing from an accredited program. The active registered nurse license is recognized as evidence of basic nursing competency. Awarding of academic credit is accomplished through successful completion of a validation course. NSG 306 Health Assessment, when successfully completed, serves as validation for Basic Skills of Nursing Practice, Maternal/Newborn Nursing, Adult Health Concepts I & II, Psychiatric/Mental Health Nursing, Pediatric Nursing, Senior Nursing Capstone, Senior Seminar, and Fundamentals of Nutrition.

CREDIT FOR PRIOR LEARNING (CPL)

CPL is the process of earning college credit for college-level learning acquired from other sources, such as work experience, professional training, military training, and/or knowledge/skills associated with professional licensure/certification processes. Validation of a course for blocks of credit (as indicated above) is a type of CPL.

- **Credit by Portfolio**

CPL may be earned for NSG 452/453 or NSG 462/463 through submission of a Portfolio. Credit by Portfolio is a CPL option whereby students may earn credit by submitting a portfolio which demonstrates knowledge, competencies and skills related to specific course learning outcomes, through narrative and artifacts. Refer to course instructor for further details.

- **Competency-based Challenge Exams**

Credit can be earned for NSG 304 and NSG 306 by successfully passing RN Pharmacology and RN Physical Assessment challenge exams developed by the National League for Nursing. Refer to Dean of Nursing or designee for further details.

NURSING COURSE DESCRIPTIONS

NSG 301 Essentials of Professional Nursing (3)

Explores the roles of the baccalaureate generalist nurse. Focuses on the historical evolution of the nursing profession, values fundamental to the discipline of nursing, scope and standards of practice, code of ethics, and social policy. Levels of health care, clinical/critical reasoning skills, professional communication, legal aspects, quality and safety concepts, cultural sensitivity, and patient education are integral components.

NSG 303 Transition to Professional Nursing (3)

Builds on prior experience of the registered nurse pursuing a baccalaureate degree with an emphasis on professional standards, nursing philosophies and theories, and current issues in practice. Critical thinking/clinical reasoning skills, professional communication, use of technology and portfolio development are integral components. *This course is for the RN-BSN student only.*

NSG 304 Pharmacology (3)

Focuses on the principles of pharmacology and pharmacogenetics. Pharmacologic management of disease prevention and disease management, including alternative therapies are emphasized. A culture of safety is stressed for the delivery of patient-centered care. Challenge exam available for RN-BSN completion students with the approval of the Dean of Nursing. *Prerequisites: BIO 301.*

NSG 305 Basic Skills of Nursing Practice (4)

Focuses on clinical skills fundamental to the practice of nursing. The holistic care of patients, clinical decision making, communication and collaboration, informatics, evidence-based practice and professionalism are introduced. Medical terminology and dosage calculation are integral components. Psychomotor skills are practiced in the laboratory setting and in patient-centered simulation exercises. Students are introduced to the health care environment. Two credit hours theory, two credit hours lab/clinical. *Pre/Co-requisite NSG 306.*

NSG 306 Health Assessment (3)

Introduces basic concepts of health history and physical examination techniques for patients across the lifespan. Emphasizes normal developmental changes as well as deviations from normal. Introduces age-related changes and assessment instruments. Explores physical, psychosocial, cultural, and nutritional dimensions related to assessment. This course serves as validation for prior nursing education for the RN-BSN student. A challenge exam is available for RN-BSN students with the approval of the Dean of Nursing. Two credit hours theory, one credit hour lab. *Prerequisite: BIO 301, PreRequisite/Co-Requisite PSY 301.*

NSG 321 Adult Health Concepts I (7)

Focuses on restoration of health and collaboration among interprofessional team members to provide holistic, patient-centered care to adults with acute and/or chronic physical disorders. Emphasis is on cardiopulmonary function, fluid and electrolyte/acid-base balance, oncological concepts, and diabetes. The safe care of adults of all ages is addressed including the preservation of dignity in life and in death. Critical thinking, clinical reasoning, communication, cultural sensitivity, therapeutic interventions, informatics, and technology are integral components of this course. The role of the baccalaureate generalist nurse is reinforced. Four credit hours theory, three credit hours clinical. *Prerequisites: NSG 301, NSG 305, NSG 306.*

NSG 331 Adult Health Concepts II (7)

Focuses on the restoration of health and collaboration among interprofessional team members to provide holistic, patient-centered care to adults with acute and/or chronic physical disorders. Emphasis is on alterations in metabolism, digestion, and in sensory/nervous, musculoskeletal and reproductive systems. The safe care of adults of all ages is addressed including the preservation of dignity in life and in death. Critical thinking, clinical reasoning, communication, cultural sensitivity, therapeutic interventions, informatics, and technology are integral components of this course. The role of the baccalaureate generalist nurse is reinforced. Four credit hours theory, three credit hours clinical. *Prerequisites: NSG 304, NSG 321.*

NSG 335 Nursing Research in Evidence-Based Practice (3)

Provides the student with an overview of selected qualitative and quantitative research designs. The student is introduced to research terminology, information literacy and technology, ethical issues, data collection methods, and analysis and interpretation of data. Emphasis is on appraisal and utilization of research findings that impact safe, quality care outcomes. Focus is on evidence-based practice and the professional role of the evidence user. *Prerequisites: MAT 211, NSG 321.*

NSG 340 Psychiatric/Mental Health Nursing (5)

Introduces health promotion, health maintenance, and restoration of health for patients experiencing acute and chronic mental/behavioral illnesses. Emphasizes safe and quality patient care, clinical reasoning, cultural sensitivity, effective and therapeutic communication, and professionalism. Experiential learning is provided in a variety of mental/behavioral health settings. The role of the baccalaureate generalist nurse is reinforced. Three credit hours theory, two credit hours clinical. *Prerequisite: NSG 331.*

NSG 345 Perspectives on Healthy Aging (2)

Focuses on healthy aging, health promotion, and minimizing the loss of independence associated with functional decline and illness. Integrates critical thinking and clinical reasoning to address the unique aspects of physical and psychosocial age-related changes of older adults. Communication and collaboration among the interprofessional team members are emphasized for patient-centered care of older adults and families. *Prerequisite: NSG 321 (BSN, pre-licensure students only).*

NSG 360 Population Health (5)

Introduces the student to population-focused care with emphasis on health promotion and disease and injury prevention across the lifespan. Relationships between the determinants of health to health, illness, disease, disability and mortality are examined. Concepts of cultural and spiritual sensitivity, ethical decision making, disaster planning and preparedness, including mass casualty disasters, and advocacy for environmental and social justice as interventions for improving population health are emphasized. The role of the baccalaureate generalist nurse is reinforced. Three credit hours theory, two credit hours clinical. *Prerequisite: NSG 331, NSG 335.*

NSG 410 Pediatric Nursing (5)

Introduces nursing care for child-rearing families with an emphasis on health promotion, illness prevention, restoration of health during acute and chronic illness, and preservation of dignity in life and in death. Emphasizes family-centered care for diverse populations in a variety of health care settings through experiential learning. Integral components of the course are critical thinking, clinical reasoning, cultural sensitivity, and effective and therapeutic communication. The role of the baccalaureate generalist nurse is reinforced. Three credit hours theory, two credit hours clinical. *Prerequisite: NSG 331.*

NSG 415 Professional Nursing Role/Quality Care and Patient Safety (3)

Builds on professionalism and the values needed in the professional nurse role. The course focuses on the organizational skills and leadership knowledge needed to provide high quality and safe patient care. Communication and collaboration among health care professionals are emphasized. Health care policy, finance and regulatory environments are discussed as important considerations in professional nursing practice. A portion of the course focuses on the translation of current evidence and how the evidence is applied to nursing practice. Informatics and technology are integrated throughout the course. *Prerequisite: NSG 331. This course is recommended to be taken the trimester prior to graduation.*

NSG 420 Maternal/Newborn Nursing (5)

Focuses on holistic, safe and quality care for childbearing women and their families. Experiential learning in a variety of settings provides opportunities to develop cultural sensitivity, clinical reasoning, communication skills, professionalism, and leadership. The role of the baccalaureate generalist nurse is reinforced. Three credit hours theory, two credit hours clinical. *Prerequisite: NSG 331.*

NSG 442 Senior Nursing Capstone (7)

Focuses on the student's transition as a baccalaureate generalist graduate. Emphasis is on clinical/critical reasoning to address simple to complex situations across the lifespan and health-illness continuum from a holistic approach. Provides experiential learning under the direction of nurse preceptors and nursing faculty in a variety of practice settings. The student engages in inquiry that is evidence-based and applies research principles in the clinical setting. Informatics and technology are integrated throughout the course. Synthesis of knowledge from prior nursing courses and general education studies is required for successful completion. Three credit hours theory, four credit hours clinical. *Must be taken trimester of anticipated graduation. Prerequisite: NSG 415.*

NSG 445 Senior Seminar (1)

Focuses on the transition from student to entry-level professional nurse. Attendance at a NCLEX-RN review course and practice with NCLEX-RN type questions are integral components of this course. Passage of a comprehensive exit examination is required for successful completion of the course. *Must be taken trimester of anticipated graduation.*

NSG 452 Population Health (3)

This course introduces the student to population-focused care with emphasis on health promotion and disease and injury prevention across the lifespan. Relationships between the determinants of health to health, illness, disease, disability and mortality are examined. Concepts of cultural and spiritual sensitivity, ethical decision making, disaster planning and preparedness, including mass casualty disasters, and advocating for environmental and social justice for improving population health are emphasized. Three credit hours theory. Must be taken concurrently with NSG 453. This course is for RN-BSN students only. Pre-requisite: NSG 335.

NSG 453 Population Health Clinical Practicum (2)

This course provides experiential learning experiences in population-health nursing practice settings under the direction of a community-based preceptor and course faculty. The role of the baccalaureate generalist nurse is reinforced. Two credit hours clinical. This course is for RN-BSN students only. This course must be taken concurrently with NSG 452. Pre-requisite: NSG 335.

NSG 462 Professional Nursing Role/Quality Care and Patient Safety (4)

This course builds on professionalism and the values needed in the professional nurse role. Focus is on examining the knowledge, skills and attitudes needed of a nurse leader to provide high quality and safe patient care. A portion of the course focuses on the translation of current evidence and how the evidence is applied to nursing practice. Informatics and technology are integrated throughout the course. Topics include nursing leadership in the 21st century, healthcare reform, quality care initiatives, patient care delivery and the work environment, patient-centered care-HCAHPS, reimbursement, and recognition. Four credit hours theory. Must be taken concurrently with NSG 463. This course is for the RN-BSN student only. Prerequisites: NSG 335.

NSG 463 Professional Nursing Role/Quality Care and Patient Safety Clinical Practicum (2)

Clinical experiences provide students with opportunities to coordinate care for individuals and families within and across levels of care. The student works with leaders to understand the importance of health policy, finance, and regulatory environments, and how these influence professional nursing practice. Two credit hours clinical. This course must be taken concurrently with NSG 462. This course is for the RN-BSN student only. Prerequisites: NSG 335.

DIVISION OF ALLIED HEALTH

Administration

Name	Title
Carol L. Warren	Dean and Associate Professor
Mitzi Roberts	Association Dean and Associate Professor
Kira Anderson	Chair and Assistant Professor, Respiratory Care
Kimberly Gaulmon	Academic Operations Coordinator
Julie Lasley	Chair and Associate Professor, Radiation Therapy
Donna Mars	Chair and Associate Professor, Nuclear Medicine Technology
Connie Willis	Chair and Assistant Professor, Diagnostic Medical Sonography
Darius Wilson	Chair and Professor, Medical Laboratory Science
Thomas Wolfe	Chair and Assistant Professor, Medical Radiography

Faculty

Name	Title
Tarnice Christopher	Instructor, Respiratory Care
Katie Cody	Instructor (MP), Diagnostic Medical Sonography
Christen Ganley	Instructor (MP), Radiation Therapy
Tameka Gooden	Assistant Professor, Medical Laboratory Science
Abby Kurtz	Assistant Professor, Diagnostic Medical Sonography
Benjamin Roberts	Instructor, Medical Radiography
Nikki Robinson	Instructor (MP), Nuclear Medicine Technology
Debra Smith	Assistant Professor, Medical Radiography

PHILOSOPHY

The Allied Health professional programs award the baccalaureate degrees in health sciences which provides the academic and experiential foundations to prepare graduates for challenging careers as practitioners and leaders in health care. Through an integrated, goal-directed educational experience, graduates are prepared to provide responsive, quality care, and service to a diverse population in a variety of settings. This goal is readily accomplished in an atmosphere grounded in the Christian principles reflected in the mission of Baptist College.

Faculty believe that quality educational experiences are enhanced when responsibility is shared between the instructor and the learner. Since each learner comes to Baptist College with unique strengths, talents, and previous experiences, the faculty are committed to maximizing the development of the individual's potential, in order to meet the education standards of the discipline.

GOAL

To fulfill the mission of Baptist College, the Allied Health Division is committed to educating health care professionals in a Christian atmosphere for diverse interprofessional practice environments.

The faculty and staff of the Allied Health Division of Baptist College are committed to providing quality educational programs in a learning-centered environment to promote student success.

PROFESSIONAL CREDENTIALS

Majors in the division of Allied Health encompass many health professions that are generally distinguished by their preparation for an applied clinical health professional credential. Such credentials are dependent on national requirements of each profession and state laws. Students matriculating through professional programs in the Allied Health Division of Baptist College of Health Sciences may seek majors to earn the following credentials:

Diagnostic Medical Sonography (DMS) Professional Credentials

Students successfully completing all DMS degree requirements will receive a bachelor of health sciences (BHS) degree with a major in diagnostic medical sonography. Graduates can then be considered candidates for examinations given by the American Registry of Diagnostic Medical Sonography (ARDMS). Upon successful completion of the Sonography Principles and Instrumentation (SPI) examination and other specialty examinations, graduates can earn the following credentials: Registered Diagnostic Medical Sonographer (RDMS), Registered Vascular Technologist (RVT), and Registered Diagnostic Cardiac Sonographer (RDCS). *Additional requirements for licensure may be required by the state in which you practice.*

Medical Laboratory Science (MLS) Professional Credentials

Students successfully completing all MLS degree requirements will receive a bachelor of health sciences (BHS) degree, with a major in medical laboratory science. Graduates can then be considered candidates eligible to take the national certification examination for medically laboratory science. Graduates are eligible to apply for the Tennessee licensure upon successful completion of the national certification examination, unless specifically exempt by statute or rules promulgated by the Tennessee Medical Laboratory Board, as a medical laboratory technologist (MT). *Additional requirements for licensure may be required by the state in which you practice.*

Medical Radiography (R) Professional Credentials

Students successfully completing all medical radiography degree requirements will receive a bachelor of health sciences (BHS) degree, with a major in medical radiography and can become candidates to sit for the American Registry of Radiologic Technologists (ARRT) Radiography (R) certification examination. Graduates who have successfully completed the required Computed Tomography and Magnetic resonance didactic courses and seek further clinical competencies can also be candidates for the ARRT (CT) and ARRT (MR) registry after passing the ARRT Radiography (R) certification examination. *Additional requirements for licensure may be required by the state in which you practice.*

Nuclear Medicine Technology (NMT) Professional Credentials

Students successfully completing all nuclear medicine degree requirements will receive a bachelor of health sciences (BHS) degree, with a major in nuclear medicine technology. They are eligible to apply to sit for the national exams in nuclear medicine technology administered by either the Nuclear Medicine Technology Certification Board (NMTCB) or the American Registry of Radiologic Technologists (ARRT).

Upon earning credentials as a nuclear medicine technologist by either of these credentialing agencies, graduates who have successfully completed the required Computed Tomography (CT) clinical competencies are also candidates for the ARRT (CT) registry. Graduates who have completed the required CT clinical hours are also eligible for the NMTCB (CT) certification exam. *Additional requirements for licensure may be required by the state in which you practice.*

Radiation Therapy Professional Credentials

Students successfully completing all degree requirements in radiation therapy will receive a bachelor of health sciences (BHS) degree, with a major in radiation therapy. Upon successful completion of degree requirements, students can become candidates to sit for the American Registry of Radiologic Technologists (ARRT) Radiation Therapy (T) certification examination. *Additional requirements for licensure may be required by the state in which you practice.*

Respiratory Care Professional Credentials

Students successfully completing all respiratory care degree requirements will receive a bachelor of health sciences (BHS), with a major in respiratory care. Upon successful completion of degree requirements, students can become candidates for board examinations to receive credentials as a registered respiratory therapist (RRT) or a certified respiratory therapist (CRT) as awarded by the National Board for Respiratory Care (NBRC). Additional requirements for licensure may be required by the state in which you practice.

Respiratory therapists can also be awarded specialty credentials beyond the RRT credential after they take board examinations in the following areas: Adult Critical Care Specialist (ACCS), Registered Pulmonary Function Technologist (RPFT), Neonatal-Pediatric Respiratory Care Specialist (NPS), Sleep Disorders Testing and Therapeutic Intervention Respiratory Care Specialist (SDS).

CLINICAL ASSIGNMENTS INFORMATION

CPR CERTIFICATION

All students who have direct patient contact must complete Cardiopulmonary Resuscitation (CPR) training prior to beginning clinical experiences. If required by the discipline, students must participate in classes offered by Baptist College and provide evidence of current certification in CPR for the Health Care Provider, administered by the American Heart Association, before beginning clinical courses.

CRIMINAL BACKGROUND CHECK

Students applying to all undergraduate and graduate programs must submit to and demonstrate satisfactory completion of a criminal background check as a requirement for enrollment to Baptist College. A mandatory update must be completed prior to initial placement in a clinical course or internship.

Students applying to completion programs who are practicing in the field in which they are applying and hold an unencumbered license are required to complete a full background check prior to entering clinicals.

Students who refuse to submit to a background check or refuse to allow Baptist College access to the report will be dismissed from Baptist College and will be ineligible for readmission. Those who do not pass the background check are afforded the opportunity to explain the circumstances surrounding the situation. If the student is ineligible for clinical placement/internship, he/she will be dismissed from Baptist College.

IMMUNIZATION AND EDUCATIONAL REQUIREMENTS

Baptist College is committed to education and practices which contribute to preventing illness and maintenance of health. It is expected that degree-seeking students admitted to the College will have met the immunization requirements for enrollment and appropriate requirements for clinical settings.

- Immunization requirements for enrollment:
 - Documentation of immunity for measles, mumps, rubella, chicken pox (varicella), tetanus, diphtheria, pertussis; negative TB screening; and initiation of Hepatitis B series.
 - Documentation of meningitis immunization for students living in campus housing under the age of 22.
- Immunization requirements prior to the start of clinical courses:
 - Completion of Hepatitis B series unless documented medical reason given. Declination statement must be signed in this instance.
 - Documentation of current tuberculosis skin test at time of enrollment and annually thereafter.
 - Documentation of negative urine drug screen prior to entrance into clinical coursework.
 - Documentation of flu immunization.
- Educational requirements prior to the start of clinical courses:
 - Orientation to the health care environment, including facility-specific and program-specific educational requirements, as applicable.

PROFESSIONAL ATTIRE

All allied health students must demonstrate professional appearance in attire and grooming during clinical assignments. Unless otherwise required by a clinical site, allied health students must wear galaxy blue scrubs and short white lab coats with the Baptist College patch on the left chest above the pocket. Students should refer to the program-specific Clinical Handbook in the individual discipline for detailed information related to the required professional attire and appearance standards. In addition, students must always wear their Baptist College identification badge clearly visible to faculty and staff, patients, and clinical colleagues at all times.

TRANSPORTATION

Due to the limited number of clinical sites available, students may be assigned to out-of-town locations in order to gain the appropriate amount and type of clinical experiences necessary to provide sufficient opportunities to demonstrate required program outcomes. Transportation to, from, and during all clinical assignments is the responsibility of the student.

TECHNICAL STANDARDS FOR ALLIED HEALTH PROFESSIONAL PROGRAMS

The following technical standards outline reasonable expectations of a student in the Allied Health professional programs for the performance of common clinical functions.*

Communication

Ability to communicate with a wide variety of people and the ability to be easily understood. Reading, writing, recording, and documenting patient information is required.

Analytical Skills/Critical Thinking

Analytical skills sufficient to process information, to transfer knowledge from one situation to another, and to prioritize tasks. Critical thinking ability sufficient for safe, clinical judgment.

Hearing

Auditory ability sufficient to monitor and assess patient needs; to detect and respond to alarms, emergency signals, and cries for help.

Vision

Visual ability sufficient for observation and assessment necessary for the care of patients, and operation of equipment.

Tactile

Tactile ability sufficient to assess patients, perform procedures, and operate equipment.

Mobility

Physical ability, flexibility, strength, and stamina sufficient to provide safe and effective care.

Fine Motor Skills

Fine motor abilities sufficient to provide safe and effective care.

Behavioral

Emotional and mental health sufficient to establish therapeutic boundaries, to perform multiple tasks concurrently, to handle strong emotions, and to work effectively in a fast-paced environment.

*Students who have accessibility questions or who need accommodations should contact the Section 504/ADA Academic Coordinator, Room 101, Science Building, at 901-572-2570 or by sending an email to Disability.Accommodations@bchs.edu.

ALLIED HEALTH SCIENCE DEGREE PROGRAMS AND COURSE DESCRIPTIONS

ALLIED HEALTH SCIENCE

Allied Health Science courses are designed for the health care generalist who is an applied clinical health professional program. This means that courses under the prefix of Allied Health Science (AHS) are not designed to be limited to specific degree programs, but are interprofessional and open to all majors and disciplines at the college.

COURSE DESCRIPTIONS

AHS 202 Medical Terminology for the Health Sciences (2)

This course will focus on the applications of the rules for constructing and defining medical terms with an emphasis on prefixes, suffixes, root words, and combining forms. (Open to all disciplines)

AHS 205 Collaboration for Quality in Interprofessional Care (1)

This course provides an interdisciplinary approach to the acquisition of knowledge and skills related to the care of patients in healthcare settings. Emphasis will be placed on regulatory compliance, patient assessment, patient safety, and medical interventions.

AHS 310 Medical Informatics (1)

This course introduces health care information and technology systems used in clinical practice, including mandatory patient-centered documentation for federal, state and credentialing agencies.

AHS 390 Aspects of Leadership for Health Sciences Professionals (3)

This course explores attributes and skill sets essential for health science professionals as team members, educators, and leaders. Concepts and behaviors relevant to the facilitation of collaboration, patient/family and peer education, leadership, and management, relative to the provision of health services and related financial impact are emphasized.

INTERDISCIPLINARY COURSES

Interdisciplinary courses are presented in a multidisciplinary format. These courses are taught by major program faculty.

COURSE DESCRIPTIONS

IDC 410 Applied Clinical Research (6)

This course enhances the practitioner's clinical, analytical, and problem solving skills through the completion of a scientific research project. The student must write a scientific paper on a topic approved by the appropriate Program Chair following the format of the professional journal in discipline. The student must present the research project for critique by a project committee before credit can be awarded. One hour of lecture and five hours of independent study. *Prerequisites* ENG 101, ENG 102, MAT 201.

DIAGNOSTIC MEDICAL SONOGRAPHY

MISSION

The Diagnostic Medical Sonography (DMS) degree program of Baptist Memorial College of Health Sciences will provide an excellent educational program to prepare students to enter the dynamic field of diagnostic medical Sonography.

PROGRAM LEARNING OUTCOMES

To prepare competent entry-level general sonographers in the cognitive (knowledge), psychomotor (skills), and affective (behavior) learning domains, and to prepare competent entry-level vascular sonographers in the cognitive (knowledge), psychomotor (skills), and affective (behavior) learning outcomes.

Upon completion of the course of study in Diagnostic Medical Sonography, graduates will:

- Function as a knowledgeable entry-level sonographer.
- Demonstrate clinical proficiency of sonographic procedures.
- Exhibit behavior skills that reflect professionalism, effective communication, and time management skills.

ACCREDITATION OF THE PROGRAM

The program is accredited by the Commission on Accreditation of Allied Health Education Programs ([CAAHEP](http://www.caahep.org)) on recommendation by the Joint Review Committee on Education Programs in Diagnostic Medical Sonography (JRC-DMS). The program at Baptist College is accredited in both the general and vascular concentrations.

- CAAHEP (25400 US Highway 19 N., Suite 158 Clearwater, FL 33763, 727-210-2350, www.caahep.org)
- JRC-DMS (6021 University Blvd. Suite 500 Ellicott City, MD 21043, 443-973-3251, www.jrcdms.org)

APPLYING TO THE PROGRAM

A student is considered to be in the pre-DMS program once they are admitted to Baptist College and have declared a major. To progress from pre-DMS to the professional program, the student must have completed required program prerequisites and apply for selection into the professional program. Cohorts begin the professional course work in the spring trimester.

Class size is limited and the selection process is competitive. Academic performance and a general understanding of the DMS profession are strongly considered during the selection process.

To be considered for selection to the Diagnostic Medical Sonography (DMS) program, applicants must meet the following minimum requirements:

- Meet all Baptist College admission requirements and be accepted to the College. Admission to Baptist College does not guarantee selection to the DMS program.
- Complete at least 24 credit hours of preparation coursework as specified by the DMS program
- Courses marked with an asterisk in the degree requirements must be completed in the required 24 credit hours.
- Students will be required to complete all preprogram courses, specified by the DMS program, prior to enrollment into professional DMS courses. Students should earn a "B" or better in all preprogram courses to be competitive.
- Earn a minimum cumulative 2.7 GPA (4.0 scale) which only includes grades earned in courses taken at Baptist College as well as grades earned in courses transferred to Baptist College.
- Submit the Allied Health Intent to Apply form prior to June 1. Based on program needs, an October 1 applicant pool may also be considered.

PROGRAM SELECTION PROCESS

A selection committee for the DMS professional program will evaluate all completed applications. Applicants with a strong academic background and currently enrolled in Baptist College, or applicants completing preprogram courses at institutions with collaborative or articulation agreements will receive priority consideration for interviews. Student selection into the program is competitive, applicants meeting minimum selection criteria are not guaranteed an interview. Some students may choose to indicate interest in more than one program to increase their chances of being accepted during a year of highly competitive applicants.

Selection to the DMS program is based on the following:

- Academic potential for success from the academic record.
- Academic strength in previous college coursework, with specific attention given to performance in the preprogram courses.
- Past failures affecting cumulative college GPA and preprogram courses may impact selection into the program. Each file will be considered individually.
- Preference may be given to qualified applicants completing courses at Baptist College.
- A personal interview will be required of each applicant. Students will be evaluated on personal strengths and knowledge of Diagnostic Medical Sonography program and profession.

Notification of Selection

- Applicants will be notified in writing of selection to the DMS program.

DEGREE REQUIREMENTS FOR BACHELOR OF HEALTH SCIENCES IN DIAGNOSTIC MEDICAL SONOGRAPHY

General Education		
Course #	Course Title	Credit Hours
AHS 202	Medical Terminology for Health Sciences	2
AHS 205	Collaboration for Quality in Interprofessional Care	1
BIO 201*	Anatomy and Physiology I	4
BIO 202*	Anatomy and Physiology II	4
BIO 301	Pathophysiology	3
BIO 320	Cross Sectional Anatomy	2
ENG 101*	English Composition I	3
ENG 102*	English Composition II	3
ENG 201, 202, 203 or 204	Literature Elective	3
HCM 440	Legal Environment of Healthcare	3
HSC 104	Baptist College Experience	1
HSC 301	U.S. Health Care System	3
MAT 110/ 240*	College Algebra/Elements of Calculus	3
MAT 211	Statistics	3
PHI 301	Biomedical Ethics and Values	3
PHY 305	Physics I	4
PHY 315	Physics II	4
PSY 201	General Psychology	3
REL 201, 210, 220, 301, or 302	Religion Elective	3
SOC 201	Medical Sociology	3
COM 211/220	Speech Fundamentals/Intercultural Communication	3
	Total	61 Hours

	Professional Courses	
Course #	Course Title	Credit Hours
DMS 300	Introduction to Sonography and Patient Care	3
DMS 310	Foundations of Diagnostic Medical Sonography	3
DMS 353	General Sonography I	3
DMS 354	General Sonography II	3
DMS 355	General Sonography III	3
DMS 380	Vascular Sonography I	3
DMS 381	Vascular Sonography II	3
DMS 392	Introduction to Clinical Practice	3
DMS 393	Clinical Practicum I	4
DMS 400	Capstone Seminar	1
DMS 436	Physical Principles of Ultrasound and Instrumentation I	3
DMS 437	Physical Principles of Ultrasound and Instrumentation II	3
DMS 462	Obstetrical and Gynecological Sonography I	3
DMS 463	Obstetrical and Gynecological Sonography II	3
DMS 474	Cardiovascular Hemodynamics and Physiology	1
DMS 475	Cardiac Sonography I	3
DMS 476	Cardiac Sonography II	3
DMS 495	Clinical Practicum II	4
DMS 496	Clinical Practicum III	4
DMS 497	Clinical Practicum IV	4
DMS 498	Clinical Practicum V	5
	Total	65 Hours
	Total Credit Hours for Degree Requirement	126 Hours

Degree Plan Subject to Change.

*These courses must be completed as a part of the 24 hours of required pre-program courses to be considered for selection into the Diagnostic Medical Sonography Program.

Diagnostic Medical Sonography (DMS) professional courses are offered once a year and specifically sequenced to develop progressively complex competencies by building upon previous courses and experiences. All professional courses in an academic term must be completed satisfactorily in order to progress to subsequent courses in the degree plan. Please refer to the DMS sample degree plan for professional course sequencing.

DIAGNOSTIC MEDICAL SONOGRAPHY COURSE DESCRIPTIONS

DMS 300 Introduction to Sonography and Patient Care (3)

This beginning Diagnostic Medical Sonography course offers an introduction to the sonography profession and examines the historical and current application of ultrasound in medicine. The use of proper ergonomics for the sonography student and the role of a sonographer in providing basic patient care as a member of the healthcare team will be covered. Two hours lecture, three hours lab per week. Pre-requisite: Acceptance into the DMS program

DMS 310 Foundations of Diagnostic Medical Sonography (3)

This introductory course offers an overview of ultrasound applications, sonographic techniques, and examination protocols. Normal anatomy and physiology of multiple organs and organ systems will be covered, as well as the normal sonographic appearance and sonographic examinations of these organs. Two hours lecture, three hours lab per week. Pre-requisite: AHS 202, DMS 300, BIO 301, BIO 320

DMS 353 General Sonography 1 (3)

Study and application of diagnostic medical Sonography with a focus on abdominal and retro peritoneal structures. Topics to include anatomy, physiology, pathology, examination techniques, clinical symptoms, and sonographic appearance of adult and pediatric abdominal and retroperitoneal structures. Two hours lecture, three hours lab per week.

DMS 354 General Sonography II (3)

Continuation of DMS 353 with a focus on superficial structures. Topics to include anatomy, physiology, pathology, examination techniques, clinical symptoms, and sonographic appearance of adult and pediatric superficial structures. Thyroid and parathyroid glands, male reproductive system, musculoskeletal system, and breast will be covered. Two hours lecture, three hours lab per week. Prerequisite: DMS 353 General Sonography I; Co-requisite: DMS 355 General Sonography III.

DMS 355 General Sonography III (3)

Study and application of diagnostic medical Sonography with a focus on pediatric examinations. Topics to include anatomy, physiology, pathology, examination techniques, clinical symptoms, and sonographic appearance of various pediatric examinations. Gastrointestinal tract, neonatal head and spine, and pediatric hip will be covered. Three hours lecture per week. Prerequisite: DMS 353 General Sonography I; Co-requisite: DMS 354 General Sonography II

DMS 380 Vascular Sonography I (3)

Study and application of diagnostic medical sonography with a focus on cardiovascular hemodynamics, abnormal vasculature, and the peripheral venous systems. Topics to include anatomy, physiology, pathology, clinical symptoms, risk factors, duplex and physiologic examination techniques, sonographic appearance, and the diagnosis and treatment of vascular disorders. Two hours lecture, three hours lab per week.

DMS 381 Vascular Sonography II (3)

Continuation of Vascular Sonography I with a focus on the cerebrovascular and peripheral arterial systems. Topics to include anatomy, physiology, pathology, clinical symptoms, risk factors, duplex and physiologic examination techniques, sonographic appearance, diagnosis and treatment of vascular disorders, and quality assurance. Two hours lecture, three hours lab per week.

DMS 392 Introduction to Clinical Practice (3)

Introduction to the clinical setting. Students will obtain clinical experience through active participation in various medical Sonography settings. Sixteen hours of clinic per week.

DMS 393 Clinical Practicum I (4) Clinical experience obtained in assigned clinical settings. Competency evaluation of medical Sonography procedures will be completed. Twenty-four hours of clinic per week.

DMS 400 Capstone Seminar (1)

A senior capstone course that emphasizes research, career portfolio, and professional development.

DMS 436 Physical Principles of Ultrasound and Instrumentation I (3)

Designed to provide the theoretical and practical concepts of ultrasound and Doppler instrumentation. The course focuses on ultrasound terminology, sound wave concepts, knobology, transducers, ultrasound imaging systems, beam patterns, and tissue mechanics. Prerequisite: PHY 315

DMS 437 Physical Principles of Ultrasound and Instrumentation II (3)

Continuation of Physical Principles of Ultrasound and Instrumentation I. The course focuses on beam and image artifacts, arterial and venous hemodynamics, Doppler effects, system performance testing, bioeffects, and advanced concepts. Emphasizes the different uses of Sonography in the clinical setting and operation of equipment.

DMS 462 Obstetrical and Gynecological Sonography I (3)

The study and application of medical Sonography related to the reproductive organs of the female and obstetrical Sonography. Topics to include anatomy, pathology, image production and interpretation, examination techniques, and differential diagnosis. Lecture and lab.

DMS 463 Obstetrical and Gynecological Sonography II (3)

Continuation of DMS 462 with emphasis on second trimester, third trimester, maternal, and fetal complications involved in obstetrical Sonography. The course will include specific indications for obstetrical ultrasound examinations, interpretation of lab values, pathophysiology, image analysis, and differential diagnosis. Lecture and lab.

DMS 474 Cardiovascular Hemodynamics and Physiology (1)

The study and application of diagnostic medical Sonography related to the cardiovascular system hemodynamics and physiology. Topics will include cardiovascular anatomy, hemodynamics and physiology principles, practical application, and performing echocardiography measurements. One hour of lecture. Prerequisites: DMS 380; Co-requisite: DMS 381

DMS 475 Cardiac Sonography I (3)

The study and application of diagnostic medical Sonography related to adult echocardiography. Topics will include cardiac embryology and congenital defects, native and prosthetic heart valve disease, endocarditis, pericardial diseases, cardiac function, coronary artery disease, and performing an echocardiogram. Two hours of lecture and three hours of lab per week. Prerequisites: DMS 380, DMS 381, DMS 474.

DMS 476 Cardiac Sonography II (3)

The study and application of diagnostic medical Sonography related to adult echocardiography. Topics will include cardiomyopathies, systemic diseases, cardiopulmonary diseases, cardiac tumors, aortic diseases, and advanced procedures including contrast, stress, transesophageal, and 3D/4D echocardiography, and performing an echocardiogram. Two hours of lecture and three hours of lab per week. Prerequisites: DMS 380, DMS 381, DMS 474, DMS 475.

DMS 495 Clinical Practicum II (4)

Continuation of assigned clinical experience. Students will be able to independently perform various sonographic examinations through active participation in medical Sonography settings. Competency evaluation of medical Sonography procedures will be completed. Twenty-four hours of clinic per week.

DMS 496 Clinical Practicum III (4)

Continuation of assigned clinical experience. Students will be introduced to new sonographic examinations through active participation in various medical Sonography settings. Competency evaluation of medical Sonography procedures will be completed. Twenty-four hours of clinic per week.

DMS 497 Clinical Practicum IV (4)

Continuation of assigned clinical experience. Students will independently perform sonographic examinations through active participation in various medical Sonography settings. Competency evaluation of medical Sonography procedures will be completed. Twenty-four hours of clinic per week.

DMS 498 Clinical Practicum V (5)

Continuation of assigned clinical experience from Clinical Practicum IV. Thirty-two hours of clinical experience per week.

MEDICAL IMAGING SCIENCES

MISSION

The mission of the Medical Imaging Sciences baccalaureate completion program is to provide a pathway for career advancement opportunities in the field of radiological sciences.

PROGRAM LEARNING OUTCOMES

Graduates/Students of the program will:

- Develop the knowledge necessary for advancement in a health care career.
- Demonstrate problem solving and critical thinking skills.
- Exhibit professionalism.

DEGREE REQUIREMENTS FOR A BACHELOR OF HEALTH SCIENCES IN MEDICAL IMAGING SCIENCES (MIS) COMPLETION PROGRAM

Applicants who meet the admission criteria for Baptist College and who hold a valid RT(R) ARRT credential will receive block credit of 56 credit hours. Additionally, the completion program requires a total of 50 General Education credit hours and a total of 15 professional credit hours. A list of the block credit, the General Education, and the professional courses are listed below:

Block Credit		
Course #	Course Title	Credit Hours
BIO 201	Anatomy & Physiology I	4
BIO 202	Anatomy & Physiology II	4
RAD 200	Introduction to Medical Radiography Clinical Practicum	2
RAD 210	Patient Care in Radiologic Sciences	2
RAD 211	Foundations of Medical Radiography	3
RAD 221	Radiographic Procedures I & Lab	2
RAD 320	Radiographic Procedures II & Lab	2
RAD 322	Radiographic Procedures III & Lab	2
RAD 331	Intro to Rad Physics	3
RAD 340	Image Production and Evaluation & Lab	2
RAD 341	Image Evaluation and Research Concepts & Lab	2
RAD 390	Clinical Practicum I	4
RAD 393	Clinical Practicum II	4
RAD 394	Clinical Practicum III	4
RAD 432	Radiation Biology and Protection	3
RAD 454	Comparative Pathology	3
RAD 472	Radiologic Technology Symposium	3
RAD 484	Digital Imaging	3
RAD 490	Clinical Practicum IV	4
Total		56

General Education		
Course #	Course Title	Credit Hours
BIO 301	Pathophysiology	3
BIO 320	Cross Sectional Anatomy	2
ENG 101	English Composition I	3
ENG 102	English Composition II	3
ENG 201, 202, 203, or 204	Literature Elective	3
HSC 105	Baptist College Experience	1
HSC 301	U.S. Health Care Systems	3
HSC 320	Research for Health Professionals	3
MAT 110/ MAT 240	College Algebra/Elements of Calculus	3
MAT 211	Statistics	3
PHI 201, 202, or 301	Philosophy Elective	3
PHY 305	Physics I	4
PHY 315	Physics II	4
PSY 201	General Psychology	3
REL 201, 220, 210, 301, or 302	Religion Elective	3
SOC 201	Medical Sociology	3
COM 211/COM 220	Speech Fundamentals/Intercultural Communication	3
	Total	50 Hours

Professional Courses		
Course #	Course Title	Credit Hours
IDC 410	Applied Clinical Research	6
RAD 481	CT Instrumentation Physics	2
RAD 483	CT Procedures and Protocols	2
RAD 494	MR Instrumentation & Physics	2
RAD 495	MRI Procedures and Protocols	3
	Total	15
	Total Credit Hours	121

MEDICAL LABORATORY SCIENCE

MISSION

The mission of the Baptist College Medical Laboratory Science (MLS) program is in alignment with the mission of the College.

The MLS program mission is to provide:

- Exemplary laboratory education.
- Instruction necessary to educate individuals to become skilled, caring healthcare practitioners who value lifelong learning.
- Scholarly activity through practice-based research.
- Positive impact on the health status of the community through service.

In accordance with the mission of the College, educational experiences in the MLS program reflect the importance of a strong general educational foundation and include opportunities for critical thinking, use of technology, effective communication skills and the ability to work effectively with others.

EDUCATION GOALS

1. Maintain a nationally accredited program in medical laboratory science.
2. Implement and promote the rules and regulations of the State of Tennessee Medical Laboratory Board for training programs for medical laboratory personnel.
3. Design and implement a curriculum whereby upon completion of the program the students demonstrate the entry level competencies to gain employment in the MLS or related laboratory field.
4. Provide a program to prepare well trained laboratory professionals who will be eligible to sit for the national certification examinations.
5. Display a commitment to the role and the development of the medical laboratory professional.
6. Develop in the students the necessary interpersonal and communication skills to professionally interact with patients, patients' families, physicians, and other members of the health care team.

MLS PROGRAM LEARNING OUTCOMES

Upon completion of their course of study, graduates of the Medical Laboratory Science program will:

- Perform the full range of clinical laboratory tests in the diagnostic areas appropriate for entry level practice.
- Demonstrate appropriate communication skills, education techniques and a commitment to professionalism.
- Evaluate validity of laboratory test results and take appropriate corrective action.
- Demonstrate an understanding of safety regulations and standard precautions.

CAREER ENTRY LEVEL COMPETENCIES

The graduates of the MLS program will be able to:

1. Perform the full range of clinical laboratory tests in hematology, immunohematology, clinical chemistry, microbiology, serology/immunology, coagulation/hemostasis, urinalysis, molecular, and other emerging diagnostics appropriate for entry level practice.
2. Determine specimen collection, processing and testing priorities, and organize workload according to laboratory priority classifications.
3. Integrate patient data for evaluation of validity of laboratory test results to include: confirm abnormal test results; correlate findings to disease processes; recognize discrepancies in patient results and quality control results and take appropriate corrective action; verify quality control procedures.
4. Evaluate test systems, laboratory procedures, and equipment using basic knowledge and skills in financial, operations, marketing, and human resource management of the clinical laboratory to enable cost effective, high quality, value-added laboratory services.

5. Evaluate published laboratory studies with sufficient knowledge of research design and practice.
6. Implement basic knowledge and skills in information management to enable effective, timely, accurate, and cost effective reporting of laboratory generated information.
7. Exhibit personal and professional conduct consistent with the Code of Ethics of the American Society of Clinical Laboratory Science.
8. Comply with safety regulations and standard precautions and evaluate quality assurance assessments.
9. Demonstrate appropriate interpersonal and communication skills to professionally interact with patients, patients' families, physicians, and other members of the health care team.
10. Demonstrate education techniques and terminology sufficient to train/educate users and providers of laboratory services.
11. Demonstrate a commitment to the principles and applications of professionalism to address ongoing professional career development and performance improvement.

ACCREDITATION

The MLS program at Baptist College is accredited by National Accrediting Agency for Clinical Laboratory Sciences (NAACLS). NAACLS contact information is 5600 North River Road, Suite 720, Rosemont, Illinois 60018, phone, 773-714-8880, or web address, www.naacls.org.

The granting of the BHS degree in MLS is not contingent upon passing an external certification or licensure exam.

TENNESSEE STATE LICENSURE REQUIREMENT

All medical laboratory personnel and special analysts in Tennessee must hold current Tennessee licensure, unless specifically exempt by statute or rules promulgated by the Tennessee Medical Laboratory Board.

The MLS program at Baptist College has been granted a certificate by the Tennessee Department of Health to conduct and maintain a school for training medical laboratory personnel in the specialty of medical laboratory technologist, general. Tennessee Medical Laboratory Board contact information is Metro Center Complex, 665 Mainstream Drive, Nashville, TN 37423; phone, 615-532-3202, or web address, www.tennessee.gov.

APPLYING TO THE PROGRAM

A student is considered to be in the pre-MLS program once they are admitted to Baptist College and have declared a major. To progress from a pre-MLS to the professional program, the student must have completed required program pre-requisites and apply for selection into the professional program. Cohorts begin the professional course work in the fall trimester.

Class size is limited and the selection process is competitive. Academic performance and a general understanding of the MLS profession are strongly considered during the selection process.

To be considered for selection to the Medical Laboratory Science program, applicants must meet the following minimum requirements:

- Complete 22 credit hours of preprogram coursework with a "C" or better. These courses include: 8 credit hours of biology, ENG 101 English Composition I (3 credit hours), MAT 110 College Algebra (3 credit hours), CHE 115 General Chemistry I (4 credit hours) and CHE 125 General Chemistry II (4 credit hours).
- Students will be required to complete all preprogram courses, specified by the MLS program, prior to enrollment into professional MLS courses.
- Achieve a minimum cumulative college **GPA of 2.7** on a 4.0 scale.
- Submit the **Allied Health Intent to Apply form** prior to October 1. After October, application and review into the program will continue until March 1 on a monthly basis until the cohort is full.

PROGRAM SELECTION PROCESS

A selection committee for the MLS program will evaluate all completed applications beginning in October and until March each year. Applicants with a strong academic background and currently enrolled in Baptist College, or completing preprogram courses at institutions with collaborative or articulation agreements, will be given priority for interviews. Applicants meeting minimum selection criteria are not guaranteed an interview.

Selection to the MLS program is based on the following:

- Academic potential for success from the academic
- Academic strength in previous college coursework, with specific attention given to performance in the preprogram courses.
- Personal strengths and knowledge of Medical Laboratory Science program.
- Past failures affecting cumulative college GPA and preprogram courses may impact selection into the program. Each file will be considered individually.
- A personal interview will be required of each applicant

Notification of Selection

- Applicants will be notified in writing of selection to the MLS program.

TENNESSEE TRANSFER PATHWAY (TTP)

The TTPs constitute an agreement between community colleges and four-year colleges/ universities confirming that community college courses meet major preparation requirements. Baptist College of Health Sciences offers the pathway in PRE-CLINICAL LABORATORY SCIENCES (Medical Technology, Medical Laboratory Sciences).

DEGREE REQUIREMENTS FOR BACHELOR OF HEALTH SCIENCES IN MEDICAL LABORATORY SCIENCE

NOTE: All General Education courses except HSC 104 and HSC 301 are required to be completed prior to beginning MLS professional courses.

General Education		
Course #	Course Title	Credit Hours
BIO 205	Microbiology	4
BIO 110, 120, 201, 202, 350	Natural Science/Mathematics Electives	9
BIO 390	Immunology	3
CHE 115	General Chemistry I	4
CHE 125	General Chemistry II	4
CHE 210	Organic Chemistry I	4
CHE 220	Organic Chemistry II or higher level of chemistry	4
ENG 101	English Composition I	3
ENG 102	English Composition II	3
ENG 201, 202, 203, 204	Literature Elective	3
Humanities/Fine Arts	Humanities/Fine Arts Elective	3
MAT 110	College Algebra	3
PHI 201, 202, 301	Philosophy Elective	3
PSY 201	General Psychology	3
PSY/SOC	Social/Behavioral Science Electives	3
REL 201, 220, 210, 301, or 302	Religion Elective	3
HSC 104	Baptist College Experience	1
COM 211/220	Speech Fundamentals/Intercultural Communication	3
HSC 301	US Health Care Systems	3
SOC 201	Medical Sociology	3
	Total	69 Hours

General Education		
Professional Courses		
Course #	Course Title	Credit Hours
MLS 301	Urinalysis	2
MLS 306	Clinical Immunology	2
MLS 320	Clinical Laboratory Techniques	1
MLS 311	Coagulation	2
MLS 315	Hematology I	3
MLS 326	Clinical Microbiology	5
MLS 330	Hematology II	3
MLS 335	Immunohematology	6
MLS 340	Introduction to Clinical Practicum	3
MLS 400	Molecular Diagnostics	2
MLS 405	Clinical Chemistry	6
MLS 410	Clinical Practicum I	5
MLS 416	Simulated Methods	2
MLS 421	Clinical Seminar	2
MLS 426	Laboratory Management and Research	2
MLS 430	Clinical Practicum II	5
MLS 435	Clinical Parasitology	2
	Total	53 Hours
	Total Credit Hours for Degree Requirement	122 Hours

MEDICAL LABORATORY TECHNICIAN – BACHELOR OF HEALTH SCIENCES (MLT-BHS) MEDICAL LABORATORY SCIENCE COMPLETION PROGRAM

MLT-BHS COMPLETION PROGRAM SELECTION PROCESS

A sequence of study for the associate degree medical laboratory technician is available to qualified students who wish to pursue a Bachelor of Health Sciences in Medical Laboratory Science. Documentation of an active, unencumbered MLT certification from a national certification agency recognized by the Tennessee Medical Laboratory Board must be submitted as part of the application process.

Completion degree applicants must meet the admission requirements for Baptist College and apply to the Medical Laboratory Science program upon completion of program admission requirements. The MLT to BHS completion program begins in the spring trimester.

Applicants who meet the admission criteria for Baptist College and hold a valid national MLT certification credential will receive block credit of 18 credit hours. Additionally, the completion program requires a total of 69 General Education credit hours and a total of 35 professional credit hours. A list of the block credit, the General Education, and the professional courses are listed below:

DEGREE REQUIREMENTS FOR THE MLT-BHS DEGREE COMPLETION PROGRAM

Block Credit		
Course #	Course Title	Credit Hours
MLS 301	Urinalysis	2
MLS 320	CLN Lab Tech	1
MLS 311	Coagulations	2
MLS 306	CLN Immunology	2
MLS 315	Hematology I	3
MLS 340	Intro to CLN Practicum	3
MLS 410	Clinical Practicum I	5
	Total	18 hours

General Education		
Course #	Course Title	Credit Hours
BIO 205	Microbiology	4
BIO 110, 120, 201, 202, or 350	Natural Science/Mathematics Elective	9
BIO 390	Immunology	3
CHE 115	General Chemistry I	4
CHE 125	General Chemistry II	4
CHE 210	Organic Chemistry I	4
CHE 220	Organic Chemistry II or higher	4
ENG 101	English Composition I	3
ENG 102	English Composition II	3
ENG 201, 202, 203, or 204	Literature Elective	3
Humanities/Fine Arts	Humanities/Fine Arts Elective	3
MAT 110	College Algebra	3
PSY 201	General Psychology	3
SOC 201	Medical Sociology	3
PSY/SOC	Social/Behavioral Science Electives	3
REL 201, 220, 210, 301, or 302	Religion Elective	3
COM 211	Speech Fundamentals	3
HSC 104	Baptist College Experience	1
HSC 301	U.S. Health Care Systems	3
	Total	69 Hours

Professional Courses		
Course #	Course Title	Credit Hours
Spring		
MLS 326	Clinical Microbiology	5
MLS 330	Hematology II	3
MLS 335	Immunohematology	6
Summer		
MLS 400	Molecular Diagnostics	2
MLS 405	Clinical Chemistry	6
Fall		
MLS 416	Simulated Methods	2
MLS 421	Clinical Seminar	2
MLS 426	Lab Management and Research	2
MLS 430	Clinical Practicum II	5
MLS 435	Clinical Parasitology	2
Total Professional Requirements		35 Hours
Degree Requirement		122 Hours

MEDICAL LABORATORY SCIENCE COURSE DESCRIPTIONS

MLS 301 Urinalysis (2)

This course is a study of the physiologic mechanisms of the kidney along with the importance of the kidney in homeostasis and other body fluids commonly encountered in the clinical laboratory. Laboratory practice is a required component.

Prerequisite: Admission into the MLS program. Co-requisite: Must enroll in all MLS courses offered in the trimester.

MLS 306 Clinical Immunology (2)

This course is a study of the human immune system in health and disease and the theory, practical application and evaluation of immunologically related disorders. Laboratory practice is a required component. *Prerequisite: Admission into the MLS program. Co-requisite: Must enroll in all MLS courses offered in the trimester.*

MLS 311 Coagulation (2)

This course is a study of the theory and procedures of the coagulation and fibrinolytic systems. Laboratory practice is a required component. *Prerequisite: Admission to the MLS program; Co-requisite: Must enroll in all MLS courses offered in the trimester.*

MLS 315 Hematology I (3)

This course is a study of the origin, maturation, and morphology of the normal formed elements of human blood and the theory and application of routine hematology tests, specimen collection and processing, and basic phlebotomy techniques. The anemias will also be studied in this course. Laboratory practice is a required component.

Prerequisite: Admission into the MLS program; Co-requisite: Must enroll in all MLS courses offered in the trimester.

MLS 320 Clinical Laboratory Techniques (1)

This course is an overview of issues and skills necessary in a modern laboratory environment to include relevant clinical laboratory techniques/procedures, quality assurance, and laboratory safety. *Prerequisite: Admission into the MLS program.*

Co-requisite: Must enroll in all MLS courses offered in the trimester.

MLS 326 Clinical Microbiology (5)

This course is a study of the theory, practical application, technical performance, and evaluation of procedures in bacteriology and virology. Topics include various procedures and techniques for isolation, identification, and susceptibility testing of normal and pathogenic organisms. Laboratory practice is a required component. *Prerequisites: General/College microbiology and must enroll in all MLS courses offered in the trimester, admission into the MLS program, successful completion of all MLS courses in the fall term. Co-requisite: Must enroll in all MLS courses offered in the semester.*

MLS 330 Hematology II (3)

This course is a study of the formation and identification of abnormal formed elements in human blood with correlations to disease processes and the theory and application of special hematology tests. Laboratory practice is a required component. *Prerequisite: MLS 315; successful completion of all MLS courses in the fall term; admission to the MLS program. Co-requisite: Must enroll in all MLS courses offered in the trimester.*

MLS 335 Immunohematology (6)

This course is a study of the basic principles of blood banking in relation to blood grouping, typing, compatibility testing, and antibody identification. Also included are topics on donor processing, preparation of components and component therapy, transplant medicine, pre-transfusion problem solving, adverse transfusion reactions, hemolytic disease of the newborn, immune hemolytic disorders, parentage testing, regulatory and accreditation requirements. Laboratory practice is a required component. *Prerequisites: MLS 306; MLS 311; successful completion of all MLS courses in the fall term. Admission into the MLS program. Co-requisite: Must enroll in all MLS courses offered in the trimester.*

MLS 340 Introduction to Clinical Practicum (3)

This course is a selected clinical experience in the assigned clinical laboratories. The introduction to clinical practicum will provide students the initial opportunity to train in a clinical lab after successfully completing the didactic components. The student will work under the supervision of medical laboratory scientists in clinical immunology, coagulation, urinalysis, and phlebotomy. *Prerequisites: MLS 301, MLS 306, MLS 311, MLS 320. Admission into the MLS program.*

MLS 400 Molecular Diagnostics (2)

This course is a study of the principles of molecular methods and their application in the diagnosis of disease. Topics include the anatomy of a gene, the roles and components of DNA and RNA in a cell, nucleic acid structure, and molecular techniques in a clinical laboratory. *Prerequisites: General Chemistry 1 and General Chemistry 2, Organic Chemistry I and II or higher level, successful completion of all MLS courses in the fall and spring terms, and admission into the MLS program. Co-requisite: Must enroll in all MLS courses offered in the trimester.*

MLS 405 Clinical Chemistry (6)

This course is a study of the theory, techniques and procedures to identify and quantitate chemical analytes in blood and body fluids and the correlation of these analytes to human disease. Laboratory practice is a required component. *Prerequisites: General Chemistry 1 and General Chemistry 2, Organic Chemistry I and II or higher level, successful completion of all MLS courses in the fall and spring terms, and admission into the MLS program. Co-requisite: Must enroll in all MLS courses offered in the trimester.*

MLS 410 Clinical Practicum I (5)

This course is a selected clinical experience in the assigned clinical laboratories. The clinical practicum will provide students an opportunity to develop competencies in immunohematology and hematology under the supervision of medical laboratory scientists. *Prerequisites: MLS 301, MLS 306, MLS 311, MLS 315, MLS 320, MLS 326, MLS 330, MLS 340, MLS 335, and admission into the MLS program. Co-requisite: Must enroll in all MLS courses offered in the trimester.*

MLS 416 Simulated Methods (2)

This course is designed for students enrolled in the last trimester of the MLS program. Students will apply theory and techniques using didactic theory with various instructional modalities. Students will review work organization, correlate results, review quality control and quality assurance. Students will review educational materials in the areas of Medical Laboratory Science to prepare for a comprehensive examination at the end of the course, which will simulate the national certification examination for MLS.

MLS 421 Clinical Seminar (2)

This course is designed to prepare the students for career planning and employment. Topics will include HIPAA, ethics, professionalism, professional career development, interpersonal and interdisciplinary communication and team building. The students will complete the application forms for the national certification examination and the Tennessee Medical Laboratory Board. Educational methodologies used to train/educate users will be included. *Prerequisites: MLS 301, MLS 306, MLS 311, MLS 315, MLS 326, MLS 330, MLS 335, MLS 340, MLS 405, MLS 410, and admission into the MLS program. Co-requisite: Must enroll in all MLS courses offered in the trimester.*

MLS 426 Laboratory Management and Research (2)

This course is a study of the principles of laboratory administration and operating a clinical laboratory. Topics include human resource management, operations management, governmental regulations, standards, decision making, users and research design/practice for the supervisor and laboratory manager. *Prerequisites* MLS 301, MLS 306, MLS 320, MLS 315, MLS 326, MLS 330, MLS 335, MLS 400, MLS 405, MLS 410, and admission into the MLS program. *Co-requisite: Must enroll in all MLS courses offered in the trimester.*

MLS 430 Clinical Practicum II (5)

This course is a selected clinical experience in the assigned clinical laboratories after *successful completion of all MLS courses in the fall, spring, and summer terms*. The clinical practicum will provide students an opportunity to develop competencies in the assigned areas and laboratory procedures under the supervision of medical laboratory scientists. *Prerequisites: MLS 301, MLS 306, MLS 311, MLS 315, MLS 326, MLS 330, MLS 335, MLS 340, MLS 400, MLS 405, MLS 410, and admission into the MLS program. Co-requisite: Must enroll in all MLS courses offered in the trimester.*

MLS 435 Clinical Parasitology/Mycology (2)

This course will have an emphasis on the theory and concepts of parasitology and mycology for entry level MLS. The course is a study of the theory, practical application, technical performance, and evaluation of procedures in parasitology and mycology. Topics include various procedures and techniques for isolation, identification and testing for ova, parasites, mycology, and mycobacterial cultures. *Prerequisites* MLS 301, MLS 306, MLS 320, MLS 315, MLS 326, MLS 330, MLS 335, MLS 400, MLS 405, MLS 410, and admission into the MLS program. *Co-requisite: Must enroll in all MLS courses offered in the trimester.*

MEDICAL RADIOGRAPHY

MISSION

The mission of the Medical Radiography program is to provide quality education in a Christian atmosphere to prepare graduates to be competent, entry level radiographers.

PROGRAM LEARNING OUTCOMES

Graduates/students of the Medical Radiography program will:

- Show clinical competency
- Demonstrate communication skills
- Develop critical thinking skills
- Model professionalism
- Meet outcomes consistent with JRCERT Standards

ACCREDITATION

The Medical Radiography program is accredited by the Joint Review Committee on Education in Radiologic Technology (JRCERT). The contact information for JRCERT is 20 North Wacker Drive, Suite 2850, Chicago, IL 60606- 3182, www.jrcert.org or call (312) 704-5300.

APPLYING TO THE PROGRAM

A student is considered to be in the pre-Medical Radiography program once they are admitted to Baptist College and have declared a major. To progress from a pre-Medical Radiography to the professional program, the student must have completed required program prerequisites and apply for selection into the professional program. Medical Radiography professional cohorts begin the second mini-term each summer.

Class size is limited and the selection process is competitive. Academic performance and a general understanding of the Medical Radiography profession are strongly considered during the selection process. Previous cohorts had an average cumulative GPA of 3.0 or higher.

To be considered for selection to the Medical Radiography program, applicants must meet the following minimum requirements:

- Meet all Baptist Memorial College of Health Sciences admission requirements and be accepted to the College. Admission to Baptist College does not guarantee selection to the Medical Radiography program.
- Complete at least **24 credit hours** of preprogram coursework as specified by the Medical Radiography program.
- Courses marked with an asterisk in the degree requirements must be completed in the required 24 credit hours.
- Students will be required to complete all preprogram courses, specified by the Medical Radiography program, prior to enrollment into professional Medical Radiography courses. Students should earn a "B" or better in all preprogram courses to be competitive.
- Earn a minimum cumulative **GPA of 2.7** (4.0 scale) which only includes grades earned in courses taken at Baptist College as well as grades earned in courses transferred and accepted to Baptist College.
- Submit **Allied Health Intent to Apply form prior to June 1**. Based on program needs, an October 1 applicant pool may also be considered.

PROGRAM SELECTION PROCESS

Applicants with a strong academic background and currently enrolled in Baptist College, or completing preprogram courses at institutions with collaborative or articulation agreements, will be given priority for interviews. Applicants meeting minimum selection criteria are not guaranteed an interview.

Selection to the Medical Radiography program is based on the following:

- Academic potential for success from the academic record.
- Academic strength in previous college coursework, with specific attention given to performance in the preprogram courses.
- Past failures affecting cumulative college GPA and preprogram courses may impact selection into the program. Each file will be considered individually.
- Preference may be given to qualified applicants completing courses at Baptist College.
- A written essay and personal interview will be required of each applicant. The written essay will be completed on the campus of Baptist College prior to the personal interview.

Notification of Selection

- Applicants will be notified in writing of selection to the Medical Radiography program.

DEGREE REQUIREMENTS FOR BACHELOR OF HEALTH SCIENCES IN MEDICAL RADIOGRAPHY

General Education/Pre-Professional Courses		
Course #	Course Title	Credit Hours
AHS 202	Medical Terminology	2
AHS 205	Collaboration for Quality in Interprofessional Care	1
BIO 201*	Anatomy & Physiology I	4
BIO 202*	Anatomy & Physiology II	4
BIO 301	Pathophysiology	3
BIO 320	Cross Sectional Anatomy	2
ENG 101*	English Composition I	3
ENG 102*	English Composition II	3
ENG 201, 202, 203, or 204	Literature Elective	3
HSC 104	Baptist College Experience	1
HSC 301	U.S. Health Care Systems	3
HSC 320	Research for Health Professionals	3
MAT 110/ MAT 240*	College Algebra/Elements of Calculus	3
MAT 211	Statistics	3
PHI 201, 202, or 301	Philosophy Elective	3
PHY 305	Physics I	4
PHY 315	Physics II	4
PSY 201	General Psychology	3
REL 201, 220, 210, 301, or 302	Religion Elective	3
SOC 201	Medical Sociology	3
COM 211/COM 220	Speech Fundamentals/Intercultural Communication	3
	Total	61 Hours

Professional Courses		
Course #	Course Title	Credit Hours
RAD 210	Patient Care in Radiologic Sciences	2
RAD 211	Foundations of Medical Radiography	3
RAD 221	Radiographic Procedures I & Lab	2
RAD 320	Radiographic Procedures II & Lab	2
RAD 322	Radiographic Procedures III & Lab	2
RAD 331	Intro to Rad Physics	3
RAD 340	Image Production and Evaluation & Lab	2
RAD 341	Image Evaluation and Research Concepts & Lab	2
RAD 200	Introduction to Medical Radiography Clinical Practicum	2
RAD 390	Clinical Practicum I	4
RAD 393	Clinical Practicum II	4
RAD 394	Clinical Practicum III	4
RAD 432	Radiation Biology and Protection	3
RAD 454	Comparative Pathology	3
RAD 472	Radiologic Technology Symposium	3
RAD 481	CT Instrumentation Physics	2
RAD 483	CT Procedures and Protocols	2
RAD 484	Digital Imaging	3
RAD 490	Clinical Practicum IV	4
RAD 493	CT/MRI Practicum	4
RAD 494	MR Instrumentation & Physics	2
RAD 495	MRI Procedures and Protocols	3
	Total	61
	Total Credit Hours	122

Degree Plan Subject to Change.

*These courses must be completed as a part of the 24 hours of required preprogram courses to be considered for selection into the Medical Radiography program.

Medical Radiography professional courses are offered once a year and specifically sequenced to develop progressively complex competencies by building upon previous courses and experiences. All professional courses in an academic term must be completed satisfactorily in order to progress to subsequent courses in the degree plan. Please refer to the Medical Radiography sample degree plan for professional course sequencing.

MEDICAL RADIOGRAPHY COURSE DESCRIPTIONS

RAD 200 Introduction to Medical Radiography Clinical Practicum (2)

Introduction to the basic aspects of radiologic technology including HIPAA, program handbook, radiation protection and safety, and radiology terminology, related to all expected clinical behaviors. Clinical education component with basic instructions for chest, abdomen, and hand procedures. This course must be taken in the second mini-term of the summer prior to starting the clinical rotations in the fall term. *Pre-requisite/Co-requisite: AHS 205*

RAD 210 Patient Care in Radiologic Sciences (2)

This course is designed to provide the basic concepts of patient care, including consideration for the physical and psychological needs of the patient and family. Routine and emergency patient care procedures are described, as well as infection control procedures using standard precautions. The role of the radiographer in patient education is identified.

RAD 211 Foundations of Medical Radiography (3)

Fundamental concepts of medical imaging. Focus of physical and technical skills needed to apply ionizing radiation with an emphasis on the introduction to radiographic positioning terminology, the proper manipulation of equipment, and basic radiographic procedures.

RAD 221 Radiographic Procedures I & Lab (2)

Proper positioning of the client for demonstration of suspect pathology of the chest, abdomen, and the contents of each. Closely correlated with anatomy and physiology. Laboratory practice is a required component.

RAD 320 Radiographic Procedures II & Lab (2)

This course introduces radiography of the vertebral column, upper and lower GI studies, and the urinary system. It also includes information for dealing with specific radiographic situations such as trauma and mobile radiography. Laboratory practice is a required component.

RAD 322 Radiographic Procedures III & Lab (2)

This course introduces radiography of the skull, sinuses, and facial bones. It also includes information related to specialized procedures such as interventional radiography, bone densitometry, and contrast arthrography. Laboratory practice is a required component.

RAD 331 Introduction to Rad Physics (3)

Review of necessary math and physics, the structure of matter including electron configurations and the nucleus, the x-ray circuit, interactions between ionizing radiation and matter, and the application of principles necessary for the production of x-rays and gamma rays.

RAD 340 Image Production and Evaluation & Lab (2)

Analysis of the various technical factors and equipment that affect the radiographic image. Laboratory practice is a required component.

RAD 341 Image Evaluation and Research Concepts & Lab (2)

This course emphasizes the critical thinking processes needed to evaluate image production to include research presentations and writing. Laboratory practice is a required component.

RAD 390 Clinical Practicum I (4)

Skills development in basic radiographic procedures. Topics include effective communication, operation of equipment, client care, and technical skills development. Twenty-four hours of clinic per week.

RAD 393 Clinical Practicum II (4)

Applications of concepts in a clinical setting. Emphasis on progression from the role of observer, to assistant, then to relative independence under the supervision of qualified clinical instructors, radiographers, and faculty. Twenty-four hours of clinic per week.

RAD 394 Clinical Practicum III (4)

Clinical course emphasizing progression from the role of assistant to greater independence under the supervision of qualified instructors, radiographers, and faculty. Clinical experiences progress in level of difficulty. Twenty-four hours of clinic per week.

RAD 432 Radiation Biology and Protection (3)

An emphasis on radiation safety and radiobiology in the clinical area to include patient and occupational dose.

NUCLEAR MEDICINE TECHNOLOGY

MISSION

The Nuclear Medicine Technology (NMT) degree program of Baptist College will prepare competent entry-level nuclear medicine technologists to provide responsive, quality care and service.

PROGRAM LEARNING OUTCOMES

Upon completion of the NMT program, the graduate will be able to:

- Function as a knowledgeable entry-level nuclear medicine technologist.
- Exercise independent judgment and critical thinking skills in the technical performance of nuclear medicine procedures.
- Perform procedures in a manner that reflects professionalism, effective communication skills, ethical care, and compassionate care.

ACCREDITATION OF THE PROGRAM

The NMT program is accredited by the Joint Review Committee on Educational Programs in Nuclear Medicine Technology (JRCNMT). The contact information for the JRCNMT is 820 W. Danforth Rd. #B1, Edmond, OK, 73003, (405) 285-0546, www.jrcnmt.org. The JRCNMT holds recognition from the Council for Higher Education Accreditation (CHEA).

APPLYING TO THE PROGRAM

A student is considered to be in the pre-NMT program once they are admitted to Baptist College and have declared a major. To progress from a pre-NMT to the professional program, the student must have completed required program prerequisites and apply for selection into the professional program. NMT professional cohorts begin each fall.

Class size is limited and the selection process is competitive. Academic performance and a general understanding of the NMT profession are strongly considered during the selection process.

To be considered for selection to the Nuclear Medicine Technology program, applicants must meet the following minimum requirements:

- Meet all Baptist College admission requirements and be accepted to the College. Admission to Baptist College does not guarantee selection to the NMT program.
- Complete at least **24 credit hours** of preprogram coursework as specified by the NMT program.
- Courses marked with an asterisk on the sample curriculum plan must be completed in the required 24 credit hours
- Students will be required to complete all preprogram courses, specified by the NMT program, prior to enrollment into professional NMT courses. Students should earn a "B" or better in all preprogram courses to be competitive.
- Earn a minimum cumulative **GPA of 2.7** (4.0 scale) which only includes grades earned in courses taken at Baptist College as well as grades in courses transferred to Baptist College.
- Submit the **Allied Health Intent to Apply form prior to October 1 and March 1**. After March 1, application review and selection into the program will continue on a monthly basis until the cohort is full. Please note that the cohort may fill after the March reviews.

PROGRAM SELECTION PROCESS

A selection committee for the NMT professional program will evaluate all completed applications. Applicants meeting the following criteria will receive priority consideration for interviews: current enrollees at Baptist College, applicants with a strong academic background, and applicants completing preprogram courses at institutions with collaborative or articulation agreements. Student selection into the program is competitive, applicants meeting minimum selection criteria are not

guaranteed an interview. Some students may choose to indicate interest in more than one program to increase their chances of being accepted during a year of highly competitive applicants.

Selection to the NMT program is based on the following:

- Academic potential for success from the academic record
- Academic strength in previous college course-work, with specific attention given to performance in the preprogram courses
- Past failures affecting cumulative college GPA and preprogram courses may impact selection into the program. Each file will be considered individually.
- Preference may be given to qualified applicants completing courses at Baptist College.
- A written essay and personal interview will be required of each applicant. The written essay will be completed on the campus of Baptist College prior to the personal interview. Students will be evaluated on personal strengths and knowledge of Nuclear Medicine Technology.

Notification of Selection

- Applicants will be notified in writing of selection to the NMT program.

DEGREE REQUIREMENTS FOR BACHELOR OF HEALTH SCIENCES IN NUCLEAR MEDICINE TECHNOLOGY

Nuclear Medicine Technology (NMT) professional courses are offered once a year and specifically sequenced to develop progressively complex competencies by building upon previous courses and experiences. All professional courses in an academic term must be completed satisfactorily in order to progress to subsequent courses in the degree plan. Please refer to the NMT sample degree plan for professional course sequencing.

General Education		
Course #	Course Title	Credit Hours
AHS 202	Medical Terminology	2
AHS 205	Collaboration for Quality in Interprofessional Care	1
BIO 201*	Anatomy & Physiology I	4
BIO 202*	Anatomy & Physiology II	4
BIO 301/310	Pathophysiology/Applied Pathophysiology	3
BIO 320	Cross Sectional Anatomy	2
BIO/CHE/PHY	Natural Sciences w/ lab	4
CHE 115	General Chemistry I	4
ENG 101*	English Composition I	3
ENG 102*	English Composition II	3
ENG 104	Medical Writing	1
ENG 201, 202, 203, or 204	Literature Elective	3
HSC 104	Baptist College Experience	1
HSC 301	U.S. Health Care Systems	3
HSC 320 or MAT 211	Research for the Health Professionals or Statistics	3
MAT 110/MAT 240 *	College Algebra/Elements of Calculus	3
PHI 201, 202, or 301	Philosophy Elective	3
PHY 305	Physics I	4
PSY 201	General Psychology	3
REL 201, 210, 220, 301, 302	Religion Elective	3
SOC 201	Medical Sociology	3
COM 211/220	Speech Fundamentals/Intercultural Communication	3
Total		63 Hours

Professional Courses		
Course #	Course Title	Credit Hours
NMT 311	Patient Care in Nuclear Medicine	2
NMT 314	Foundations of Nuclear Medicine Technology	3
NMT 332	Nuclear Physics and Instrumentation	4
NMT 322	Clinical Procedures I	2
NMT 352	Applied Pharmacology	1
NMT 360	Journal Review	1
NMT 393	Clinical Practicum I	4
NMT 395	Introduction to Clinical Practice	3
NMT 423	Nuclear Cardiology	2
NMT 435	Clinical Procedures II	4
NMT 426	Clinical Procedures III	3
NMT 434	PET Instrumentation/Protocols	2
NMT 436	Advanced Cardiology	1
NMT 463	Research Methods I	1
NMT 464	Research Methods II	1
NMT 454	Nuclear Pharmacy	2
NMT 473	Nuclear Medicine Symposium	2
NMT 494	Clinical Practicum II	4
NMT 497	Clinical Practicum III	4
NMT 496	Clinical Practicum IV	5
RAD 331	Intro to Radiation Physics	3
RAD 432	Radiation Biology and Protection	3
RAD 481	CT Instrumentation and Physics	2
RAD 483	CT Procedures and Protocols	2
	Total	61 Hours
	Total Hours for Degree Requirement	124 Hours

Degree Plan Subject to Change.

***These general education courses must be completed as a part of the 24 hours of required preprogram courses to be considered for selection into the Nuclear Medicine Technology Program.**

REGISTERED TECHNOLOGIST RADIOGRAPHY RT(R)-BACHELOR OF HEALTH SCIENCES IN NUCLEAR MEDICINE TECHNOLOGY ADMISSIONS PATHWAY

Credentialed medical radiographers may apply for the Bachelor of Health Sciences in Nuclear Medicine Technology. Applicants who meet the admission criteria for Baptist College and hold a valid R.T.(R) ARRT credential will receive block credit of 34 credit hours. Additionally, the completion program required a total of 37 General Education credit hours and a total of 53 professional credit hours. A list of the block credit, the General Education, and the professional courses are listed below:

Block Credit		
Course #	Course Title	Credit Hours
AHS 202	Medical Terminology	2
AHS 205	Collaboration for Quality in Interprofessional Care	1
BIO 201	Anatomy & Physiology I	4
BIO 202	Anatomy & Physiology II	4
BIO 301/310	Pathophysiology/Applied Pathophysiology	3
BIO 320	Cross Sectional Anatomy	2
HSC 301	U.S. Health Care Systems	3

PHY 305	Physics I	4
COM 211/220	Speech Fundamentals/Intercultural Communication	3
NMT 311	Patient Care in Nuclear Medicine	2
RAD 331	Intro to Radiation Physics	3
RAD 432	Radiation Biology and Protection	3
Total		34 Hours

General Education		
Course #	Course Title	Credit Hours
BIO/CHE/PHY	Natural Sciences w/ lab	4
CHE 115	General Chemistry I	4
ENG 101*	English Composition I	3
ENG 102*	English Composition II	3
ENG 104	Medical Writing	1
ENG 201, 202, 203, or 204	Literature Elective	3
HSC 104	Baptist College Experience	1
HSC 320 or MAT 211	Research for the Health Professionals or Statistics	3
MAT 110/MAT 240 *	College Algebra/Elements of Calculus	3
PHI 201, 202, or 301	Philosophy Elective	3
PSY 201	General Psychology	3
REL 201, 210, 220, 301, 302	Religion Elective	3
SOC 201	Medical Sociology	3
Total		37 Hours

Professional Courses		
Course #	Course Title	Credit Hours
NMT 314	Foundations of Nuclear Medicine Technology	3
NMT 332	Nuclear Physics and Instrumentation	4
NMT 322	Clinical Procedures I	2
NMT 352	Applied Pharmacology	1
NMT 360	Journal Review	1
NMT 393	Clinical Practicum I	4
NMT 395	Introduction to Clinical Practice	3
NMT 423	Nuclear Cardiology	2
NMT 435	Clinical Procedures II	4
NMT 426	Clinical Procedures III	3
NMT 434	PET Instrumentation/Protocols	2
NMT 436	Advanced Cardiology	1
NMT 463	Research Methods I	1
NMT 464	Research Methods II	1
NMT 454	Nuclear Pharmacy	2
NMT 473	Nuclear Medicine Symposium	2
NMT 494	Clinical Practicum II	4
NMT 497	Clinical Practicum III	4
NMT 496	Clinical Practicum IV	5
RAD 481	CT Instrumentation and Physics	2
RAD 483	CT Procedures and Protocols	2
Total		53 Hours
Total Hours for Degree Requirement		124 Hours

TENNESSEE TRANSFER PATHWAY (TTP)

The TTP constitutes an agreement between community colleges and four-year colleges/universities confirming that community college courses meet major preparation requirements. Baptist College accepts 51 block credit hours for the A.A.S. Imaging Sciences pathway into the Nuclear Medicine Technology curriculum.

NUCLEAR MEDICINE TECHNOLOGY COURSE DESCRIPTIONS

NMT 311 Patient Care in Nuclear Medicine (2)

Focus on the development of clinical skills necessary to safely and effectively care for Nuclear Medicine Patients. Emphasis placed on radiation safety, venipuncture, infection control, dose administration, patient support, and patient transport.

NMT 314 Foundations of Nuclear Medicine Technology (3)

Introduction to the basic principles and practice of nuclear medicine technology. Course will also include an introduction to professional organizations, professional issues, and medical ethics/law. **Successful completion of program preprofessional courses or permission of the program chair.**

NMT 322 Clinical Procedures I (2)

Study of the clinical theory as it applies to routine nuclear medicine procedures. Includes development of skills in image analysis, data collection, and case presentations.

NMT 332 Nuclear Physics and Instrumentation (4)

Study of nuclear physics including radionuclide production. Study of the components and performance characteristics of nuclear detectors including statistics of counting, energy spectrum analysis, and theory of processing images, and performance criteria including quality control procedures.

NMT 352 Applied Pharmacology (1)

Study of adjunct medications used in nuclear medicine procedures during an in-vitro, diagnostic imaging, or therapeutic procedure to include preparation, dosage, dose administration, mechanism of action, side effects and patient monitoring. Also included are the preparation and administration of oral and IV contrasts used in the performance of imaging studies.

NMT 360 Journal Review (1)

Review of medical journals with emphasis on the format of a scientific article, analytical reading, and reviewing and discussing published articles in nuclear medicine.

NMT 393 Clinical Practicum I (4)

Clinical experience obtained through assigned clinical rotations in routine and specialty areas. Twenty-four hours of clinical experience per week.

NMT 395 Introduction to Clinical Practice (3)

An introduction to the basic principles of clinical education. Course will include medical informatics and radiation safety aspects including radiation monitoring and detection devices. Course includes one credit hour theory and two credit hours supervised clinical experience.

NMT 423 Nuclear Cardiology (2)

Study of the cardiac system with emphasis on nuclear imaging, quantification, and functional analysis. This course provides further development of clinical skills with emphasis on tomographic imaging.

NMT 426 Clinical Procedures III (3)

Continuation of the study of clinical theory as it applies to nuclear medicine procedures including development of skills in image analysis, data collection, and case presentations.

NMT 434 PET Instrumentation/Protocols (2)

Study of radionuclides and instrumentation used in positron emission tomography (PET) imaging. The basic protocols for PET and PET/CT imaging will be discussed including biomarkers used in molecular imaging.

NMT 435 Clinical Procedures II (4)

Continuation of the study of clinical theory as it applies to nuclear medicine procedures including development of skills in image analysis, data collection, and case presentations.

NMT 436 Advanced Cardiology (1)

The course is an introduction to Advanced Cardiovascular Life Support (ACLS) and provides the basis for responding to a critical care event. Topics covered include patient assessment, airway management, ECG rhythm interpretation, treatment protocols, pharmacological agents, and critical care algorithms. ACLS certification is required at the conclusion of the course.

NMT 454 Nuclear Pharmacy (2)

Study of the chemical and biological aspects of radiopharmaceuticals with emphasis on production of radionuclides, preparation and quality control of radiopharmaceuticals, and dose calculations.

NMT 463 Research Methods I (1)

Application of research methods with emphasis on performing a project including data collection, statistical analysis, and developing an abstract represented by a scientific poster.

NMT 464 Research Methods II (1)

A continuation of the research process introduced in NMT 463 with emphasis on completion of a final research project.

NMT 473 Nuclear Medicine Symposium (2)

Designed to develop leadership skills essential for the success of the health care professional including completion of a research project. Analysis of the Components of Preparedness published by the Nuclear Medicine Technology Certification Board (NMTCB) and Content Specifications for the NMT exam published by the American Registry of Radiologic Technology (ARRT) will be included.

NMT 494 Clinical Practicum II (4)

Continuation of assigned rotations from Clinical Practicum I. Twenty-four hours of clinical experience per week.

NMT 497 Clinical Practicum III (4)

Continuation of assigned rotations from Clinical Practicum II. Twenty-four hours of clinical experience per week.

NMT 496 Clinical Practicum IV (5)

Continuation of assigned clinical rotations from Clinical Practicum III. Thirty-two hours of clinical experience per week.

RADIATION THERAPY

MISSION

The Radiation Therapy program will graduate competent, entry-level radiation therapists to become members of a multidisciplinary healthcare team, providing empathic care and therapeutic treatment to those who have been diagnosed with cancer.

PROGRAM LEARNING OUTCOMES

Graduates/students of the radiation therapy program will:

- Be clinically competent.
- Communicate effectively.
- Be able to problem solve and critically think.
- Demonstrate professionalism.
- Meet outcomes consistent with JRCERT Standards.

ACCREDITATION

The Radiation Therapy program is accredited by the Joint Review Committee on Education in Radiologic Technology (JRCERT). The contact information for the JRCERT is 20 North Wacker Drive, Suite 2850, Chicago, IL, 60606-3182, www.jrcert.org or call (312) 704-5300.

APPLYING TO THE PROGRAM

A student is considered to be in the pre-Radiation Therapy program once they are admitted to Baptist College and have declared a major. To progress from a pre-Radiation Therapy to the professional program, the student must have completed required program prerequisites and apply for selection into the professional program. Radiation Therapy professional cohorts begin each fall.

Class size is limited and the selection process is competitive. Academic performance and a general understanding of the RTT profession are **strongly considered during the selection process.**

To be considered for selection to the Radiation Therapy program, applicants must meet the following minimum requirements:

- Meet all Baptist College admission requirements and be accepted to the College. Admission to Baptist College does not guarantee selection to the Radiology Technology Therapy (RTT) program.
- Complete at least 24 credit hours of preprogram coursework as specified by the RTT program.
- Courses marked with an asterisk in the degree requirements must be completed in the required 24 credit hours.
- Students will be required to complete all preprogram courses, specified by the RTT program, prior to enrollment into professional RTT courses. Students should earn a "B" or better in all preprogram courses to be competitive.
- Earn a minimum cumulative GPA of 2.7 (4.0 scale) which only includes grades earned in courses taken at Baptist College as well as grades earned in courses transferred and accepted to Baptist College.
- Submit Allied Health Intent to Apply form prior to October 1. Based on program needs, a March 1 applicant pool may also be considered.

PROGRAM SELECTION PROCESS

A selection committee for the RTT program will evaluate all completed applications in October and March each year. Applicants with a strong academic background and currently enrolled in Baptist College, or completing preprogram courses at institutions with collaborative or articulation agreements, will be given priority for interviews. Applicants meeting minimum selection criteria are not guaranteed an interview.

Selection to the RTT program is based on the following:

- Academic potential for success from the academic record.
- Academic strength in previous college coursework, with specific attention given to performance in the preprogram courses.
- Past failures affecting cumulative college GPA and preprogram courses may impact selection into the program. Each file will be considered individually.
- Preference may be given to qualified applicants completing courses at Baptist College.
- A written essay and personal interview will be required of each applicant. The written essay will be completed on the campus of Baptist College prior to the personal interview.

Notification of Selection

- Applicants will be notified in writing of selection to the RTT program.

DEGREE REQUIREMENTS FOR BACHELOR OF HEALTH SCIENCES IN RADIATION THERAPY

General Education		
Course #	Course Name	Credit Hours
AHS 202	Medical Terminology	2
BIO 201*	Anatomy & Physiology I	4
BIO 202*	Anatomy & Physiology II	4
BIO 301	Pathophysiology	3
BIO 320	Cross Sectional Anatomy	2
ENG 101*	English Composition I	3
ENG 102*	English Composition II	3
ENG 103	Writing for the Health Care Profession	1
ENG 201, 202, 203, and 204	Literature Elective	3
HCM 440	Legal Environment of Health Care	3
HSC 104	Baptist College Experience	1
HSC 301	U.S. Health Care Systems	3
HSC 320	Research for the Health Professionals	3
MAT 110/MAT 240*	College Algebra/Elements of Calculus	3
PHY 305	Physics I	4
PHI 301	Biomedical Ethics and Values	3
PHY 315	Physics II	4
PSY 201	General Psychology	3
REL 201, 210, 220, 301 or 302	Religion Elective	3
SOC 201	Medical Sociology	3
COM 211/COM 220	Speech Fundamentals/Intercultural Communication	3
Total		61 Hours

*These courses must be completed as a part of the 24 hours of required preprogram courses to be considered for selection into the Radiation Therapy program.

Professional Courses		
Course #	Course Name	Credit hours
AHS 205	Collaboration for Quality in Interprofessional Care	1
RAD 331	Intro to Radiation Physics	3
RAD 432	Radiation Biology & Protection	3
RAD 481	CT Instrumentation and Physics	2
RAD 483	CT Procedures and Protocols	2
RAD 484	Digital Imaging	3
RTT 310	Foundations of Radiation Therapy	3
RTT 389	Introduction to Clinical Practicum	3
RTT 392	Clinical Practicum I	4
RTT 393	Clinical Practicum II	4
RTT 394	Oncology Patient Care	3
RTT 423	Radiation Therapy Symposium	2
RTT 424	Principles and Practice I	4
RTT 425	Principles and Practice II	4
RTT 430	Radiation Therapy Physics I	3
RTT 431	Radiation Therapy Physics II	3
RTT 432	Quality Management	2
RTT 434	Radiation Therapy Treatment Planning	3
RTT 492	Clinical Practicum III	4
RTT 494	Clinical Practicum IV	5
Total		61 Hours
Total Credit Hours Degree Requirement		122 Hours

Degree Plan Subject to Change.

Radiation Therapy professional courses are offered once a year and specifically sequenced to develop progressively complex competencies by building upon previous courses and experiences. All professional courses in an academic term must be completed satisfactorily in order to progress to subsequent courses in the degree plan. Please refer to the RTT sample degree plan for professional course sequencing.

RADIATION THERAPY COURSE DESCRIPTIONS

RTT 310 Foundations of Radiation Therapy (3)

Course is designed to provide student with an overview of radiation therapy and the practitioner's role in the health care delivery system. Principles, practices, and policies of health care organizations. Professional responsibilities of the radiation therapist will be discussed.

RTT 385 Imaging Concepts for RTT (3)

This course is designed to establish a base knowledge of production and recording of radiographic images in radiation oncology. Fundamental concepts of digital image acquisition for simulation and treatment will be discussed. Radiation oncology imaging equipment and related devices will be emphasized.

RTT 389 Introduction to Clinical Practicum (3)

Content is designed to provide students with experiential learning experiences for reinforcing concepts and skills learned in Foundations of Radiation Therapy.

RTT 392 Clinical Practicum I (4)

Clinical experience obtained through assigned rotations in various affiliates. Twenty-four hours of clinic per week.

RTT 393 Clinical Practicum II (4)

Continuation of assigned rotations from Clinical Practicum I. Twenty-four hours of clinic per week.

RTT 394 Oncology Patient Care (3)

Content is designed to provide students with concepts and competencies in assessment and evaluation of the patient diagnosed with cancer under treatment. Psychological needs, physical needs, psychosocial considerations, factor affecting treatment outcome, and medical record management will be present and examined.

RTT 423 Radiation Therapy Symposium (2)

This course is designed to develop leadership skills essential for the success of the health care professional. The students will review selected procedures with an emphasis on preparation for board exam and will prepare a portfolio.

RTT 424 Principles & Practice of Radiation Therapy I (4)

Content is designed to examine and evaluate the management of neoplastic disease, while promoting critical thinking and ethical clinical decision making. The epidemiology, etiology, detection, diagnosis, patient condition, treatment, and prognosis of neoplastic disease will be discussed relative to histology, anatomical site and patterns of spread.

RTT 425 Principles & Practice of Radiation Therapy II (4)

A continuation of clinical theory as it applies to neoplastic disease and treatment. Includes the advance skills needed to analyze complex issues of cancer disease and make informed treatment decision.

RTT 430 Radiation Therapy Physics I (3)

Provides the student with a knowledge of basic radiation therapy physics. Emphasis on atomic structure, radioactivity, properties and production of high energy x-rays, interactions with matter, measurement of beam parameters including QA of linear accelerators. Use of radioisotopes in Brachytherapy and an introduction to external beam treatment planning.

RTT 431 Radiation Therapy Physics II (3)

Continuation of Radiation Therapy Physics I Measurement of absorbed dose, scattering, and other parameters used in external beam treatment planning and its application in common anatomical sites. Physics and dosimetry of electron beams. Emphasis will be on dosage calculations and technical quality assurance in Radiation Therapy.

RTT 432 Quality Management (2)

This course focuses on quality management programs and continuing quality improvements in radiation oncology. To include the need for quality assurance checks in the clinical area; QA evaluations and tests performed on simulators, treatment units, and therapy planning units; legal and regulatory implications for maintaining appropriate QM guidelines.

RTT 434 Radiation Therapy Treatment Planning (3)

Content is designed to establish factors that influence and govern clinical planning of patient treatment. This encompasses isodose descriptions, patient contouring, radiobiologic considerations, dosimetric calculations, compensations and clinical application of treatment beams. Optimal treatment planning is emphasized along with particle beams. Stereotactic and emerging technologies are presented.

RTT 492 Clinical Practicum III (4)

Continuation of assigned rotations from Clinical Practicum II. Twenty-four hours of clinic per week.

RTT 494 Clinical Practicum IV (5)

Continuation of assigned rotations from Clinical Practicum III. Thirty-two hours of clinic per week.

RESPIRATORY CARE

MISSION

The Respiratory Care program of Baptist College will provide educational content that facilitates students' development of knowledge, skills, and abilities necessary to perform the roles and responsibilities of a baccalaureate- prepared respiratory care practitioner.

PROGRAM LEARNING OUTCOMES

Upon completion of the Respiratory Care program, graduates will be able to:

- Demonstrate competence in the cognitive, psychomotor, and affective learning domains of respiratory care practice as performed by registered respiratory therapists.
- Demonstrate competence in the interpretation of cardiopulmonary diagnostic testing, basic respiratory care techniques, pulmonary function, radiographic and laboratory studies.
- Provide basic and advanced respiratory care therapeutics, in a variety of health care settings, with an ability to safely treat and evaluate patients' response.
- Appropriately implement a plan for patient and staff education initiatives with consideration to culturally competent behaviors and professional domains.
- Effectively collaborate to provide direction and input into decisions regarding the provision of respiratory care services and resources.

ACCREDITATION

The Respiratory Care program is accredited by the Commission on Accreditation for Respiratory Care (CoARC). The contact information for CoARC is 1248 Harwood Road, Bedford, TX 76021-4244, 817-283-2835, webmaster@coarc.com. CoARC holds recognition from the Council for Higher Education Accreditation (CHEA).

APPLYING TO THE PROGRAM

A student is considered to be in the pre-RCP program once they are admitted to Baptist College and have declared a major. To progress from pre-RCP to the professional program, the student must have completed required program prerequisites and apply for selection into the professional program. Respiratory Care professional cohorts begin each program begin each summer.

To be considered for selection to the Respiratory Care program, applicants must meet the following minimum requirements:

- Meet all Baptist College admission requirements and be accepted to the College. Admission to Baptist College does not guarantee selection to the Respiratory Care program (RCP).
- Complete at least 24 credit hours of preprogram coursework, as specified by the Respiratory Care program.
- Courses marked with an asterisk in the degree requirements must be completed in the required 24 credit hours.
- Applicants will be required to complete pre-program courses, as specified by the Respiratory Care program chair prior to enrollment into professional Respiratory Care courses. Applicants should earn a "B" or better in all preprogram courses, to be competitive.
- Earn a minimum cumulative GPA of 2.7 (4.0 scale) which only includes grades earned in courses taken at Baptist College as well as grades earned in courses transferred to Baptist College.
- Submit the Allied Health Intent to Apply form prior to October 1. After October, application and review into the program will continue until March 1 on a monthly basis until the cohort is full.

PROGRAM SELECTION PROCESS

A selection committee for the Respiratory Care professional program will evaluate all completed applications. Applicants meeting the following criteria will receive priority consideration for interviews: applicants currently enrolled at Baptist College, applicants with a strong academic background, and applicants completing preprogram courses at institutions with collaborative or articulation agreements. Student selection into the program is competitive, applicants meeting minimum selection criteria are not guaranteed an interview. Some students may choose to indicate interest in more than one program to increase their chances of being accepted during a year of highly competitive applicants.

Selection to the Respiratory Care program is based on the following:

- Academic potential for success based on academic record
- Academic strength in previous college coursework, with specific attention given to performance in the preprogram courses
- Past failures affecting cumulative college GPA and preprogram courses. **Failure of preprogram courses may impact selection and progression into the program after selection.**
- Preferences that may be given to qualified applicants completing courses at Baptist College
- A sample writing assessment and personal interview which will be conducted on campus at Baptist College. For the sample writing assessment, applicants will be required to answer questions using an essay format. These questions will be completed prior to the personal interview and on the same day. Applicants will be given 30 minutes to complete the essay questions.
- Applicants will be evaluated on their personal strengths and knowledge of the Respiratory Care profession.

Notification of Selection

- Applicants will be notified in writing of selection to the Respiratory Care Program.

DEGREE REQUIREMENTS FOR BACHELOR OF HEALTH SCIENCES IN RESPIRATORY CARE

General Education		
Course #	Course Name	Credit Hours
AHS 202	Medical Terminology	2
BIO 201*	Anatomy & Physiology I	4
BIO 202*	Anatomy & Physiology II	4
BIO 205	Microbiology	4
BIO 310	Applied Pathophysiology	3
BIO 360	Applied Anatomy & Physiology	3
CHE 115	General Chemistry I	4
ENG 101*	English Composition I*	3
ENG 102*	English Composition II*	3
ENG 201, 202, 203 or 204	Literature Elective	3
HCM 440	Legal Environment of Health Care	3
HSC 104	Baptist College Experience	1
HSC 301	U.S. Health Care Systems	3
HSC 320 or MAT 211	Research for the Health Professionals or Statistics	3
MAT 110/MAT 240*	College Algebra/Elements of Calculus	3
PHI 301	Biomedical Ethics/Values	3
PSY 201	General Psychology	3
PSY 301	Human Growth & Development	3
REL201, 210, 220, 301, or 302.	Religion Elective	3
SOC 201	Medical Sociology	3
COM 211/COM 220	Speech Fundamentals/Intercultural Communication	3
Total		64 Hours

*To be considered for selection into the Respiratory Care Program, courses marked with an asterisk must be completed as part of the 24 credit hours of required pre-program courses.

Professional Courses		
Course #	Course Name	Credit Hours
AHS 205	Collaboration for Quality in Interprofessional Care	1
AHS 390	Aspects of Leadership	3
RCP 210	Basic Skills of Respiratory Practice	2
RCP 301	Clinical Practicum	4
RCP 303	Foundations of Clinical Practice	2
RCP 307	Clinical Practicum II	4
RCP 308	Pharmacology	2
RCP 309	Principles of Mechanical Ventilation	2
RCP 310	Foundations of Respiratory Care	3
RCP 311	Respiratory Care Theory I	4
RCP 312	Respiratory Care Theory II	4
RCP 313	Advanced Cardiovascular Life Support Provider Prep Course	1
RCP 357	Diagnostic Techniques	2
RCP 401	Clinical Practicum III	4
RCP 402	Clinical Practicum IV	4
RCP 413	Respiratory Care Theory III	4
RCP 416	Capstone Competency in Respiratory Care	2
RCP 421	Clinical Internship in Respiratory Care	3
RCP 431	Neonatal/Pediatric Respiratory Care	3
RCP 433	Expanded Clinical Practice in Respiratory Care	2
RCP 435	Community and Public Health for RCP's	2
Total		58 Hours
Total Credit Hours for Degree Requirement		122 Hours

Respiratory care professional courses are offered once a year and specifically sequenced to develop progressively complex competencies by building upon previous courses and experiences. All professional courses in an academic term must be completed satisfactorily with a final course grade of "C" or higher in order to progress to subsequent courses in the degree plan. Please refer to the RC sample degree plan for professional course sequencing.

RESPIRATORY CARE PROGRAM ADVANCED PROGRESSION

Advanced Progression provides students the option to satisfy professional course requirements early in their academic studies. This option consists of the following:

- Provides students who have been awarded a high number of transfer credit hours to begin the professional courses prior to completing General Education courses. This provides a clinical start date earlier than anticipated.
- Provides students with a re-sequenced Degree Plan that places several General Education and Health Studies courses to be taken in the senior year of study.
- Provides students with the opportunity to satisfy professional courses prior to completing degree requirements. This option allows students to have an extended period to prepare for the National Board for Respiratory Care (NBRC) credentialing exam. Students will be eligible to apply to take the credentialing exam upon receiving the Bachelor of Health Science degree.

SELECTION PROCESS FOR ADVANCED PROGRESSION

To be considered for Advanced Progression, students must:

- Possess a cumulative GPA of 3.1 or higher; and
- Agree to the curriculum sequence established prior to beginning Respiratory Care courses.

Advanced Progression is available to students in the Respiratory Care program only. Advanced Progression is not applicable to practicing respiratory therapists (RRT-BHS) pursuing degree advancement.

REGISTERED RESPIRATORY THERAPIST – BACHELOR OF HEALTH SCIENCES (RRT-BHS) RESPIRATORY CARE COMPLETION PROGRAM

This program is designed for registered respiratory therapists (RRTs) seeking to advance their degree by obtaining a Bachelor of Health Sciences (BHS) in Respiratory Care. RRTs who hold a diploma or associate degree in Respiratory Care are eligible for admission into RRT-BHS Completion Program.

Selection

To be considered for selection to the RRT-BHS Completion program, applicants must meet the following minimum requirements:

- Meet all Baptist College admission requirements and be accepted to the College;
- Hold an active RRT credential from the National Board for Respiratory Care (NBRC);
- Hold a current license to practice Respiratory Care from the state in which they practice.

Applicants admitted to Baptist College may be simultaneously admitted to the RRT-BHS Completion Program after participating in an interview with Respiratory Care Program faculty. Unlike students accepted into the traditional Respiratory Care Program, **RRT-BHS applicants may start this program with the start of the fall, spring or summer term.**

Progression

Upon admission into the RRT-BHS Completion Program, students may enroll in:

- Professional and required general education/health studies (GEHS) courses any term the course is offered; and
- Professional courses and GEHS courses simultaneously; students do not have complete required GEHS courses prior to enrolling in professional courses.

Students may enroll as a full-time or part-time student; full-time status is not required for RRT-BHS students.

DEGREE REQUIREMENTS FOR RRT – BHS COMPLETION PROGRAM

Baptist College encourages degree advancement for the registered respiratory therapist (RRT) holding an associate degree or diploma from a Commission on Accreditation for Respiratory Care (CoARC) accredited Respiratory Care program.

Students may receive credit for general education/health studies (GEHS) courses transferred in from other regionally accredited colleges and universities. Additionally, students may have options to be awarded credit-for prior learning (CPL) for GEHS and/or professional courses.

The RRT credential is recognized as evidence of advanced competency in the field. Applicants who met the admission criteria for Baptist College and hold a valid RRT credential will receive block credit up to 52 credit hours. Additionally, the completion program requires a total of 56 General Education credit hours and a total of 18 professional credit hours. A list of the block credit, the General Education, and the professional courses are listed below:

Block Credit		
Course #	Course Title	Credit Hours
AHS 202	Medical Terminology	2
AHS 205	Collaboration for Quality in Interprofessional Care	1
BIO 310	Applied Pathophysiology	3
BIO 360	Applied Anatomy and Physiology	3
RCP 301	Clinical Practicum I	4
RCP 303	Foundations of Clinical Practice	2
RCP 307	Clinical Practicum II	4
RCP 308	Pharmacology	2
RCP 310	Foundations of Respiratory Care	3
RCP 311	Respiratory Care Theory I	4
RCP 312	Respiratory Care Theory II	4
RCP 357	Diagnostic Techniques	2
RCP 401	Clinical Practicum III	4
RCP 405	Clinical Practicum IV	5
RCP 413	Respiratory Care Theory III	4
RCP 416	Capstone Competency in Respiratory Care	2
RCP 431	Neonatal/Pediatric Respiratory Care	3
Total		Hours 48-52

General Education		
Course #	Course Title	Credit Hours
BIO 201*	Anatomy & Physiology I	4
BIO 202*	Anatomy & Physiology II	4
BIO 205	Microbiology	4
CHE 115	General Chemistry I	4
ENG 101	English Composition I	3
ENG 102	English Composition II	3
ENG 201, 202, 203, or 204	Literature Elective	3
HCM 440	Legal Environment of Health Care	3
HSC 105	Baptist College Experience/ Completion Experience	1
HSC 301	U.S. Health Care Systems	3
MAT 110	College Algebra	3
MAT 211or HSC 320	Statistics/Research for Health Professionals	3
PHI 301	Biomedical Ethics/Values	3
PSY 201	General Psychology	3
PSY 301	Human Growth & Development	3
REL 201, 210, 301 or 302	Religion Elective	3
SOC 201	Medical Sociology	3
COM 211/COM 220	Speech Fundamentals/Intercultural Communication	3
Total		56 Hours

Professional Courses		
Course #	Course Title	Credit Hours
AHS 390	Aspects of Leadership	3
BIO or HCM Elective	Higher Level Science or a HCM Course	3
BIO 401 or HSC 460	Special Topics in Biology or Independent Research	1
ENG 103	Writing for the Health Sciences	1
HCM 350	Organizational Behavior and Development	3
RCP 421	Clinical Internship in Respiratory Care	3
RCP 433	Expanded Clinical Practice in Respiratory Care	2
RCP 435	Community and Public Health for RCP's	2
Total		18 Hours
*Professional Experience Block Credit		48-52 Hours
Total Credit Hours for Degree Requirement		122 Hours

Degree Plan Subject to Change.

RESPIRATORY CARE COURSE DESCRIPTIONS

AHS 390 Aspects of Leadership for Health Sciences Professionals (3)

This course explores attributes and skillsets essential for health science professionals as team member, educator, and leader. Concepts and behaviors relevant to facilitating collaboration; patient/family and peer education; and leadership and management relative to the provision of health services and related financial impact are emphasized.

RCP 210 Basic Skills of Respiratory Care Practice (2)

This course is an introduction of basic skills fundamental to the practices of Respiratory Care. Content includes but is not limited to principles of documentation, patient assessment techniques, patient safety techniques, medical devices use, and AARC clinical practice guidelines. The course consists of 2 hours of lecture and 2 hours of lab per week.

RCP 301 Clinical Practicum I (4)

Application of client assessment, treatment, and evaluation in the general care environment of the hospital. Reinforcement of concepts and skills learned in current and prior didactic lab courses will be applied. Competency evaluation of Respiratory Care modalities will be completed.

RCP 303 Foundations of Clinical Practice (2)

Course introduces foundational elements of clinical practice. Practicum emphasizes basic assessment of cardiopulmonary function; collection and interpretation of clinical findings; and documentation of assessment findings and respiratory care therapeutics/intervention.

RCP 307 Clinical Practicum II (4)

Application of advanced respiratory care modalities in the critical care environment of the hospital. Reinforcement of concepts and skills learned in current and prior didactic/lab courses will be applied. Competency evaluation of respiratory care modalities will be completed.

RCP 308 Pharmacology (2)

Course covers general principles of pharmacology as well as respiratory, anti-infective, and cardiovascular system drugs. Selected central nervous system, autonomic nervous system, corticosteroid, diuretic, and antacid agents as they relate to respiratory and critical care will be discussed.

RCP 309 Principles of Mechanical Ventilation (2)

Course content is a comprehensive study of the physiologic principles and functions relevant to ventilation; impaired ventilation and therapeutic interventions; and indications for mechanical ventilation.

RCP 310 Foundations of Respiratory Care (3)

A study of the fundamental laws and theories of chemistry, physics, and patient care procedures as related to respiratory care. Two hours of lecture and three hours of laboratory per week.

RCP 311 Respiratory Care Theory I (4)

Study of respiratory care modalities, equipment design and operation, up to mechanical ventilatory support. Three hours of lecture and three hours of laboratory per week.

RCP 312 Respiratory Care Theory II (4)

Study of the initiation, implementation, and discontinuation of adult mechanical ventilation. Includes identification and treatment of respiratory failure in the adult. ACLS Certification is included. Three hours of lecture and three hours of laboratory per week.

RCP 313 Advanced Cardiovascular Life Support Provider Prep (1)

This course is an introduction to Advanced Cardiovascular Life Support (ACLS) and provides the basis for responding to a critical care event. Topics covered include patient assessment, airway management, ECG rhythm interpretation, treatment protocols, pharmacological agents, and critical care algorithms. ACLS certification is required and the conclusion of the course.

RCP 357 Diagnostic Techniques (2)

This course involves study of diagnostic techniques and interpretation of findings relevant to assessing cardiopulmonary physiology and function. Diagnostic procedures to be explored include: pulmonary function testing, bronchoscopy, electrocardiography, radiography, and arterial sampling.

RCP 401 Clinical Practicum III (4)

Application of advanced respiratory care modalities in the critical care, neonatal intensive care, and home care settings. Reinforcement of concepts and skills learned in current and prior didactic lab courses will be applied. Competency evaluation of respiratory care modalities will be completed.

RCP 402 Clinical Practicum IV (4)

Application of specialty care modalities within and beyond the acute care setting. Reinforcement of concepts and skills learned in current and prior didactic/lab courses will be applied. Competency evaluation of respiratory care modalities will be completed.

RCP 405 Clinical Practicum IV (5)

Application of specialty care modalities within and beyond the acute care setting. Reinforcement of concepts and skills learned in current and prior didactic/lab courses will be applied. Competency evaluation of respiratory care modalities will be completed.

RCP 413 Respiratory Care Theory III (4)

Study of adult mechanical ventilation and cardiac/pulmonary monitoring techniques that are used in critical care settings, including hemodynamics as well as fluid and electrolyte balance. Three hours of lecture and one hour of laboratory per week.

RCP 416 Capstone Competency in Respiratory Care (2)

Comprehensive assessment of knowledge-base and skillset requirements essential to clinical practice and workforce readiness; includes student-driven facilitation of current trends and needs in professional practice.

RCP 421 Clinical Internship in Respiratory Care (3)

Provides an opportunity for intensive study and experience in an area of the student's choice. Can include, but is not limited to, research, education, management, business, neonatal care, ECMO, subacute/home care, physician office practice, case management, diagnostics, hyperbaric medicine, or polysomnography.

RCP 431 Neonatal/Pediatric Respiratory Care (3)

Study of fetal development and the transition to extra uterine environment. Includes the most common cardiopulmonary birth defects, neonatal and pediatric disease processes, and the appropriate mode of treatment.

RCP 433 Expanded Clinical Practices in Respiratory Care (2)

Course provides an overview of the roles of respiratory care practitioners beyond that of the traditional acute care environment. Content explores roles and responsibilities relative to cardiopulmonary rehabilitation; home and palliative care; primary care; case management; and polysomnography.

RCP 435 Community and Public Health for the Respiratory Care Practitioner (2)

Course introduces key aspects relevant to community health and roles of respiratory care practitioners in health maintenance, prevention, mitigation, and promotion. Course content emphasizes: evidence-based disease management; cultural and socioeconomic considerations for community health; emergency management/preparedness models; financial impact of community health and wellness; health services collaborations; and utilization of technology.

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Environmental Services

John Langley, Mechanic
Maintenance

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Radiation Therapy
Division of Allied Health
Rose Temple Distinguished Faculty 2012
 Diploma, Robinson Memorial Hospital
 Diploma, NEORAD School of Radiation Therapy
 B.H.S., Baptist College of Health Sciences
 M.S.A., Central Michigan University
 Ph.D., Northcentral University

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Information Technology
 A.A.S., Homes Community College

Nichelle Mack, Library Supervisor
Center for Academic Excellence
Rose Temple Distinguished Staff 2018
 A.S., Tidewater Community College
 B.A., Old Dominion University
 M.S.L.S., Clarion University of Pennsylvania
 M.S., Capella University

Sharon Markham, Assistant Professor
Division of Nursing
 B.S.N., Baptist College of Health Sciences
 M.S.N., Union University

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Nuclear Medicine Technology
Division of Allied Health
Rose Temple Distinguished Faculty 2011
 Diploma, Baptist Memorial Hospital School of Nuclear Medicine Technology
 B.A., Harding University
 M.Ed., University of Memphis

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Security

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A.A., Rutledge College
 B.B.A., Belhaven College
 M.S., Belhaven University

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B.S., University of Memphis
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B.A., University of North Florida
 M.S., University of Maryland, College Park

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Diploma, Baptist Memorial Hospital School of Nursing
 B.S.N., University of Memphis
 M.S.N., University of Tennessee-Memphis
 Ph.D., University of Alabama-Birmingham

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B.S.N., Union University
 M.S.N., Union University

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B.A., California State University
 M.S., Alcorn State University
 M. A., University of Memphis
 Ph.D., University of Memphis

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B.S.N., University of Tennessee-Memphis
 M.S.N., Medical College of Georgia

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B.S., Union University

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B.S., Southwest Texas State University
 M.Ed., Southwest Texas State University

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B.A., Wayne State University
 M.A., Madonna University
 M.A.Ed., Western Governors University

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A.A. Northwest Mississippi Community College

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B.A., University of Memphis

Melodi Nathan, Secretary**Admissions**

B.S., University of Tennessee Health Science Center

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B. S., Karnataka University
 B.L.S., University of Memphis
 M. S., University of Memphis
 M.P.H., University of Memphis
 Ph.D., University of Memphis

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 B. A., University of Mississippi

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 M.S.N., Arkansas State University

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A.D.N., Collin County Community College
 B.S.N., Baptist College of Health Sciences
 M.S.N., University of Phoenix
 Ph.D., University of Tennessee – Knoxville

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Division of Nursing

A.A., Florida Community College
 B.S.N., Florida A & M University
 M.S.N., University of Phoenix

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Religion

Division of General Education and Health Studies
 B.A. Blue Mountain College
 M.Div. Mid-America Baptist Theological Seminary
 Ph.D. Mid-America Baptist Theological Seminary

Anne M. Plumb, Dean and Professor
Division of Nursing

B.S.N., Indiana University
 M. S., University of Memphis
 M.S.N., University of Tennessee-Memphis
 D.N.Sc., University of Tennessee-Memphis

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Student Services

B.M.E., University of Nebraska
 M.S.Ed., Eastern Illinois University

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Division of Nursing

Diploma, Baptist Memorial Hospital School of Nursing
 B.S.N., Union University
 M.S.N., University of Memphis

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Medical Radiography

Division of Allied Health
 B.S., Webster State University
 M.F.A., University of Texas

Mitzi Roberts, Associate Dean
Division of Allied Health

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 A.A., Northwest Mississippi Community College
 Diploma, Baptist Memorial Hospital School of Radiography
 Diploma, Baptist Memorial Hospital School of Diagnostic Medical Sonography
 B.S., Southern Illinois University-Carbondale
 M.S., University of Memphis
 Ed.D., Union University

Nikki Robinson, Instructor (MP)
Division of Allied Health

Certificate of Nuclear Medicine, Methodist University Hospital
 A.A.S., Mississippi Delta Community College
 B.S., Delta State University

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Information Technology
Rose Temple Distinguished Staff 2005

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Health Administration
Division of General Education and Health Studies
 B.S., University of Central Oklahoma
 M.P.A., Valdosta State University
 Ph.D., Indiana State University

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B.A. University of Memphis
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B.S., Union University
 M.S., University of Memphis
 Ph.D., University of Memphis

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Business and Financial Services

A.A.S., Northwest Mississippi Community College
 B.B.A., University of Mississippi

Tadarrio Scruggs, Security Officer
Security

Keneshia Seals, Academic Records Evaluator
Enrollment Management

B.A., Tougaloo College
 M.S., Strayer University

Mellody Selph, Academic/Career Advisor
Enrollment Management

A.A., Mid-South Community College
 B.P.S., University of Memphis
 M.S., Arkansas Tech University

Hurley Shepherd, Instructor
Biology

Division of General Education and Health Studies
 B.S., University of North Carolina
 Ph.D., Duke University

Al Simpson, College Services Coordinator
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B.B.A., University of Memphis
 B.S.N., University of Tennessee-Memphis
 M.S.N., University of Tennessee-Memphis

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B.S., Baptist College of Health Sciences

M.S.R.S., Midwestern State University

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B.A., Carson-Newman College

M.A., Memphis Theological Seminary

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B.S., Arkansas State University

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B.S., University of Memphis

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A.D.N., University of Tennessee-Martin

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M.S.N., University of Tennessee-Memphis

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Diploma, Baptist Memorial Hospital School of Nursing

B.S.N., University of Memphis

M.S.N., University of Tennessee-Memphis

Ph.D., Northcentral University

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A.A.S., Shelby State Community College

B. A., University of Tennessee Knoxville

M.S.W., University of Tennessee Knoxville

M.B.A., Belhaven University

P.h.D., University of Tennessee Memphis

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College

M.S.N., University of Tennessee-Memphis

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M.S., University of Memphis

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B.S., Victory University

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