# BAPTIST COLLEGE

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## 2015-2016 CHILD SUPPORT PAID WORKSHEET (V3)

H E A L T H

## **INSTRUCTIONS:**

OF

Your Free Application for Federal Student Aid (FAFSA) was selected for a review process called verification. **Verification must be completed before your financial aid package can be determined.** Verification requires the Financial Aid Office to confirm the information you reported on your FAFSA. To verify that you provided correct information, we will compare your FAFSA with the information provided on this worksheet along with any other required documents. If there are differences, we will update your FAFSA, recalculate your aid eligibility, and determine a financial aid package. Please complete **ALL** sections of this worksheet, attach all requested documentation, and sign and return to the Student Financial Aid Office. **Verification cannot be completed until all requested documents are received and reviewed.** 

SCIENCES

For Tax Filers - The Student Financial Aid Office highly <u>RECOMMENDS</u> use of the IRS Data Retrieval Tool (DRT) that is part of the FAFSA on the Web as this is the best way to verify income, and in most cases, no further documentation is needed to verify 2014 IRS income tax return information that was transferred into the FAFSA and not changed. A paper copy of your federal 1040 tax form is no longer acceptable documentation.

### To Use the IRS Data Retrieval Tool:

- Log into your FAFSA online at <u>www.fafsa.gov</u>. Select "Make FAFSA Corrections," and navigate to the Financial Information section of the form. From there, follow the instructions to determine if you are eligible to use the IRS Data Retrieval Tool to transfer 2014 IRS income tax information into your FAFSA. It takes up to three weeks for IRS income information to be available for the IRS Data Retrieval Tool for electronic IRS tax return filers, and up to eight weeks for paper IRS tax return filers. If you need more information about when, or how to use the IRS Data Retrieval Tool see your financial aid administrator.
- If it has been at least 3 weeks since you electronically filed your tax return, and you cannot use the IRS data
  retrieval tool, please obtain a free federal tax transcript by going to the IRS website <u>www.irs.gov</u>. Under the Tools
  menu, click on "Get Transcript of Your Tax Records". Select the option labeled "Get Transcript ONLINE." Once an
  online transcript request is validated, the IRS will return in real-time, a transcript in a portable document format
  (pdf) that can be saved and printed.

## A. STUDENT INFORMATION

| Student Name:         |   |     | BCHS ID#:      |  |
|-----------------------|---|-----|----------------|--|
| SSN:                  |   |     | Date of Birth: |  |
| Permanent Address:    |   |     |                |  |
| City/State/Zip:       |   |     | Phone:         |  |
| B. CHILD SUPPORT PAID |   |     |                |  |
| INDEPENDENT STUDENTS: | Did you or your spouse pay child support in 2014? |     |                |  |
|                       | (Circle One)                                      | YES | NO             |  |
| DEPENDENT STUDENTS    | s) pay child support in 2014?                     |     |                |  |
|                       | (Circle One)                                      | YES | NO             |  |

If **YES**, list below the names of the persons who paid the child support, the names of the persons to whom the child support was paid, the names of the children for whom the child support was paid, and the total annual amount of child support that was paid in 2014 for each child.

If more space is needed, provide a separate page with the student's name and BCHS ID number at the top listing the same information for each additional child.

| Name of Person Who<br>Paid Child Support | Name of Person to Whom<br>Child Support was Paid | Name of Child for Whom<br>Support Was Paid | Amount of Child<br>Support Paid in 2014 |
|--|--|--|---|
|  |  |  |   |
|  |  |  |   |
|  |  |  |   |
|  |  |  |   |
|  |  |  |   |

Note: If we have reason to believe that the information regarding child support paid is not accurate, we may require additional documentation, such as, a copy of the separation agreement or divorce decree that shows the amount of child support to be provided; a statement from the individual receiving the child support certifying the amount of child support received; or copies of the child support payment checks or money order receipts.

### C. CERTIFICATION AND SIGNATURE

| Each person signing below certifies that all of the information reported is complete and correct. The student and one parent whose information was reported on the FAFSA must sign and date. | WARNING:<br>give false o<br>information<br>be sentence |
|--|--|
|  |  |

WARNING: If you purposely give false or misleading information you may be fined, be sentenced to jail, or both.

Student's Name (Print)

Student's Signature (Required)

Date (Required)

Parent's Signature (Required, if dependent)

Date (Required, if dependent)